
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—March 22, 2023

*This meeting was held remotely and with representation
at the Brookens Administrative Center, Urbana, IL*

5:45 p.m.

MEMBERS PRESENT: Matt Hausman, Daphne Maurer, Elaine Palencia, Molly McLay, Joseph Omo-Osagie, Jon Paul Youakim, Jane Sprandel, Jen Straub

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Pat Ege, Cunningham Children’s Home; Patty Walters, Nicole Smith, Jami Olsen, DSC; Gail Raney, Rosecrance; Brenda Eakins, Kerrie Hacker, GROW; Laurie Britt, RPC; Julie Schubach, Family Service; Jeniece Mitchell, Urbana Neighborhood Connections Center (UNCC); Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC); Jim Hamilton, Promise Healthcare; Stephanie Cockrell, WELL Experience; Nelson Novak, Terrapin Station Sober Living (TSSL)

CALL TO ORDER:

Dr. Jon Paul Youakim called the meeting to order at 5:46 p.m. Instructions for the zoom meeting were included in the packet. Executive Director Canfield and Associate Director Leon Bryson were present at the Brookens Administrative Center as per the Open Meetings Act.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA:

The agenda was presented for review. The agenda was approved unanimously by a roll call vote.

PRESIDENT'S COMMENTS:

Dr. Youakim thanked the agencies for their applications and the staff for their work at reviewing them.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reviewed the agenda items.

APPROVAL OF CCMHB MINUTES:

Meeting minutes from the February 22, 2023 regular meeting were included in the Board packet.

MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the meeting on February 22, 2023. Ms. Palencia seconded the motion. A roll call vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet for consideration.

MOTION: Ms. Sprandel moved to accept the Vendor Invoice List as presented in the Board packet. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

Agency Program Mid-Year Progress Report:

Family Services, Julie Schubach, Manager of Social Isolation Programs presented on the Creative Social Connectivity for Seniors program, newly funded for PY23. A copy of the presentation was included in the Board packet. Board members were given the opportunity to ask questions following the presentation.

OLD BUSINESS:

Board Review of PY24 Applications:

An updated spreadsheet of funding requests was included in the Board packet. Director Canfield reviewed the timeline for reviewing the funding applications.

Audit Delays and Agency Request:

The most recent deadline for audits, reviews, and compilations for agencies with fiscal year July 1 to June 30 was December 31, 2022. Of currently funded agencies, four were submitted after the deadline, and six are outstanding. Due to documented delay by the CPA firm, one of those seven (GROW in Illinois) has received payments which would otherwise have been suspended, for January, February, and March, and the others have not. If audits or reviews are not completed, approved by the agencies' boards, and submitted on or before March 31, the 9 contracts will be cancelled on April 1, with no further payment obligation.

ECIRMAC/The Refugee Center's Executive Director reports that their audit is being reviewed by the CPA firm and is assured it will be completed by March 31st. Their Board will likely hold a special meeting to approve the audit, GROW in Illinois has been informed by their CPA that their financial review will be completed in late April due to tax clients taking priority. Mahomet Area Youth Club's Executive Director reports that their auditor is near the final stages of review and hopefully should have it returned to them by March 31st. Urbana Neighborhood Connections Center, Inc.'s Executive Director has expected the CPA's report to them by the end of March 10th. When this date passed with no report, she became concerned. The Well Experience's Executive Director conveyed that the CPA firm has requested additional time to complete the report, anticipating completion at the end of April. The CCMHB authorized release of two of the three suspended payments so that the agency could pay its CPA firm in advance for the audit, which had originally been anticipated prior to March 31. WIN Recovery's Director of Operations has indicated that the audit is to be completed by March 17th.

Board members discussed the workforce shortage at length. Dr. Youakim expressed that he wanted to be sure the agencies were communicating with the CPA firms. Several agency representatives shared their experiences with their CPA firm.

MOTION: Dr. Youakim moved to continue suspension of funding and approve extending the deadline for outstanding audits/financial reviews to June 1, 2023 without contract cancellation, with a condition of reporting monthly correspondence between the agencies and the CPA firms until the audit is submitted. Ms. McLay seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Youakim moved to allow GROW in Illinois to receive payments on their contract until their audit/financial review is submitted by June 1, 2023. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

Analysis of PY 2022 I/DD Claims Data:

PY 2022 I/DD Claims data was included in the Board packet for information. Board members had a brief discussion regarding the data.

CCDDB and CCMHB Schedules:

Updated copies of CCDDB and CCMHB meeting schedules were included in the packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCDDB Input:

The CCDDB met earlier in the day. They will review funding applications on April 19, 2023.

Staff Reports:

Conference session notes from Lynn Canfield were included in the Board packet.

BOARD TO BOARD:

Dr. Maurer attended a Rosecrance Board meeting. Ms. Sprandel reported on the upcoming disABILITY Expo that will be held on October 28, 2023 at Marketplace Mall.

BOARD ANNOUNCEMENTS:

None.

Other Business – Review of Closed Session Minutes:

MOTION: Ms. Sprandel moved for the closed session minutes to remain closed. Mr. Omo-Osagie seconded the motion. Dr. Youakim abstained from the vote. The remaining Board members all voted aye and the motion passed.

ADJOURNMENT:

The meeting adjourned at 7:28 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes are in draft form and subject to CCMHB approval.