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**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD  
REGULAR MEETING**

*Minutes—October 18, 2023*

*This meeting was held  
at the Brookens Administrative Center, Urbana, IL and remotely.*

*5:45 p.m.*

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**MEMBERS PRESENT:** Matt Hausman, Daphne Maurer, Elaine Palencia, Jane Sprandel, Molly McLay, Joe Omo-Osagie, Jon Paul Youakim

**MEMBERS EXCUSED:** Lisa Liggins-Chambers, Jen Straub

**STAFF PRESENT:** Leon Bryson, Lynn Canfield, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Jami Olsen, DSC; Jessica McCann, Laurie Britt, Champaign County Regional Planning Commission (CCRPC); Brenda Eakins, GROW; Jamie Dahlman, Promise Healthcare; Josh Gavel, UP Center; Laura Lindsey, Courage Connection; Paige Garrison, Cunningham Children's Home; Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC); Melissa Courtwright, CU at Home.

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**CALL TO ORDER:**

Dr. Jon Paul Youakim called the meeting to order at 5:45 p.m.

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**APPROVAL OF AGENDA:**

An agenda was available for review and approved by a unanimous vote. (Motion made by Mr. Hausman and seconded by Ms. Palencia.)

**CCDDB and CCMHB SCHEDULES:**

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

**ACRONYMS and GLOSSARY:**

A list of commonly used acronyms was included for information.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**PRESIDENT’S COMMENTS:**

Dr. Youakim warned of the coming cold and flu season, seasonal increase in mental health symptoms, and the rise of hatred globally and at home.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Director Canfield remarked on positive changes in service data reported by agencies.

**APPROVAL OF CCMHB MINUTES:**

Minutes from the 7/19/2023 board meeting, 8/16/23 MHB/DDB joint study session and 9/20/23 MHB discussion were included in the packet.

**MOTION: Ms. Sprandel moved to approve the minutes from the 7/19/23 MHB meeting and 8/16/23 MHB and DDB joint study session and 9/20/23 MHB discussion. Ms. Palencia seconded the motion. A voice vote was taken. The motion passed.**

**VENDOR INVOICE LISTS:**

Vendor Invoice Lists were included in the Board packet.

**MOTION: Dr. Youakim moved to approve the Vendor Invoice Lists. Mr. Omo-Osagie seconded the motion. A voice vote was taken, and the motion passed unanimously.**

## **STAFF REPORTS:**

Staff reports were included in the packet from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Chris Wilson.

## **NEW BUSINESS:**

### **CCMHB Three Year Plan with DRAFT Objectives for 2024:**

Draft objectives for 2024 were presented for review and comment. Board members commented on some proposed changes.

### **PY2023 Agency CLC and Related Trainings:**

A list of trainings held or attended by funded agencies during PY23, in fulfillment of their Cultural and Linguistic Competence Plans, was included in the packet. Ms. Summerville presented these results and answered Board members' questions.

### **PY2023 Utilization Summaries and Demographic Data:**

A summary of all funded programs' utilization and charts of program participants' demographic and residency data were included in the board packet for information.

## **OLD BUSINESS:**

### **Agency Request for Consideration:**

A formal request from Promise Healthcare to waive the automatic cancellation of PY24 contracts was included in the packet. Board members asked for additional information from board staff and Promise staff and discussed how to incorporate the responses.

**MOTION: Ms. Palencia moved to delay the automatic contract cancellations of CCMHB contracts with Promise Healthcare for Mental Health Services (#MHB24-013) and PHC Wellness (#MHB24-041) until December 27, 2023. Mr. Hausman seconded the motion. A roll call vote was taken, and the motion passed.**

### **Revised 2024 Budgets:**

A Decision Memorandum offered revisions to 2024 budgets. The CCDDDB budget, background details, and budget documents were enclosed in the Board packet.

**MOTION: Dr. Youakim moved to approve the attached revised DRAFT 2024 CCMHB Budget, with anticipated revenues and expenditures of \$6,837,875. Mr. Hausman seconded the motion. A roll call vote was taken, and the motion passed.**

### **Evaluation Capacity Building Project:**

Dr. Jacinda Dariotis from the University of Illinois Family Resiliency Center provided an oral update on the project.

**Expo Update:**

Information on the Expo was included in the Board packet. The Expo will be held October 28, 2023 at Market Place Mall from 11 a.m. to 4 p.m. Board members discussed the decrease in bigger sponsorships and the need for volunteers.

**AGENCY INPUT:**

None.

**BOARD TO BOARD REPORTS:**

Mrs. McLay reported on her first meeting with the UIUC Student Mental Health Collaboration.

**COUNTY BOARD INPUT:**

No report.

**CCDDB INPUT:**

The CCDDB met earlier in the day.

**BOARD ANNOUNCEMENTS AND INPUT:**

Mrs. Sprandel congratulated the UP Center on a successful Pridefest.

**OTHER BUSINESS – Review of Closed Session Minutes:**

Board members determined that there was not a need for an executive closed session to discuss the minutes of closed session meetings from February 19, 2020 and February 26, 2020, which had been distributed prior to the meeting, to allow for semi-annual review per the Open Meetings Act.

**MOTION: Ms. McLay moved to accept the closed session minutes of meetings held on 2/19/2020 and 2/26/2020 as presented and to continue maintaining them as closed. Mr. Hausman seconded the motion. A roll call vote was taken, and the motion passed.**

**ADJOURNMENT:**

The meeting adjourned at 7:23 p.m.

Respectfully

Submitted by: Lynn Canfield  
CCMHB/CCDDB Executive Director

*\*Approved November 15, 2023*