

**Board of Directors  
Champaign County Nursing Home (CCNH) –Minutes  
Urbana, Illinois  
November 30, 2016**

Directors Present: Emanuel, Anderson, Cowart, Hodson, Sutton

Directors Absent/Excused: Banks, Busey

Also Present: Asplund, Gima, Noffke, Petrie, Snider, Winschel

**1. Call to Order**

The meeting was called to order at 6:02 p.m. by Chair Emanuel.

**2. Roll Call**

Asplund called the roll of Directors. A quorum was established.

**3. Approval of Agenda**

The agenda was approved as distributed (motion by Hodson, second by Sutton, unanimous).

**4. Approval of Minutes**

The open session minutes of November 14th, 2016 were approved as distributed (motion by Cowart, second by Sutton, unanimous).

**5. Public Participation**

David Laker stated the same issues continue to be discussed, but not addressed.

Pattsi Petrie stated she was amazed how quickly the letter to the editor concerning the Nursing Home was published. She commented that Mary Schultz asked that she (Ms. Petrie) relay her concerns over staffing issues over the holiday weekend. Ms. Petrie said she had a casual conversation at the grocery store with a person who was headed to the Nursing Home to work a 16-hour shift. Ms. Petrie reviewed the timeline for referenda regarding the Nursing Home financials.

Richard Kruidenier, nursing home resident, expressed concern over staffing issues over the holiday weekend. He stated he overheard a worker say the nursing home was “purposely short-staffing”. He commented his unit was terribly understaffed; it had one CNA and one in training on one evening.

**6. Communications**

Ms. Emanuel requested staffing be added as a discussion item for the December 12, 2016 agenda.

Mr. Anderson commented he received a call from a nursing home vendor regarding past due payments. He asked that nursing home management provide a detailed report and plan for communication to the vendors regarding payment schedules.

## **7. Business Plan Discussion**

Mr. Winschel started the discussion with a review of cash flow. He made the distinction the nursing home is short of cash; not short of revenue. Mr. Winschel acknowledged that some of the vendors are financing the nursing home's shortfall. He stated that not every single vendor has not been contacted, because MPA does not want to start a panic. Mr. Winschel noted there is an accounts payable person on staff at the nursing home who takes calls from concerned vendors.

Mr. Gima stated MPA has prioritized the vendors by dollar amount owed. He noted that those larger vendors (medical supplies, therapy, pharmacy, and food service) are in close communication with. Some vendors have begun to charge interest for past due amounts. He added that the nursing home has not lost any vendors.

Mr. Gima said the reason the nursing home is in this financial position is because of the 68 open Medicaid applications from the state. He reviewed the options MPA is pursuing to attempt to resolve the issue. He commented that in the last few weeks, MPA has seen an increase in the number of applications being approved; thanks to Rick Snider's contact at HFS (Healthcare and Family Services).

Mr. Snider provided a handout with a summary describing the options available to the nursing home regarding the financial issue. He stated the financial issue is two-fold; the cash-flow issue being one and the long-term capital needs being the second. He noted his hope was that the handout would provide a framework for tonight's discussion. According to Mr. Snider, 3.26 cents is the current operating levy; generating 1.7 million. He noted the bonds are retiring in 2021. Mr. Snider itemized the list of necessary finances identified so far – 2 million in deferred maintenance costs, 6 million in strategic capital needs, 1.5 million to bring AP down to 90 days of aging, and 3 months of revenue to establish an operating fund balance.

Mr. Anderson noted there's a strategy to marketing this if you want success. He suggested the recommendation to the board just include the need for financing and the amount; without a recommendation for how those funds be obtained. Mr. Anderson stated he supports giving voters the choice on a ballot between providing additional funding and leasing/selling the nursing home.

Ms. Hodson commented she disagreed with allowing voters a choice. She explained she felt it would give people an "easy out" of supporting the Nursing Home.

A MOTION was made by Ms. Hodson for the following recommendation to the full board; second by Mr. Sutton. MOTION carried unanimously.

The nursing home requires an additional 12 million dollars; 7 for capital expenses, 3 for operational reserves, and 2 for accounts payable. The Nursing Home Board requests that the County Board consider approval of a ballot question to ask for an increase in the nursing home property tax for 10 years, and if the consensus is not in favor; request a sales tax increase for the capital portion only (7 million) over the next twelve years. In addition, the board requests the County Administrator to consult with the State's Attorney Office to look into the possibility of placing a time limitation for the operational levy.

## **8. Next Meeting Date & Time**

The next meeting is scheduled for Monday, December 12, 2016

**9. Adjournment**

Chair Emanuel declared the meeting adjourned at 7:34 p.m.

Respectfully submitted:  
Tammy Asplund  
Recording Secretary