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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –April 20, 2011*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Meeting Room 1 (Lyle Shields Room)*

*8:00 a.m.*

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**MEMBERS PRESENT:** Holly Jordan, President; Mike Smith, Joyce Dill

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll

**STAFF EXCUSED:** Stephanie Howard-Gallo

**OTHERS PRESENT:** Dennis Carpenter, Mike Brown, Charleston Transitional Facility (CTF); Patty Walters, Danielle Matthews, Annette Becherer, Rob Bribriesco, Vicki Tolf, Laura Bennett, Dale Morrissey, Jennifer Carlson, Developmental Services Center (DSC); Pam Klassert, Hadley Ravencroft, Glenna Tharp, Persons Assuming Control of their Environment(PACE); Sally Mustered, C-U Autism Network; Brandi Granse, Head Start; Jennifer Knapp, Paula Vanier, Vicki Niswander, Community Choices; Barb Bressner, Consultant; Sheila Ferguson, Community Elements; Joe Keeley, Christie Clinic

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**CALL TO ORDER:**

Ms. Holly Jordan, Board President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

The CCMHB will meet later today.

**APPROVAL OF MINUTES:**

Minutes from the February 23, 2011 Board meeting were included in the packet.

**MOTION: Mr. Smith moved to approve the minutes from the February 23, 2011 Board meeting. Ms. Dill seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

No Comments.

**EXECUTIVE DIRECTOR'S REPORT:**

No Report.

**STAFF REPORT:**

No report.

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

**Approval of Claims:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.**

## **NEW BUSINESS:**

### **FY12 Program Summaries:**

Draft CCDDDB program summaries, a Briefing Memorandum and a list of CCDDDB applications were included in the Board packet. Mr. Tracy briefly reviewed each agencies application requests. Agencies were given an opportunity to respond to their program summaries in writing or in person at the meeting. Letters received from Champaign County Head Start and C-U Autism Network were distributed at the meeting. Board members were given an opportunity to ask agency representatives questions or clarification regarding their applications. Mr. Tracy announced that funding decisions will be made at the May 18<sup>th</sup> Board meeting.

### **Cultural and Linguistic Competence Plans Review:**

A Briefing Memorandum and a rating scale of applicant's cultural competency plans was included in the Board packet for review.

## **OLD BUSINESS:**

### **Anti-Stigma Alliance:**

A report from Ms. Barb Bressner was included in the packet for information only. Ebertfest will be held April 27 – May 1, 2011. The Anti-Stigma Alliance will be showing a free family movie "Louder than a Bomb" on May 1, 2011 at the close of the festival.

### **Disabilities Resource Expo:**

A written report from Ms. Barb Bressner was included in the Board packet.

## **BOARD ANNOUNCEMENTS:**

Joe Keeley, Christie Clinic's Developmental Pediatrician, was introduced.

## **ADJOURNMENT:**

The meeting adjourned at 9:00 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the May 18, 2011 Board meeting.*