
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—May 22, 2024

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Lisa Liggins-Chambers, Molly McLay, Chris Miner, Joe Omo-Osagie, Elaine Palencia, Jen Straub (6:45p.m. arrival), Jane Sprandel, Jon Paul Youakim

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Liz Miner, Dave Kellerhalls, Melissa Pappas, Rosecrance; Katie Harmon, Angela Yost, Karmyn Doughty, CCRPC; Brenda Eakins, Keysa Haley, GROW; Nelson Novak, Terrapin Station Sober Living (TSSL); Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC); Melissa Courtwright, C-U at Home; Ann Percy, Cunningham Children's Home; Nicole Frydman, Uniting Pride (UP Center); Jacinda Dariotis, UIUC; Tammy Lemke, Promise Healthcare; Patty Walters, DSC.

CALL TO ORDER:

Dr. Youakim called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

The agenda was approved unanimously.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

Melissa Pappas from Rosecrance spoke regarding their programs and demographics in response to comments made at the April Board meeting.

PRESIDENT'S COMMENTS:

Dr. Youakim thanked everyone for their work in reviewing applications and making thoughtful decisions regarding funding.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield encouraged members and the public to read a published article by CCMHB member Dr. Liggins-Chambers: <https://www.psychologytoday.com/us/blog/spotlight-on-special-education/202405/shattering-the-illusion-of-invincibility-in-black-women>

APPROVAL OF CCMHB MINUTES:

Minutes from the 4/17/2024 board meeting was included in the packet.

MOTION: Dr. Youakim moved to approve the minutes from the 4/17/24 MHB meeting. Ms. McLay seconded the motion. A voice vote was taken. The motion passed.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Ms. Palencia moved to approve the Vendor Invoice Lists. Mr. Miner seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Staff reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Chris Wilson were included in the packet.

NEW BUSINESS:

A Decision Memorandum was included in the packet. The memorandum presented staff recommendations for funding for the Program Year (PY) 2025 (July 1, 2024 through June 30, 2025). Initial considerations were discussed during a May 15 study session. Key considerations in the allocation strategy have been to avoid disrupting current programming and to focus where the community needs are clearest. In this draft, sections detailing affordability and specific concerns were removed, and each recommendation was followed by a suggested action the Board may take. Decision authority rests with the CCMHB and their discretion concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with criteria, affordability, and distribution across categories of need and service intensity.

During this meeting, several decision actions were modified by the Board. The following motions were made:

CCRPC-Community Services – Homeless Services System Coordination

- *Request: \$54,281, 74% of total program revenue*
- *Recommendation: fund at the requested annual level; offer a two-year term.*

Dr. Liggins-Chambers moved to approve CCMHB funding of \$54,281 per year for a two-year term, for CCRPC – Community Services – Homeless Services System Coordination, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Sprandel seconded. A roll call vote was taken and the motion passed unanimously.

C-U at Home – Shelter Case Management Program

- *Request is for \$256,700, 66% of total program revenue*
- *Recommendation: fund at the requested level, which is the same as PY23 and PY24; offer a two-year term.*

Ms. McLay moved to approve CCMHB funding of \$256,700 per year for a two-year term, for C-U at Home – Shelter Case Management Program, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Miner seconded the motion. A roll call vote was taken and the motion passed unanimously.

CU Early - CU Early

- *Request is for: \$80,723, 16% of total program revenue*
- *Recommendation: fund at requested level, committing \$16,145 to developmental support (through the MHB's DD set-aside); offer a two-year term.*

Dr. Youakim moved to approve CCMHB funding of \$80,723 per year for a two-year term, for CU Early - CU Early, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and President to execute the agreement. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

CC Head Start/Early Head Start – Mental Health Services

- *Request is for: \$388,463, 100% of total program revenue*
- *Recommendation: fund at \$385,463, which is a lower amount than requested but an increase over the current level; commit \$216,800 to developmental support (through the MHB's DD set-aside); offer a two-year term.*

Ms. Palencia moved to approve CCMHB funding of \$388,463 per year for a two-year term, for Champaign County Head Start/Early Head Start – Mental Health Services, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Dr. Lisa Liggins-Chambers seconded. A roll call vote was taken and the motion was unanimously approved.

Champaign County Health Care Consumers – Disability Application Services

- *Request: \$105,000, 94% of total program revenue*
- *Recommendation: fund at \$102,000 which is lower than requested but an increase over the current level; offer two-year term.*

Dr. Youakim moved to approve CCMHB funding of \$105,000 per year for a two-year term for Champaign County Health Care Consumers – Disability Application Services, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Molly McLay seconded. The motion was unanimously approved by a roll call vote.

Courage Connection – Courage Connection

- *Request: \$128,038, 5% of total program revenue.*
- *Recommendation: fund at requested level, a small increase over the current and prior years level; offer two-year term.*
- *Additional Recommendation: the CCMHB might approve use of this grant as match for IDHS DVPI and/or ICADV VOCA and VAWA.*

Mr. Miner moved to approve CCMHB funding of \$128,038 per year for a two-year term for Courage Connection – Courage Connection, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and

Board Officer to execute the agreement. Ms. Elaine Palencia seconded the motion. The motion was unanimously approved by a roll call vote.

Dr. Youakim moved to approve Courage Connection to use funding from the CCMHB contract as match for other funds throughout the term of the CCMHB contract. Joseph Omo Osagie seconded the motion. The motion was approved by a roll call vote.

Cunningham Children's Home – ECHO Housing and Employment Support

- *Request: \$203,710, 100% of total program revenue.*
- *Recommendation: fund at \$200,710, which is lower than requested but greater than the current, supporting program growth; offer a two-year term.*

Ms. McLay moved to approve CCMHB funding of \$203,710 per year for a two-year term for Cunningham Children's Home – ECHO Housing and Employment Support, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Jane Sprandel seconded. The motion was approved unanimously by a roll call vote.

Cunningham Children's Home – Families Stronger Together

- *Request: \$282,139, 100% of total program revenue.*
- *Recommendation: fund as requested; offer a two-year term.*

Ms. Palencia moved to approve CCMHB funding of \$282,139 per year for a two-year term for Cunningham Children's Home – Families Stronger Together, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Chris Miner seconded. The motion was approved unanimously by roll call vote.

Don Moyer Boys and Girls Club - CU Change

- *Request: \$85,575, 99% of total program revenue*
- *Recommendation: fund at \$82,575, which is greater than the current level but lower than requested.*

Dr. Youakim moved to approve CCMHB funding of \$85,575 per year for a two-year term for Don Moyer Boys and Girls Club - CU Change, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Dr. Liggins-Chambers seconded. The motion was approved by a unanimous roll call vote.

Don Moyer Boys and Girls Club - Community Coalition Summer Youth Initiatives

- *Request: \$107,000, 100% of total program revenue*

- *Recommendation: fund at the current level of \$90,000, which is lower than requested and lower than the traditional amount; offer a two-year term.*

Dr. Youakim moved to approve CCMHB funding of \$100,000 per year for a two-year term for Don Moyer Boys and Girls Club - Community Coalition Summer Youth Initiatives, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Miner seconded the motion. A roll call vote was taken and the motion passed unanimously.

FirstFollowers – FirstSteps Community Reentry House

- *Request: \$69,500, 54% of total program revenue.*
- *Recommendation: fund at \$58,500, an increase over current level but not the full request; offer a two-year term.*

Ms. Sprandel moved to approve CCMHB funding of \$69,500 per year for a two-year term for FirstFollowers – FirstSteps Community Reentry House, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Palencia seconded. A roll call vote was taken and the motion passed. Mr. Miner abstained from the vote.

FirstFollowers – Peer Mentoring for Reentry

- *Request: \$95,000, 46% of total program revenue.*
- *Recommendation: fund as requested; offer a two-year term.*

Ms. Palencia moved to approve CCMHB funding of \$95,000 per year for a two-year term for FirstFollowers – Peer Mentoring for Reentry, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Sprandel seconded. The motion was approved by a roll call vote with Mr. Miner abstaining from the vote.

GCAP – Advocacy, Care, and Education Services – NEW

- *Request: \$65,000, 100% of total program revenue.*
- *Recommendation: fund at \$61,566, offer a one-year term.*

Ms. McLay moved to approve CCMHB funding of \$61,566 per year for a two-year term for GCAP – Advocacy, Care, and Education Services, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Palencia seconded the motion. The motion was approved by a roll call vote, with Dr. Youakim abstaining.

GROW in Illinois – Peer-Support

- *Request: \$159,740, 95% of total program revenue.*
- *Recommendation: fund at \$157,690, which is the amount of request adjusted by \$2,050; offer two-year term.*

Mr. Miner moved to approve CCMHB funding of \$157,690 per year for a two-year term for GROW in Illinois – Peer-Support program, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Omo-Osagie seconded the motion. The motion was approved unanimously by a roll call vote.

Rosecrance Central Illinois – Benefits Case Management

- *Request: \$84,625, 99% of total program revenue*
- *Recommendation: fund as requested; offer a two-year term.*

Ms. Sprandel moved to approve CCMHB funding of \$84,625 per year for a two-year term for Rosecrance Central Illinois – Benefits Case Management, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Dr. Youakim seconded. The motion was unanimously approved by a roll call vote.

Rosecrance Central Illinois – Child & Family Services

- *Request: \$77,175, 38% of total program revenue*
- *Recommendation: fund at the PY24 level, \$73,500; offer a two-year term.*

Dr. Youakim moved to approve CCMHB funding of \$77,175 for Rosecrance Central Illinois – Child & Family Services, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

Rosecrance Central Illinois – Criminal Justice PSC

- *Request: \$336,000, 73% of total program revenue*
- *Recommendation: fund as requested; offer a two-year term.*

Ms. Sprandel moved to approve CCMHB funding of \$336,000 per year for a two-year term for Rosecrance Central Illinois – Criminal Justice PSC, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Palencia seconded. A roll call vote was taken and the motion passed unanimously.

Rosecrance Central Illinois – Crisis Co-Response Team and Diversion Center

- *Request: \$410,000, 70% of total program revenue*
- *Recommendation: fund as requested; offer a two-year term.*

Dr. Youakim moved to approve CCMHB funding of \$310,000 per year for a two-year term for Rosecrance Central Illinois – Crisis Co-Response Team and Diversion Center, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Miner seconded. The motion was unanimously approved by a roll call vote.

Rosecrance Central Illinois – Recovery Home

- *Request: \$100,000, 19% of total program revenue*
- *Recommendation: fund as requested, the current level; offer a two-year term.*

Dr. Liggins-Chambers moved to approve CCMHB funding of \$100,000 per year for a two-year term for Rosecrance Central Illinois – Recovery Home, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Palencia seconded the motion. The motion was approved by a unanimous roll call vote.

Rosecrance Central Illinois – Specialty Courts

- *Request: \$186,900, 99% of total program revenue*
- *Recommendation: fund at the PY24 level, \$178,000.*

Dr. Youakim moved to approve CCMHB funding of \$186,900 for Rosecrance Central Illinois – Specialty Courts, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Omo-Osagie seconded. A roll call vote was taken and the motion passed unanimously.

Terrapin Station Sober Living NFP - Recovery Home

- *Request: \$90,880, 87% of total program revenue*
- *Recommendation: fund at \$88,880, which is lower than requested but higher than the current level; offer a two-year term.*

Ms. Straub moved to approve CCMHB funding of \$88,880 per year for a two-year term for Terrapin Station Sober Living NFP – Recovery Home, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Mr. Omo-Osagie seconded. A roll call vote was taken and the motion passed unanimously.

The UP Center of Champaign County - Children, Youth & Families Program

- *Request: \$190,056, 62% of total program revenue*
- *Recommendation: fund as requested, at current level; offer a two-year term.*

Ms. Sprandel moved to approve CCMHB funding of \$190,056 per year for a two-year term for The UP Center of Champaign County - Children, Youth & Families Program, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Molly McLay seconded. The motion was approved by a roll call vote.

WIN Recovery – Community Support ReEntry Houses

- *Request: \$244,342, 16% of total program revenue*
- *Recommendation: fund at \$129,000, which is lower than requested but higher than the current and prior year level; offer a two-year term.*

Ms. McLay moved to approve CCMHB funding of \$183,000 for WIN Recovery – Community Support ReEntry Houses, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer to execute the agreement. Ms. Sprandel seconded. A roll call vote was taken and the motion passed, with Chris Miner abstaining.

CCRPC Community Services – Community Life Short Term Assistance

- *Request: \$232,033, 100% of total program revenue.*
- *Recommendation: fund through the I/DD Special Initiatives Fund at the level requested; offer a two-year term. Because the fund is under joint authority of the CCMHB and CCDDDB, approval by both boards is required. Both boards will meet separately on May 22, 2024.*

Dr. Youakim moved to approve I/DD Special Initiatives funding of \$232,033 per year for a two-year term for CCRPC Community Services – Community Life Short Term Assistance, subject to the caveats as presented in the memorandum, and to authorize the CCMHB Executive Director and Board Officer, pending similar approval by the CCDDDB. Mr. Miner seconded the motion. The motion was approved unanimously by roll call vote.

Changes in Reporting:

A Decision Memorandum proposed changes in reporting requirements for the agencies.

MOTION: Dr. Youakim moved to approve the revised demographic and residency report categories and revised financial variance and equipment expense report thresholds to take effect July 1, 2024, and to approve the reporting deadline changes to take effect July 1, 2025, as proposed in this memorandum, and with the addition of “Native Hawaiian/Pacific Islander” and “South Asian” to the Race/Ethnicity category. Dr. Liggins-Chambers seconded. A voice vote was taken and the motion passed unanimously.

Audit Update and Contract Termination:

A Decision Memorandum was included in the packet. The 2022 audit for Promise Healthcare is completed and an earlier request from them to waive the automatic contract cancellations can be considered.

MOTION: Dr. Youakim moved to waive cancellation of CCMHB contracts with Promise Healthcare for Mental Health Services (#MHB24-013) and Wellness (#MHB24-041). Ms. McLay seconded. A voice vote was taken and the motion passed.

MOTION: Dr. Youakim moved to release payments from July 1, 2023 to December 31, 2023 for CCMHB contracts with Promise Healthcare for Mental Health Services (#MHB24-013) and Wellness (#MHB24-041) and hold further payments pending resolution of any issues related to the 2022

audit. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

Evaluation Capacity Building:

Ms. Jacinda Dariotis from UIUC provided an update. A report was included in the Board packet.

PY24 Third Quarter Reports:

Third-quarter reports from the agencies were included in the packet for review.

SUCSESSES AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

Ms. Palencia and Ms. Sprandel provided reports.

COUNTY BOARD INPUT:

None.

CCDDB INPUT:

The CCDDB met earlier in the day and made funding decisions.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 8:00 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Approved by the CCMHB on June 12, 2024.*