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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—September 17, 2014*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

*4:30 p.m.*

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**MEMBERS PRESENT:** Astrid Berkson, Aillinn Dannave, Susan Fowler, Bill Gleason, Deloris Henry, Mike McClellan, Thom Moore, Julian Rappaport, Deborah Townsend

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons

**OTHERS PRESENT:** Gail Raney, Prairie Center Health Systems (PCHS); Dale Morrissey, Patty Walters, Danielle Mathews, Developmental Services Center (DSC); Jennifer Knapp, Community Choices; Sue Suter, Deb Ruesch, Phil Krein, Champaign County Developmental Disabilities Board (CCDDB); Barb Bressner, Consultant; Dr. Brenda Yarnell, United Cerebral Palsy (UCP); Maggie Thomas, UP Center; Debra Medlyn, National Alliance on Mental Illness (NAMI); David Happ, Cindy Creighton, Mark Doyle, Deb Curtin, CILA Evaluation Committee; Gary Maxwell, Champaign County Board; Dr. Charlene Bennett and Dr. David Brooks, Individual Advocacy Group (IAG); Mark Doyle, State of Illinois Governor's Office

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**CALL TO ORDER:**

Dr. Henry, President, called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

## **CITIZEN INPUT:**

Nancy Carter, president of the National Alliance on Mental Illness (NAMI) in Champaign, announced a six week program beginning September 23, 2014. NAMI Homefront is a free education program for family, friends and partners of military service members with mental health conditions.

## **CCDDB INFORMATION:**

None.

## **CILA Expansion RFP Evaluation Committee:**

The RFP Evaluation Committee met on August 13<sup>th</sup> and 22<sup>nd</sup>, 2014. Minutes from the meetings were included in the packet and approved unanimously by the Committee. At the request of the RFP Evaluation Committee, RFP applicants Individual Advocacy Group (IAG) and United Cerebral Palsy (UCP) were asked to make brief presentations and respond to questions. This decision was based on the composite scoring of proposals and vote of the Committee. A coin toss determined IAG would be the first presentation, followed by UCP. Both IAG and UCP made their presentations and responded to questions. Dr. David Brooks and Dr. Charlene Bennett represented IAG. Dr. Brenda Yarnell represented UCP.

Q: How many homes do you have operating?

IAG: In the Quad cities, Springfield, DeKalb area, South Chicago, we provide supports to over 230 people.

Q: Have you surveyed this community regarding options for customized employment? Time frame?

IAG: We have been in contact with local agencies in order to collaborate. We will start with the person-centered discovery process and then go from there. We would start with supports from the first day.

Q: What will the day program be like for people who are unable to work?

IAG: We have a professional hired for a customized day experience and we plan on utilizing some of the community resources that already exist in the community.

Q: Tell me about your plans for people with extreme behavioral challenges.

IAG: We have very experienced individual support staff and qualified professionals. We have 9 nurses on staff and it becomes a very intense, detailed, and integrated team. We look at their history and it's a very involved process that takes time.

Q: How many people have you supported through the ACT process? What are your thoughts about a person centered planning process with people on the PUNS list.

IAG: We support 12 or 13 people that were part of the closures. The ACT process as far as person-centered planning, is that we customize desires that are identified. There is a discovery component to the process and then a very detailed and specialized plan is created.

Q: If you are awarded this RFP, would you agree to the requirement that the Respondent would sign the lease?

IAG: IAG has never done that before. We are aware this is part of the requirement. It would be a different approach for us, but we would sign the lease.

Q: What sort of difficulties may happen?

IAG: When things don't work, we just keep trying.

*(The following are questions asked of Dr. Yarnell of UCP)*

Q: How big of an incentive is the \$1 per year lease?

UCP: It is an incentive. However, if we don't win the RFP, we aren't going to go away. We will continue to do the good work that we do in the community.

Q. Do you feel that you can serve people with behavior needs?

UCP. We have a behavioral screening process. It would be irresponsible to say we could provide services to everyone. We will due diligence and screen each person carefully.

Q: How many people have you supported through the ACT process? What are your thoughts about a person centered planning process with people on the PUNS list.

UCP: We've done person-centered planning for years and years. We've been a residential provider since 1980. We have taken people from a number of closures and we've been pretty successful, but it is a challenge.

Q: Tell me your plans for day programming.

UCP: It will be center-based but it won't all occur at the center. We intend to incorporate community integration.

Q: Are you doing day and residential services in Champaign County?

UCP: We are in Bloomington and Springfield right now. We are not yet in Champaign.

Q: If you have problem securing employment for your clients are you opposed to reaching out?

UCP: Yes, we would be willing to collaborate with other agencies.

**Evaluation Committee Recommendation for CILA Award:**

Evaluation Committee Members discussed the interviews. At the end of the discussion a vote was taken by paper ballot. The ballots were collected by Ms. Howard-Gallo and recorded. The vote was unanimous with Evaluation Committee Members, Peter Tracy, Mark Doyle, Lynn Canfield, Deborah Townsend, Deloris Henry, David Happ, Cynthia Creighton, Deb Curtin, and Sue Suter all voting in favor of awarding the CILA Award to IAG.

**MOTION: Dr. Townsend moved to approve the recommendation of the CILA Expansion Evaluation Committee, to enter into an agreement with Individual Advocacy Group (IAG) to expand CILA capacity in Champaign County in accordance with the specification of the Request for Proposals # 2014-001. Mr. McClellan seconded the motion. The following Board members voted aye: Dannave, Fowler, Henry, McClellan, Moore, Berkson, Townsend, Rappaport. The following member voted nay: Gleason. The motion passed.**

**APPROVAL OF MINUTES:**

Deferred.

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S COMMENTS:**

None.

**STAFF REPORTS:**

Deferred.

**BOARD TO BOARD:**

Deferred.

**AGENCY INFORMATION:**

Deferred.

**FINANCIAL INFORMATION:**

Deferred.

**NEW BUSINESS:**

**CILA Expansion RFP Evaluation Committee Award:**

**Addendum to Intergovernmental Agreement:**

Deferred.

**Draft Three Year Plan 2013-2015 with FY 2015 Objectives:**

Deferred.

**OLD BUSINESS:**

**disAbility Resource Expo:**

A written report from Ms. Barb Bressner was included in the Board packet for information only.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 5:57 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

*\*Minutes were approved at the 10/22/14 CCMHB meeting*

