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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—January 21, 2015*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

*4:30 p.m.*

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- MEMBERS PRESENT:** Astrid Berkson, Aillinn Dannave, Susan Fowler, Deloris Henry, Mike McClellan, Julian Rappaport, Deborah Townsend
- MEMBERS EXCUSED:** Thom Moore
- STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons
- OTHERS PRESENT:** Jennifer Knapp, Linda Tortorelli, Community Choices; Sue Wittman, Juli Kartel, Bruce Barnard, Shae Ellington, Monica Cherry, Community Elements (CE); Dale Morrissey, Danielle Matthews, Felicia Gooler, Jennifer Carlson, Vicki Tolf, Annette Becherer, Laura Bennett, Patty Walters, Developmental Services Center (DSC); Gary Maxwell, Patti Petrie, Champaign County Board; Vicki Niswander, IAMC; Darlene Kloeppel, Regional Planning Commission (RPC); Shandra Summerville, ACCESS Initiative; Lt. Joel Sanders, Urbana Police; Sheriff Dan Walsh, Lt. Brian Mennenga, Chief Deputy Allen Jones, Champaign County Sheriff's Dept; Pete Moore, Ohio Association of County Boards of Developmental Disabilities
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**CALL TO ORDER:**

Dr. Henry, President, called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**ADDITIONS TO AGENDA:**

None.

**CCDDB INFORMATION:**

Draft minutes from the 11/19/14 CCDDB meeting were included in the packet for information only.

**APPROVAL OF MINUTES:**

Minutes from the 11/19/14 Board meeting were included in the Board packet for approval.

**MOTION: Dr. Townsend moved to approve the minutes from 11/19/14 as presented in the packet. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed.**

**PRESIDENT'S COMMENTS:**

Dr. Henry thanked Mr. McClellan for his service to the CCMHB. Mr. McClellan spoke briefly regarding his time spent with the CCMHB.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Tracy encouraged Board members to stay for the CCDDB presentation beginning at 6 p.m. featuring Pete Moore, the Director of Service Initiatives/Ohio Association of County Boards of Developmental Disabilities.

**STAFF REPORTS:**

Staff reports from Mr. Driscoll, Ms. Canfield, and Mr. Parsons and the ACCESS Initiative were included in the Board packet.

**BOARD TO BOARD:**

None.

**AGENCY INFORMATION:**

Ms. Jennifer Knapp and Ms. Patty Walters provided an update on Employment First. The pilot project is currently on hold due to the change in governorship in Illinois.

Ms. Knapp from Community Choices reported that discriminatory employment practices at the local Federal Express Ground have been resolved and employees who lost their jobs will be rehired.

Ms. Walters from Developmental Services Center (DSC) reported DSC has purchased a 4 person CILA in Mahomet.

#### **FINANCIAL INFORMATION:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. McClellan moved to accept the claims as presented. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed unanimously.**

#### **NEW BUSINESS:**

##### **Election of Officers:**

**MOTION: Ms. Berkson moved to nominate Dr. Deborah Townsend for President of the CCMHB. Mr. McClellan seconded the motion. Nominations were closed. A voice vote was taken and the motion passed unanimously.**

**MOTION: Ms. Dannave moved to nominate Dr. Deloris Henry to serve as Vice-President/Secretary of the CCMHB. Ms. Berkson seconded the motion. Nominations were closed. A voice vote was taken and the motion passed unanimously.**

##### **Notice of Funding Availability:**

A copy of the Notice of Funding Availability (NOFA) published in the *News Gazette* on December 14, 2014 was included in the Board packet for information only.

##### **Peoria County Emergency Response Service (ERS) and Crisis Center:**

Mr. Driscoll and Ms. Canfield provided a verbal report on their recent trip to Peoria County. A trip to meet with Peoria Police Department and the Human Service Center to learn about how crisis services are delivered to Peoria County was organized by Lt. Joel Sanders from the Urbana Police Department. Other participants included Lt. Brian Mennenga from the Sheriff's Office and Monica Cherry, Crisis Coordinator from Community Elements (CE). A written summary of the meeting was included in the Board packet as Agenda Item A3.C. Joel Sanders from the Urbana Police Department and Monica Cherry from CE provided a verbal report of the meeting, as well.

## **OLD BUSINESS:**

### **Community Mental Health Services:**

Bruce Barnard from Community Elements revisited the information shared at the November CCMHB meeting. An updated document regarding waiting lists and challenges community mental health services continue to face was distributed. Suggestions made by Community Elements (CE) to the CCMHB included considering multi-year funding for core services to prevent instability.

### **Champaign County CILA Expansion Update:**

A Decision Memorandum was included in the packet. On May 21, 2014, the Champaign County Mental Health Board (CCMHB) passed the following motion:

*Motion to authorize issuance of the Request For Proposals for Community Integrated Living Arrangement Services in Champaign County, to be issued on May 22, 2014, and authorize borrowing up to \$800,000 over a ten-year term, subject to the terms and conditions of the loan agreement. The cost of the loan for the first year shall not exceed \$100,000.*

*At such time as the Champaign County Developmental Disabilities Board (CCDDB) takes action to participate in the Request For Proposals, the following shall take place: (1) an addendum to the Intergovernmental Agreement will be completed to reflect CCDDB status as partners in the RFP process, and (2) the RFP will also be amended to reflect the CCDDB participation.*

On June 3, 2014, the Champaign County Developmental Disabilities Board (CCDDB) approved the following motion:

*Motion to fully participate with the Request for Proposals for Community Integrated Living Arrangement Services in Champaign County issued on May 22, 2014, and to amend the Intergovernmental Agreement with the Champaign County Mental Health Board to share equally in all costs associated with borrowing up to \$800,000 subject to the terms and conditions delineated in the loan agreement, and to share equally in the equity associated with the real estate purchased. The anticipated cost for the first year shall not exceed \$50,000.*

We are having difficulty finding appropriate houses for CILA services at the \$200,000 average price level. Based on the advice of our realtor/property manager I am recommending that we raise the average price per house to \$260,000. Since we have already purchased one house, this increase will apply to three houses. The rationale for this request is predicated on the following considerations:

- (1) All of the houses require some modifications and sprinklers.
- (2) The last three houses need to be wheelchair accessible.
- (3) Ranch style houses are the most appropriate for use as a CILA and the price limitation makes it difficult to find this type of house.

For these reasons, we need to increase the average price per house limits. Despite this increase, we will continue to search for appropriate houses at the lowest possible prices. Because of delays in start-up, it is anticipated that our financing costs for the first year will be well below the previously authorized \$100,000. Subsequent year costs would be based on the prices of houses purchased.

**MOTION: Mr. McClellan moved to increase the CILA Project borrowing limits by \$200,000 to a total of \$1,000,000 to cover costs up to an average of \$60,000 to \$70,000 for the additional three houses. The anticipated aggregate cost to the CCMHB for the first year (July 1, 2014 through June 30, 2015) should not exceed \$50,000. Dr. Townsend seconded the motion. A roll call vote was taken. All members voted aye and the motion passed unanimously.**

**Sustainability Plan ACCESS Initiative (AI):**

A copy of a letter sent to Dr. Patti Petrie, County Board Chair from Dr. Constance Williams, Co-Principal Investigator of the ACCESS Initiative was included in the Board packet for information only. The letter described the ACCESS Initiative's Sustainability Plan, the national recognition ACCESS staff has received, and the importance of the work of the program to minority youth and families..

Dr. Rappaport commented this program is one of the more well-evaluated program that we fund. He suggested the AI evaluation model be used more for other County programs that aren't being evaluated at this time.. An Executive summary on the latest evaluation for the AI was included on Page 17 of the Board packet.

**Alliance for the Promotion of Acceptance, Inclusion and Respect:**

A copy of a completed holiday promotion was included in the packet for information only.

**disAbility Resource Expo:**

The date for the 2015 Expo will be October 17<sup>th</sup>.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 5:55 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

*\*Minutes were approved at the 2/18/15 CCMHB meeting.*

