
**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—November 18, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

4:30 p.m.

MEMBERS PRESENT: Astrid Berkson, Aillinn Dannave, Susan Fowler, Deloris Henry, Thom Moore, Judi O'Connor, Julian Rappaport, Anne Robin, Deborah Townsend

STAFF PRESENT: Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo

STAFF EXCUSED: Peter Tracy, Executive Director

OTHERS PRESENT: Juli Kartel, Community Elements (CE); Danielle Matthews, Developmental Services Center (DSC); Patti Petrie, Champaign County Board; Erin Sturm, RACES; Gail Raney, Bruce Suardini, Prairie Center Health Systems (PCHS); Lisa Benson, Regional Planning Commission (RPC); Barb Bressner, Consultant; Beth Chato, League of Women Voters (LWV); Jennifer Knapp, Community Choices

CALL TO ORDER:

Dr. Townsend, President, called the meeting to order at 4:30 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

Marlon Mitchell and James Kilgore from *First Followers* spoke regarding their re-entry program. Several participants in the program shared their experiences as well.

Albert Stabler spoke regarding *Build Programs Not Jails*.

ADDITIONS TO AGENDA:

None.

CCDDB INFORMATION:

Draft minutes from the 10/21/15 CCDDB meeting was included in the packet for information only.

APPROVAL OF MINUTES:

Minutes from the 10/1/15 Board meeting was included in the Board packet for approval.

MOTION: Dr. Moore moved to approve the minutes from 10/1/15 as presented in the packet. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT'S COMMENTS:

Dr. Townsend read a letter from Peter Tracy stating his intent to cancel the automatic extension in his employment contract and his final day of employment will be November 30, 2018. Dr. Townsend then read a letter from Phil Krein and herself, accepting his letter and commending his expertise and experience. The extension terms will be returned to his employment contract at his request should he change his mind.

The Executive Committee (the Presidents and Vice-Presidents of the two Boards) has made the decision to reduce staff raises from a 3% increase to a 1.5% increase to align with the rest of the County salary increases. Merit increases are being explored.

The legal opinion from the Attorney General regarding the relationship between the County Board and the Mental Health Board is pending.

EXECUTIVE DIRECTOR'S COMMENTS:

None.

STAFF REPORTS:

Written staff reports from Mr. Driscoll and Ms. Canfield were included in the Board packet.

CONSULTANT REPORT:

A report from Ms. Bressner was included in the packet. Evaluations from the disAbility Resource Expo were included as well.

BOARD TO BOARD:

Dr. Robin attended the Tree of Hope Campaign for Developmental Services Center (DSC). Tree of Hope sponsors included: Sullivan Parkhill, Sam's Club, Christie Clinic Illinois Marathon, WK10 107.9 FM, WDWS AM 1400, Lite Rock 97.5, Coldwell Banker Commercial Devonshire Realty, Allied Capital Title, AMDOCS Employees, Carle, Herff Jones, Patterson companies, The Tons O' Fun Band, WCIA 3 News, and Midwest Engineering and Testing, Inc. She reported DSC is still experiencing a staff shortage and advocacy is urged to increase the state reimbursement rates from the State of Illinois.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dannave moved to accept the claims as presented. Ms. Berkson seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

FY17 Allocation Priorities Decision Support Criteria:

A Decision Memorandum detailing allocation priorities and decision support criteria for the 2017 allocation cycle was included in the Board packet. Discussion regarding specific language in the priorities ensued.

MOTION: Dr. Henry moved to approve the FY17 Allocation Priorities and Decision Support Criteria as described in the Decision Memorandum identified as Agenda Item 14.A. Dr. Fowler seconded the motion. Dr. Fowler pointed out two examples of language which could be more general in the future. A voice vote was taken and the motion passed unanimously.

CCDDB Allocation Criteria:

Draft CCDDB Allocation Criteria was included in the Board packet for information only.

Promise Healthcare Psychiatry Funding Request:

A Decision Memorandum detailing Promise Healthcare's request for financial support to transition the psychiatric services program from Community Elements was included in the Board packet for review.

Due to policies of the State of Illinois, Department of Human Services, the Psychiatric Leadership grant funding has been discontinued. The combination of the loss of the Psychiatric Leadership grant and low reimbursement rate has forced Community Elements to negotiate transfer of their psychiatric service to Promise Healthcare effective January 1, 2016.

This transfer is viable for Promise Healthcare because as a Federally Qualified Health Center (FQHC) they receive an enhanced rate for psychiatric services. The details of this transfer are currently being worked out and if everything goes as planned psychiatric services from Promise Healthcare will be provided on site at various Community Element locations.

The transfer will result in some one-time costs and shortfalls related to the provision of services at Community Elements' Respite Center. This includes the need for a registration clerk, electronic patient records, and the added costs of uninsured patients. This is a real emergency. Psychiatric services for about 1,200 people will be lost if the transfer to Promise Healthcare doesn't take place.

The CCMHB has supported moving psychiatric services to the FQHC for approximately ten years and this is a model that has worked in other locations. These services are not viable at Community Elements (CE) with the changes made by DHS. The transfer to Promise Healthcare is the obvious solution. The shortfall for the first year will be about \$125,000 and subsequent years should be approximately \$71,000. Most of this cost is to reimburse for uninsured people. We anticipate a request for the \$71,000 in annual operating costs to be included in applications for FY17 funding.

Promise Healthcare has submitted a request for \$36,000 to United Way of Champaign County to fund a portion of one-time costs. The Community Impact Committee has recommended to the United Way Board that the request be approved.

This is the right move at the right time and is in the best interest of Champaign County. CCMHB staff recommends we amend existing Promise Healthcare contracts to add this service and address the unreimbursed costs less the amount granted by United Way.

MOTION: Dr. Henry moved to support the transfer of psychiatric services to Promise Healthcare by allocating funding of up to \$51,000 for the period between January 1, 2016 and June 30, 2016. Ms. Dannave seconded.

Dr. Rappaport asked for an amendment to the motion adding "This allocation of funding is to be considered a one time award with no guarantee to continuation beyond June 30, 2016." Dr. Fowler seconded the amendment to the original motion. A roll call vote was taken regarding adding the amendment to the original motion. The following members voted aye: Fowler, Henry, Moore, Rappaport and Townsend. The following voted nay: Berkson, Dannave, O'Connor, and

Robin. The motion to add the amendment to the original motion passed.

A roll call vote was taken on the Promise Healthcare motion, with the amendment added. A roll call vote was taken. All members voted aye and the motion passed.

County Board Motion on READY School:

The Champaign County Board has approved the following motion as a condition for final approval of the Champaign County Mental Health Board Budget for 2016:

“I move the Champaign County Board requests the Champaign County Mental Health Board to find \$53,000 within its proposed FY2016 budget and re-appropriate that money to its contributions and grants program line with an emphasis to focus on re-establishing the effective program of employing a clinician to serve youth at the Juvenile Detention Center and the READY program or any similarly effective program and that the bottom line of the proposed FY2016 budget remains unchanged at Revenue to Expenditures equal to \$55,881.”

The Champaign County Mental Health Board (CCMHB) has a long history of funding services for youth and families involved with the READY School program. During the current funding cycle youth involved with READY have access to services at Community Elements and Prairie Center’s Parenting with Love and Limits (PLL) program. Schools are eligible to make direct PLL referrals. In addition, the Prairie Center’s youth program includes a two-day commitment to services at READY.

Youth involved with the READY program have historically been a component of our efforts to address the needs of youth with serious emotional disturbance (SED) and multiagency and system involvement. In addition, in the current funding cycle the READY program can refer youth and families to Parenting with Love and Limits (PLL), and access the onsite services provided by Prairie Center’s Youth Services program two days per week. The CCMHB has and will continue to fund programs and services which will directly benefit youth and families served at READY School.

Staff recommends the CCMHB inform the Champaign County Board of our intent to fund the transition of Psychiatric Services from Community Elements to Promise Healthcare and other on-going operating expenses not covered by the enhanced Medicaid rate. This investment will be in an amount greater than that requested in the Champaign County Board motion. The existing CCMHB supported services for youth at the READY School is consistent with past levels of service.

MOTION: Dr. Henry moved to approve correspondence to the Champaign County Board of the CCMHB intent to allocate funds in an amount greater than that requested by the Champaign County Board for the transition of Psychiatric Services from Community Elements to Promise Healthcare and other on-going operating

expenses rather than for services at READY school and the rationale supporting that decision. Dr. Robin seconded the motion. A voice vote was taken and the motion passed unanimously.

OLD BUSINESS:

Community Elements Request to Reallocate Funds:

A Decision Memorandum detailing Community Elements request to redirect unspent funds from four FY15 contracts to support psychiatric services was included in the Board packet. Action was deferred at the October meeting and is being brought back for consideration.

In mid-August, Community Elements informed staff the State had not yet renewed three standing contracts for FY16. One of those contracts supports psychiatric services. The ramifications of the state budget stalemate and the State's delay in issuing this specific contract has the potential to further reduce access to psychiatric care. Community Elements has requested permission to use unspent funds from FY15 and redirect funds from an FY16 contract to continue psychiatric services in the new fiscal year that would be covered by the state contract. The Board's approval is required to reallocate the FY15 funds to the FY16 CCMHB Psychiatric/Primary Care Services contract.

Community Elements request seeks reallocation of payments received but not expended under three grant contracts in FY15 and authorization to access funds obligated but not paid out under one FY15 fee for service contract. The grant funds in Community Elements possession have been returned to the Board. The balance of the fee for service (FFS) contract that was not billed out in FY15 would require a payment be issued by the Board.

FY15 Contracts	Excess Revenue
Criminal Justice/Problem Solving Courts	\$ 4,016
Early Childhood Mental Health and Development	\$11,097
Parenting with Love and Limits	\$ 9,787
TIMES Center (FFS)	\$ 4,292
Total	\$29,192

The request also included redirection of \$8,649 from the FY16 Parenting with Love and Limits (PLL) contract to the FY16 Psychiatric/Primary Care Services contract. Due to a change in staffing under the PLL contract, plans were already in place to reduce the maximum payable under the PLL contract by amendment. Staff, under existing authority, has issued a companion amendment increasing the maximum payable of the Psychiatric/Primary Care Services contract thereby redirecting the funds.

Consideration of such a request by the Board is out of the ordinary as it invokes a request to use lapsed funds. There are mitigating factors that does allow for such consideration.

- The request is driven by the state budget crisis and lack of state contract for psychiatric services.

- Psychiatry is a core element of mental health treatment but due to a shortage of psychiatrists in Champaign County is difficult to access and consistently has a waitlist for services.
- Community Elements is committing reserves to offset losses incurred to continue to services without a state contract and pursuing other options for patient care as the agency seeks support from other funders and payers.
- The agency has already been paid the funds and would not require the Board to expend additional funds except for the \$4,292 associated with the FY15 TIMES Center contract.
- The reallocated funds would only be used to pay for costs that are an eligible expense under the state contract.
- Community Elements also commits to working with the CCMHB staff regarding redirection and/or return of any resulting excess if funding is restored by the state, be it at 100 percent or a portion thereof, with language to that effect included in the amendment if approved.

Due to the mitigating factors cited, it is the recommendation of staff to approve Community Elements request to reallocate FY15 funds to the FY16 Psychiatry/Primary Care Services. An amendment would be issued to increase the maximum obligation of the FY16 Psychiatry/Primary Care Services with terms of use and potential return or redirection stipulated.

In order to manage and track the revenue and expense associated with reallocation of funds as part of the annual financial audits for FY15 and FY16, Community Elements would be required to return FY15 excess grant revenue in the amount of \$24,900 and then be issued a payment of \$29,192 that includes unbilled balance of the FY15 TIMES Center contract.

MOTION: Dr. Moore moved to approve the increase in the FY16 Psychiatry/Primary Care Services contract maximum in the amount of \$29,192. The \$29,192 shall be paid in a lump sum utilizing funds returned by Community Elements as FY15 excess grant revenue of \$24,900 and plus payment of the \$4,292 balance of the under billed FY15 TIMES Center contract. Ms. Dannave seconded the motion. The following CCMHB members voted aye: Berkson, Dannave, Fowler, Moore, O'Connor, Robin, Townsend. The following member voted nay: Rappaport. The following member abstained: Henry. The motion passed.

Three-Year Plan with One-Year Objectives:

A Decision Memorandum with the Three-Year Plan was included in the packet for action.

MOTION: Dr. Henry moved to accept the Three Year Plan with One Year Objectives as presented. Ms. Dannave seconded the motion. A voice vote was taken. All members voted aye and the motion passed.

Communication Process:

Deferred.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 6:30 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

**Minutes were approved at the 12/16/15 CCMHB meeting.*