

---

**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD  
REGULAR MEETING**

*Minutes—January 18, 2023*

*This meeting was held remotely and with representation  
at the Brookens Administrative Center, Urbana, IL*

*5:45 p.m.*

---

**MEMBERS PRESENT:** Matt Hausman, Elaine Palencia, Molly McLay, Joseph Omo-Osagie, Jon Paul Youakim, Alexa McCoy, Jen Straub, Jane Sprandel

**MEMBERS EXCUSED:** Daphne Maurer

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Chris Wilson

**OTHERS PRESENT:** Pat Ege, Cunningham Children’s Home; Patty Walters, DSC; Gail Raney, Rosecrance; Brenda Eakins, Kerrie Hacker, GROW; Jennifer Henry, Jim Hamilton, Promise Healthcare; Nicole Frydman, Uniting Pride; Laura Lindsay, Courage Connection; Nelson Novak, Terrapin Station Sober Living; Melissa Courtwright, C-U at Home; Sam Smith, Erica Hughes, Redeploy; Cindy Crawford, CSCNCC

---

**CALL TO ORDER:**

Dr. Jon Paul Youakim called the meeting to order at 5:45 p.m. Instructions for the zoom meeting were included in the packet. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**APPROVAL OF AGENDA:**

The agenda was presented for review. The agenda was approved unanimously by a roll call vote.

**PRESIDENT'S COMMENTS:**

Dr. Youakim announced the passing of Family Service former executive director Sheryl Bautch and expressed his gratitude for her contributions to the community.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Director Canfield reviewed the agenda items.

**APPROVAL OF CCMHB MINUTES:**

Meeting minutes from the November 16, 2022 meeting were included in the Board packet.

**MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the November 16, 2022 meeting. Dr. Youakim seconded the motion. A roll call vote was taken. The motion passed.**

**VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet for consideration.

**MOTION: Ms. Palencia moved to accept the Vendor Invoice List as presented in the Board packet. Mr. Omo-Osagie seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**Redeploy Illinois and Juvenile Justice:**

Patricia Ege, Cunningham Children's Home; Erica Hughes and Sam Smith, Juvenile Redeploy Planning Grant Coordinator, presented on current Redeploy efforts. For information only, the packet contained background materials and a Powerpoint presentation. Board members were given an opportunity to ask questions following the presentation.

**Agency Audit Report Delays:**

A Decision Memorandum was included in the packet, regarding delays in the submission of audit or financial review reports.

**MOTION:** Dr. Youakim moved to approve the release of January, February, and March payments (if needed) for those agencies which have not submitted an approved audit or review at this time but have demonstrated that the deadline was missed due to delays encountered by the independent CPA firm they had engaged in a timely manner. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion was passed unanimously.

**MOTION:** Ms. Palencia moved to approve the release of January, February, and March payments (if needed) for those agencies which have not submitted an approved audit or review at this time but demonstrate subsequent to this action that the deadline was missed due to delays encountered by the independent CPA firm they had engaged in a timely manner. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion was passed unanimously.

**MOTION:** Ms. Sprandel moved to approve additional time for the Board and staff review, approval, and subsequent PY2024 contracting with any applicant whose audit or review remains outstanding as of February 10, 2023. Dr. Youakin seconded the motion. A roll call vote was taken and the motion passed unanimously.

## **OLD BUSINESS:**

### **RFP2022-010 Evaluation Committee Recommendations:**

A Decision Memorandum regarding the Family Resiliency Center's response to RFP was included in the packet. The following motions were approved by the CCDDDB earlier in the day by a unanimous vote.

**MOTION:** Dr. Youakim moved to approve the Family Resiliency Center RFP2022-010 response as proposed, pending similar approval by the CCDDDB. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Mr. Omo-Osagie moved to authorize the Executive Director to enter into a 24-month contract with the Family Resiliency Center for the support as proposed, with a start date of May 1, 2023, end date of April 30, 2025, and total cost \$253,768, pending similar approval by the CCDDDB. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

**Revised CCDDDB and CCMHB Budgets for 2023:**

A Decision Memorandum regarding the need for revisions to 2023 budgets was included in the packet, along with attachments detailing each budget, additional revenue to be collected, and the County’s new expenditure categories.

**MOTION: Ms Sprandel moved to approve the changes to the 2023 CCMHB Budget, with anticipated revenues and expenditures of \$6,387,738. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**CCDDDB and CCMHB Schedules:**

Updated copies of CCDDDB and CCMHB meeting schedules were included in the packet. The meeting on February 15, 2023 will be canceled.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**CCDDDB Input:**

The CCDDDB met earlier in the day.

**Staff Reports:**

Staff Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Shandra Summerville were included in the Board packet.

**BOARD TO BOARD:**

Dr. Youakim attended the monthly Board meeting for Promise Healthcare. Mr. Hausman attended the Campus-Community Compact retreat on December 2.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:36 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDDB Staff

\*Minutes were approved at the 2/22/23 CCMHB meeting.

