# Memorandum of Understanding By and Between Champaign County Sheriff's Office And Champaign County Health Care Consumers

The purpose of this memorandum of understanding (MOU) is to acknowledge the collaboration between the Champaign County Sheriff's Office (CCSO) and Champaign County Health Care Consumers (CCHCC) in the provision of services by CCHCC for Pregnant and Parenting Classes at the Champaign County Jail.

#### Background:

The State of Illinois, through HB3653, requires county jails to provide weekly Pregnancy and Parenting classes for detained women. HB3653 requires the following topics to be covered through this Pregnant and Parenting Class:

- Prenatal Care & Hygiene;
- Effects of prenatal exposure to alcohol and drugs:
- Parenting skills; and
- Pediatric medical and mental health issues.

Additional topics can also be covered through the weekly classes. Topics to be covered will be determined collaboratively between CCSO and CCHCC.

CCSO is contracting with CCHCC for the prenatal care & hygiene, effects of prenatal exposure to alcohol and drugs, and pediatric medical and mental health provisions of these classes which will amount to 75% of the Parenting & Pregnancy program at approximately three, one-hour sessions per month or 36 sessions annually. (Holidays as well as some months having five weeks are considered in this approximation.)

#### Services:

CCHCC will provide two staff members and, on occasion, one staff member and one intern, on a weekly basis to present the Pregnancy and Parenting classes at the jail. CCHCC will work with CCSO staff to establish the topics, curriculum, and materials to be provided.

Each class is expected to last approximately one hour.

#### CCHCC will:

- 1. Commit 1 day per week to the project. One day per week is to be on-site.
- 2. Work with CCSO to develop the class curriculum and topics, and materials to be provided.

#### CCSO will:

- 1. Compensate CCHCC for its personnel time to prepare curriculum, topics, and materials in coordination with CCSO, and for the weekly presentation of the class.
- 2. Provide administrative support to produce materials and resources required for

conducting the weekly classes related activities.

3. Provide space suitable for the classes.

#### Cost for Services:

The budget for CCHCC services to be provided is attached as part of this agreement. The maximum amount to be paid to CCHCC is specified in the budget and presumes a year of services.

Re-evaluation of the program:

CCSO and CCHCC will re-evaluate the effectiveness of and need for the program six months after the beginning of the program year. If Pregnancy and Parenting classes are poorly attended, CCSO may cancel the program.

#### Contractual relationship:

This MOU represents a contractual relationship between CCSO and CCHCC for the purposes of providing the Pregnancy and Parenting Classes at the Champaign County Jail.

CCHCC will not be considered an agent or employee of CCSO for any purpose and CCHCC is not entitled to any benefits that CCSO provides its own employees. CCHCC acknowledges that CCHCC has certain tax obligations to the federal, state and local governments and that CCSO will not, out of compensation paid to CCHCC, withhold or pay any federal employment tax, including amounts under Collection of Income Tax at Source (withholding), Federal Insurance Contribution Act (FICA) of Federal Unemployment Tax Act (FUTA) or pay Illinois employment taxes under withholding income tax or employment security tax provisions of Illinois law.

CCHCC will submit a completed W-9 form to CCSO upon the execution of this agreement and the Contractor is responsible for declaring and paying estimated income and self-employment taxes to the Internal Revenue Service and the Illinois Department of Revenue.

CCHCC agrees, during and after the term of this agreement, not to reveal any confidential information of CCSO to any person, corporation, or other third party.

This agreement shall be construed and interpreted in accordance with the law of the State of Illinois.

This MOU shall remain in effect for a year, or until either party terminates this agreement upon thirty (30) days written notice of the other party.

Dustin Heuerman

Sheriff

Champaign County Sheriff's Office

mterena

Claudia Lennhoff

**Executive Director** 

Champaign County Health Care Consumers

Claudia Lew hoff

06 - 01 - 202 4 Date

06/26/2024 Date



## **Champaign County Health Care Consumers**

44 East Main Street, Suite 208 • Champaign, IL 61820

Phone: (217) 352-6533 cchcc@healthcareconsumers.org

Fax: (217) 352-9745 www.healthcareconsumers.org

Grassroots organizing for health care justice and access since 1977.

Celeste Blodgett, Program Coordinator Champaign County Jail 502 S. Lierman Ave. Urbana, IL 61802

# Budget for CCHCC's Pregnant and Parenting Program at the Champaign County Jail

**Date**: June 23, 2024

**For period:** 01/01/2024 to 12/31/2024

**Total:** \$4,604.00

Personnel

Wages:

Claudia Lennhoff – P&P Educator \$3,488 Total Wages \$3,488

Benefits/Payroll taxes \$1,116 **Total Personnel** \$4,604

Total Billable Expenses for P&P Program at Jail: \$4,604

### **Description:**

The Pregnant and Parenting class at the Champaign County Jail is taught weekly in 2024 by CCHCC's Claudia Lennhoff and Paulette Colemon. CCHCC will work with Jail staff to develop a curriculum and provide topical materials for the people participating in the P&P program.