
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDDB)
BOARD MEETING**

Minutes –October 19, 2011

***Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1 (Lyle Shields Room)***

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia

MEMBERS EXCUSED: Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo

STAFF EXCUSED: Nancy Crawford

OTHERS PRESENT: Patty Walters, Danielle Matthews, Developmental Services Center (DSC); Dennis Carpenter, Charleston Transitional Facility (CTF); Jennifer Knapp, Vicki Niswander, Annie Niswander, Jeanne Murray, Linda Tortorelli, Pat Tortorelli, Community Choices; Barb Bressner, Consultant; Jason Ward, Down Syndrome Network

CALL TO ORDER:

Ms. Joyce Dill called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

Ms. Jennifer Knapp from Community Choices shared priorities that were identified through their agency based on interactions, discussions and experiences supporting individuals and their families. They included: vocational; residential service options; flexible family support; and social and community integration. A handout was distributed at the meeting.

Ms. Annie Niswander, a consumer at Community Choices, spoke of the positive impact Community Choices has made on her life.

Mr. Dennis Carpenter from Charleston Transitional Facility (CTF) shared an anecdote about representatives of BQM (DHS) acknowledging that the nursing mandates are underfunded.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet later in the day.

APPROVAL OF MINUTES:

Minutes from the July 20, 2011 Board meeting were included in the packet.

MOTION: Ms. Palencia moved to approve the minutes from the July 20, 2011 Board meeting. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Ms. Dill thanked Ms. Annie Niswander for sharing her experiences with the Board and encouraged her to comment to the Board again in the near future.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy reported on ACMHAI position on proposed closure of state operated facilities in Illinois.

STAFF REPORT:

A report from Ms. Canfield was included in the packet. Ms. Dill commented that Ms. Canfield's documentation of unmet needs in the community was a concern.

AGENCY INFORMATION:

Ms. Jeanne Murray spoke regarding the need for more community-based housing for individuals with developmental disabilities.

Ms. Patty Walters for Developmental Services Center (DSC) spoke regarding the State of Illinois budget and the State Operated Facilities closures.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Palencia moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.

NEW BUSINESS:

Draft Three-Year Plan 2010 – 2012 with FY 2012 Objectives:

A draft Three-Year Plan with updated objectives for 2012 was included in the packet for review and comment. The Plan will be presented at the November meeting for final approval.

CCDDB Meals Briefing Memo and Policy Discussion:

A Briefing Memorandum on the topic of meals provided at Board meetings was included in the Board packet. A Briefing Memorandum on the topic of meals provided at Board meetings was included in the Board packet. There was discussion about purchase of food for board meetings, and business lunches. Mr. Tracy told the board he is reviewing business lunch policies. In general, the Board is satisfied with current policies and provided no additional direction to staff.

FY13 Allocation Criteria:

A Briefing Memorandum was included in the Board packet for review and comment. A Decision Memorandum will be presented at the November Board meeting for consideration.

Closure of State Operated Facilities:

A Briefing Memorandum on State Operated Facilities closures and additional written information from ACMHAI was included in the Board packet.

OLD BUSINESS:

Meeting Schedule:

A copy of the CCDDB meeting schedule was included in the Board packet for information only.

2012 Budget Documents:

Copies of the CCMHB, CCDDB, ACCESS Initiative, Quarter Cent for Public Safety, and Drug Court fund budget documents were included in the Board packet for information only.

Disability Resource Expo:

Ms. Bressner provided a verbal report on activities related to the 2011 Disability Resource Expo.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 9:10 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 11/16/11 CCDDB meeting.*