

DEMOCRATIC CAUCUS  
Committee of the Whole Meeting

Tuesday, December 12, 2023 – 5:45 p.m.  
Jennifer Putman Meeting Room  
Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL 61801

Present: Straub, Lokshin, Vanichtheeranont, Locke, Taylor, Stohr, Rodriguez, Peugh, Thorsland, Patterson, Fortado, Hanauer-Friedman,

1. **Call to Order:** 5:52 pm

2. **Approval of the Agenda—**

- a. Moved by Hanauer-Friedman, second Locke, unanimous approval.

3. **Approval of the Minutes from November 14, 2023.**

- a. Moved by Thorsland, second Locke unanimous approval
  - i. Eric said they were lovely.

4. **Public Participation—**

- a. No

5. **Announcements/Communications—**

- a. Members Hanauer-Friedman and Stohr will not be here next week.
- b. Everyone got very excited about Member Taylor's amazing cookies.

6. **Justice and Social Services—**

- a. None

7. **Policy, Personnel, & Appointments**

- a. Appointments/Reappointments for several boards—including two to the Mental Health Board.
- b. Job Content Evaluation Committee—
  - i. Approval of Junior Systems Admin— no cost to us
  - ii. Approval of Admin Assistant— would enable to have a more flexible schedule
  - iii. 3 Broadband Task Force Appointments— one is Bailey from Farm Bureau

8. **Finance—**

- a. Budget Amendments/Transfers

- 1. Budget Amendment BUA 2023/12/162 34-35 Fund 6476 Self-Funded

Insurance / Dept 119 Workers Comp Insurance Increased Appropriations: \$115,656 Increased Revenue: \$0 Reason: To pay Workers' Compensation claims for the remainder of FY2023.

2. Budget Amendment BUA 2023/12/114 36-38 Fund 1080 General \$470,145 To cover operational expenses — food, medicine, staff

3. Budget Amendment BUA 2023/12/140 39-40 Fund 2679 Child Advocacy Center / Dept 176 Child Advocacy Center Increased Appropriations: \$17,000 Increased Revenue: \$17,000 Reason: To use additional grant funds

b. Treasurer

1-12. Resolution authorizing the cancellation of the appropriate Certificate of Purchase mobile homes.

c. Circuit Clerk-

1. Ordinance Revising Civil Fees to be Charged by the Clerk of the Circuit Court– mailing fees (may need to be amended to 20), etc.

2. Market Increase for Circuit Clerk Positions – staff getting poached by other depts. In part because salary schedules etc are out of whack. \$300,000 in unspent personnel funds now, using \$130K to bump some salaries. The compensation study will be discussed at the full board meeting next week.

D. Other Business

1. The Sheriff wrote a memo explaining what a Public Safety Sales Tax would mean to that office. It is a very good memo.
2. Michelle Jett will again be speaking to the board about increasing revenue.

**6. Next Caucus Meeting:** Thursday, December 21, 2023, 5:45 pm

**7. Adjournment** 6:22 pm