

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
March 11, 2013**

Directors Present: Czajkowski, Emanuel, Hartke, Hodson, Maxwell, Palinkas

Directors Absent/Excused: Hambrick

Also Present: Busey, Gima

1. Call to Order

The meeting was called to order at 6:00 pm by Chair Emanuel

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda

Agenda was approved (motion by Hartke, second by Palinkas, unanimous).

4. Approval of Minutes

The open session minutes of February 11, 2013 was approved as submitted (motion by Hartke, second by Palinkas, unanimous).

5. Public Participation

None

6. Old Business

None

7. New Business

a. Operations (Management Report)

Gima reviewed the statistics and financials for January 2013. The average daily census fell from 204.8 in December to 195.1 in January. Medicare remains strong. Medicaid fell from 116.2 to 112, and private pay fell from 67.5 to 61.4.

Admissions remain strong, but discharges and deaths were up in December, January and February. Gima reported that there were 60 deaths in the months of

December, January and February. The majority of the deaths were hospice residents. A second data run from earlier today indicated 42 deaths during this period, of which 27 were hospice and one was on palliative care. The Board of Directors' requested additional analysis.

In January, CCNH showed a net loss of -\$67k. Revenues fell but the decreases were in line with the census. Medicare revenue was unchanged from December. Private pay revenue fell from \$391k to \$365k. Medicaid revenue fell from \$537k to \$502k.

Operating expenses increased from \$1.272 million in December to \$1.362 million in January. Labor expenses increased by \$53k. Non-labor expenses rose by \$37k. Benefits increased by \$31.5k. Unemployment was the primary reason, due to the beginning of a new calendar year. Salaries increased by \$21k. Half of the increase was due to holiday TOPs pay and the payout of TOPS time for two employees. Agency expenses fell by \$8k between December and January.

Administrative professional services increased by \$13k, but the January total of \$41,991 is below budget for the month. Two items contributed to the \$13k increase, a buyout for the hiring of the accounts payable clerk from the temporary agency. The administrator's salary is not reflected in professional services.

b. Cash Position

Cash balance fell slightly from \$1.362 million in December to \$1.141 million in January. Accounts receivable increased from \$3.841 million to \$3.977 million. Accounts payable decreased from \$1.883 million to \$1.472 million.

The cash flow projection was updated to include cash payments through the middle of February. The projected cash balance did not change significantly, with a projected year ending cash balance of \$2 million.

c. Open Management Positions

The Maintenance Director and Social Services Director positions have been filled.

d. Nursing Home Board of Director's By-Laws and Policy Book

The Board of Directors reviewed the suggested changes to the By-Laws and Policy Book. Hopson noted the absence of the Assistant Administrator and Adult Day Care Director positions on the updated organizational chart. Gima will make the necessary revisions to the organizational chart. The changes were accepted with the organization chart revisions with a recommendation for the County Board to adopt the changes (motion by Palinkas, second by Czajkowski,

unanimous)

e. Managed Care

Gima provided a summary review of the pending Medicare Medicaid Alignment Initiative which is a managed care program for dual eligibles who have both Medicare and Medicaid insurance coverage. The program is expected to start on October 1, 2013.

8. Next Meeting Date

Monday, April 8, 2013, 6:00 p.m.

9. Adjournment

Chair Emanuel declared meeting adjourned at 7:30 pm.

Respectfully submitted

Scott T. Gima
Recording Secretary