## UPKEEP MAINTENANCE SERVICES, INC.

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Delivered via Email to: KChapman@ccrpc.org and CMitchell@ccrpc.org

The cost for a weekly cleaning of your space would be \$787.00 per month for the fiscal year July 1, 2024 through June 30<sup>th</sup> 2025. This would include sweeping and mopping of all hard floor surfaces and vacuuming of all carpet. Trash emptied and damp wiping of tables and counter tops in class rooms and kitchen area. Dusting and glass cleaning of all public areas, (not personal desk area). Also, the prorated share of cleaning of the attached 4 shared restrooms, dock and hallway areas.

Sincerely,

Peter McDaniel