
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—October 20, 2021

*This meeting was held remotely and with representation
at the Brookens Administrative Center, Urbana, IL*

5:45 p.m.

MEMBERS PRESENT: Susan Fowler, Joseph Omo-Osagie, Kyle Patterson, Julian Rappaport, Jon Paul Youakim, Matthew Hausman, Daphne Maurer, Jane Sprandel

MEMBERS EXCUSED: Elaine Palencia

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Tracy Parsons, City of Champaign; Charles Burton, Don Moyer Boys and Girls Club (DMBGC); Laura Lindsey, Pat Ege, Cunningham Children’s Home; Nicole Smith, DSC; Nicole Frydman, UP Center; Jorge Rojas Alvarez, University of Illinois; Chris Stohr, GROW; Jennifer Henry, Promise Healthcare; Gail Raney, Rosecrance

CALL TO ORDER:

Mr. Joe Omo-Osagie called the meeting to order at 5:45 p.m. Instructions were included in the packet.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

PRESIDENT'S COMMENTS:

Mr. Joe Omo-Osagie spoke briefly regarding anxiety and depression for young people in schools.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Lynn Canfield briefly reviewed the agenda.

NEW BUSINESS:

Summer Youth Initiatives Presentation:

Tracy Parsons and Charles Burton provided an overview and video of 2021 Champaign Community Coalition Summer Youth Initiatives.

UIUC Community Data Clinic Resource Project:

Included in the Board packet was a presentation on the online resource directory project. The project team leader, Jorge Rojas Alvarez, gave a summary of this work so far and of next steps. Board members were given an opportunity to ask questions.

DRAFT PY2023 Allocation Priorities and Selection Criteria:

For review and discussion was an initial draft of funding allocation priorities and selection criteria for the Program Year 2023. A final draft will be brought back at a later date.

DRAFT Revised CCMHB Funding Guidelines:

For review and discussion was an initial draft of revised CCMHB Requirements and Guidelines for Allocation of Funds. A final draft will be brought back to the Board at a later date.

Financial Management Coaching Pilot Project:

Included in the packet was a Decision Memo regarding a potential pilot project for independent consultants to offer coaching on financial management to a small set of agencies. For participation in a pilot, which could begin as early as November 1, staff have considered many agencies, taking into account: compliance concerns; audit findings; total agency revenue; number of paid staff; staff or consultants dedicated to financial management; willingness to participate in extra support; and number of years receiving CCMHB/CCDDB funding. If this project is approved, staff will ask about interest and match three to five agencies to a consultant.

Each independent consultant contract will have a total contract maximum of \$4,000 or less and will begin November 1, 2021 and extend through May 2022, paid out of FY21 and FY22. These charges are assigned to Professional Services (533.07) in the CCMHB Budgets, and for now – with no CCDDB agencies included in the project – would not be split with the CCDDB.

MOTION: Dr. Fowler moved to approve for the CCMHB/CCDDB Executive Director to negotiate up to two contracts with independent consultants for bookkeeping/financial supports as presented in the memorandum. The Board shall review the outcomes of the project at the end of the fiscal year. Dr. Youakim seconded the motion. A roll call vote was taken and all members voted aye. The motion passed.

Request for Reconsideration of Contract Cancellation:

Included in the packet were letters from Promise Healthcare and their independent CPA firm requesting reconsideration of cancellation of contracts due to no approved audit prior to the automatic deadline extension. CCMHB staff sent Promise a contract (s) termination letter by certified mail effective October 1, 2021. Dr. Fowler requested some clarification on the issue. Dr. Rappaport and Dr. Youakim requested more information regarding the audit from the director of Promise, Jennifer Henry who was present at the meeting. Ms. Sprandel expressed her concern over granting reconsideration and the public example it will represent. There was a general discussion among Board members regarding the services provided by Promise.

MOTION: Dr. Fowler moved under the special circumstances of COVID and change in administration, we extend the audit due date for Promise Healthcare by one month in order to avoid disruption in services pending approval of the audit. Dr. Youakim seconded the motion. A voice vote was taken. The following members voted aye: Fowler, Maurer, Youakim, Patterson, Omo-Osagie. The following members vote nay: Hausman, Rappaport, Sprandel. The motion passed.

Agency Information:

Included in the packet, for information only, was an update from Cunningham Children's Home on currently funded programs.

OLD BUSINESS:

Update on CILA Project:

Included for information was a Briefing Memorandum with update on the project.

PY2021 Utilization Report for Funded Programs:

For information only, the packet included a summary of utilization results for all CCMHB funded PY2021 programs.

Schedules & Allocation Process Timeline:

Copies of CCMHB and CCDDDB meeting schedules and CCMHB allocation timeline were included in the packet.

CCDDDB Information:

The CCDDDB met this morning. They had similar agenda items as the CCMHB.

APPROVAL OF CCMHB MINUTES:

Meeting minutes from September 22, 2021 were included in the Board packet.

MOTION: Dr. Rappaport moved to approve the CCMHB minutes from September 22, 2021. Mr. Hausman seconded the motion. A roll call vote was taken. Dr. Fowler abstained from the vote. The motion passed.

STAFF REPORTS:

Staff reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, and Shandra Summerville were included in the Board packet.

BOARD TO BOARD REPORTS:

None.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 7:40 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDDB Staff

*Minutes were approved at the 11/17/21 CCMHB meeting.