
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING**

Minutes March 19, 2025

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Vicki Niswander, Anne Robin, Neil Sharma (remote), Susan Fowler

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Danielle Matthews, Kelli Martin, Jodi Harmon, Heather Levingston, Sarah Perry, Jami Olsen, DSC; Becca Obuchowski, Community Choices; Angela Yost, CCRPC; Jacinda Dariotis, Rachel Jackson-Gordon, UIUC; Paula Vanier, PACE; Brenda Eakins, GROW; Jenny Lokshin, County Board; Nancy Uchtmann, A. Jones, Citizens; Jessica Crook, MCHC; Cassie Alpers, TAP

CALL TO ORDER:

Ms. Niswander called the meeting to order at 9:03 a.m. CCDDB member Dr. Neil Sharma requested to attend remotely due to employment obligations. In compliance with the CCDDB By-Laws a motion was requested by Ms. Niswander to allow his remote attendance.

MOTION: Dr. Fisher moved to allow remote attendance for Dr. Neil Sharma for this meeting due to employment obligations, as allowed in the CCDDB By-Laws. Dr. Robin seconded the motion. All CCDDB members voted aye and the motion passed.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was approved.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were posted.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was posted.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

Ms. Niswander made brief comments regarding the importance of community activism and writing letters to your legislators.

EXECUTIVE DIRECTOR’S COMMENTS:

Director Canfield briefly reviewed her staff report and her recent national conferences. There are no updates regarding the office move and no updates impacting the current year budget. Dr. Fowler thanked Director Canfield for her service on state and national boards.

APPROVAL OF MINUTES:

Minutes from the 2/19/25 meeting were included in the packet.

MOTION: Dr. Fisher moved to approve the 2/19/25 board meeting minutes. Dr. Robin seconded the motion. A voice vote was taken and the motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Robin moved to approve the Vendor Invoice List as presented. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed unanimously.

STAFF REPORTS:

A report from Lynn Canfield was included in the packet. All other staff reports were deferred. The majority of staff activities has been concentrating on program summaries.

In Director Canfield's report, Dr. Robin commented on the words of Darcie Johnston, the newly appointed Principal Deputy Director, Intergovernmental and External Affairs at U.S. Department of Health & Human Services, were reckless and poisonous. Dr. Sharma concurred.

NEW BUSINESS:

Evaluation Capacity Building Project:

A decision memorandum provided an overview of the Evaluation Capacity Building project and requested a two-year extension. Jacinda Dariotis from the Family Resilience Center presented and answered Board questions. Agency representatives shared their experiences and challenges with the project.

MOTION: Dr. Niswander moved to authorize the Executive Director to enter into a twenty-four month extension to the contract with the Family Resiliency Center for the support as proposed, with a start date of May 1, 2025, end date of April 30, 2027, and total cost of \$271,686, pending approval by the CCMHB. Dr. Robin seconded. A roll call vote was taken and the motion passed unanimously.

2024 Service Activity Data:

For information only, a briefing memorandum presented full-year claims data, with analysis of utilization per program and by selected individual cases.

Results of Agency Survey:

A briefing memorandum described the results of a recent survey.

Review of Applications for PY2026 Funding:

For information only, the packet included a checklist for (optional) Board member use. A list of successful applications was attached. The meeting schedule for reviewing applications was reviewed.

Input from People with I/DD:

Written feedback from people with I/DD was presented in the Board packet for information only. A video from DSC self-advocates was shown.

OLD BUSINESS:

Response to Emerging Threats:

Dr. Fisher requested a monthly discussion of vulnerable community members who may no longer receive federal benefits in the future. Two articles from Disability Scoop were included in the Board packet for information only.

Engage Illinois:

Ms. Niswander provided a verbal update on their activities. A website is being launched, with details to be provided at a future Board meeting.

disAbility Resource Expo Update:

“Save the Date” flyers and project financials were included in the Board packet. A verbal update on the event was provided from staff.

SUCSESSES AND AGENCY INFORMATION:

Sarah Perry from DSC, Hannah Sheets from Community Choices, and Paula Vanier from PACE provided updates.

COUNTY BOARD INPUT:

Jenny Lokshin from the Champaign County Board said she will share her notes from this meeting with the County Board.

CCMHB INPUT:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS AND INPUT:

Dr. Fisher offered to share information regarding education related executive orders and Medicaid.

ADJOURNMENT:

The meeting adjourned at 10:15 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,
CCMHB/CCDDB Operations and Compliance Specialist

**Minutes were approved at the 4/16/25 CCDDDB meeting.*