
**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
MONTHLY BOARD MEETING**

Minutes—December 15, 2009

*Brookens Administrative Building
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

4:30 p.m.

MEMBERS PRESENT: Deborah Townsend, Board President; Janet Anderson, Aillinn Dannave, Bill Gleason, Ernie Gullerud, Mary Ann Midden, Mike McClellan, Thom Moore

MEMBERS EXCUSED: Deloris Henry

STAFF PRESENT: Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll. Stephanie Howard-Gallo

OTHERS PRESENT: Juli Kartel, Mental Health Center (MHC); Deborah McFarland, Don Moyer Boys & Girls Club (DMBGC)/JUMP; Alan Kurtz, County Board; Dale Morrissey, Developmental Services Center (DSC); Mary Vita Rosmarino, Mahomet Area Youth Club (MAYC); Shandra Summerville, Patricia Avery, C-U Area Project (CUAP); Bruce Suardini, Mary Evans, Prairie Center Health Systems (PCHS); Nancy Greenwalt, SmileHealthy; Mary Kay Pleck, League of Women Voters (LWV)

CALL TO ORDER:

Dr. Townsend called the meeting to order at 4:40 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

Mr. Alan Kurtz provided comments on the State of Illinois budget.

CCDDB INFORMATION:

The CCDDB met earlier in the day. Mr. Tracy provided a verbal report on the meeting.

APPROVAL OF MINUTES:

Minutes from the November 17, 2009 Board meeting were included in the packet for review.

MOTION: Ms. Midden moved to approve the minutes from the November 17, 2009 Board meeting. Mr. Gleason seconded the motion. A vote was taken and the motion passed unanimously.

PRESIDENT’S COMMENTS:

Dr. Townsend thanked staff members for their work on the web-based reporting system. She announced liaison assignments for special projects currently in place with the CCMHB.

EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Tracy provided a verbal update on the SAMHSA project. He discussed recent activities with the Association of Community Mental Health Authorities of Illinois (ACMHAI) as well.

STAFF REPORTS:

Written reports from Ms. Canfield and Mr. Driscoll were included in the Board packet.

BOARD TO BOARD:

The following Board members announced they had attended a meeting of their assigned agency:

Deborah Townsend—Children’s Advocacy Center (CAC)

AGENCY INFORMATION:

Nancy Greenwalt with SmileHealthy discussed oral health care needs in the community. On Friday, October 23, 2009 SmileHealthy held a mobile dental clinic at Prairie Center Health Systems (PCHS). The clinic was supported by a grant from the Illinois Disciples Foundation Social Justice Grants. A report of the clinic’s activities for that day was distributed to Board members.

Patricia Avery, director of C-U Area Project (CUAP), thanked the CCMHB staff for their help and support for their agency.

FINANCIAL REPORT:

Acceptance of Claims:

The claims report was included in the Board packet.

MOTION: Mr. McClellan moved to accept the claims report as presented. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed.

NEW BUSINESS:

CCMHB Funding Guidelines:

A Decision Memorandum with proposed modifications to the CCMHB Requirements and Guidelines for Allocation of Funds commonly referred to as Funding Guidelines was included in the Board packet.

MOTION: Mr. McClellan moved to approve the changes as specified in the CCMHB Requirements and Guidelines for Allocation of Funds. Ms. Dannave seconded and the motion passed unanimously.

Notice of Funding Availability {NOFA} for CCMHB/CCDDB/Quarter Cent Funds:

A copy of the Notice of Funding Availability (NOFA) for CCMHB/CCDDB/Quarter Cent Funds published in the News Gazette on December 13, 2009 was included in the Board packet for information only.

OLD BUSINESS:

Web-Based Application and Reporting System:

Mr. Driscoll provided an overview of the web-based application and reporting system under development for the CCMHB staff and agencies. Mr. Driscoll gave an overview of the system and progress report.

SAMHSA Status Report:

Mr. Tracy provided an oral report on the Interim Steering Committee and its activities. Ms. Shandra Summerville provided a report on the temporary governance board and the process of building the board. Fifty one percent of the board is comprised of youth and families as required by the SAMHSA organization.

BOARD ANNOUNCEMENTS:

Ms. Anderson announced a display currently at A Woman's Fund that is being used to raise funds.

ADJOURNMENT:

The business meeting adjourned at 5:40 p.m.

Respectfully

Submitted by: _____ Approved by: _____
Stephanie Howard-Gallo Deborah Townsend
CCMHB Staff CCMHB President

Date: _____ Date: _____

**Minutes were approved at the 1/19/10 CCMHB meeting.*