



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

## Champaign County Rural Transit Advisory Group (RTAG)

**Date:** Wednesday, August 14, 2024  
**Time:** 3:00 p.m.  
**Place:** John Dimit Conference Room, 1776 E. Washington Street, Urbana, IL 61802  
**Members:** Tawanna Nickens, Wendy Hundley, Rick Williams, Ashley Richey, Martha Newton, Mike Smith  
**Others:** Klentoria Lee-Clements  
**Staff:** Rita Morocoima-Black, Emma Woods, Debbie Peterik

### AGENDA

- I. Call to Order
- II. Introductions
- III. Audience Participation
- IV. Approval of Agenda
- V. Approval of Draft Minutes from the RTAG meeting of May 8, 2024
- VI. New Business
  - A. Presentation of C-CARTS Ridership Survey Results
  - B. Presentation and Approval of C-CARTS FY24 3<sup>rd</sup> Quarter (Jan-Mar) Service Report
  - C. Presentation and Approval of C-CARTS Annual Report for FY24
  - D. ICT Service update
  - E. Presentation and Approval of the ICT Service Contract Extension
  - F. Discussion of RTAG Board member expirations in December
- VII. Announcements
- VIII. Adjournment

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**Champaign County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 217.328.3313 to request special accommodations.**



Champaign County Urbanized Area Transportation Study  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
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Champaign County Area Rural Public Transit System (C-CARTS)  
**FY2024 Quarter 3 Service Report**

The quarterly report reflects the last completed IDOT fiscal quarter, Quarter 3, from January 2024 to March 2024.

**Grantee:** Champaign County  
**Subcommittee and oversight:** Rural Transit Advisory Group (RTAG) and Champaign County Regional Planning Commission (CCRPC)  
**Operator:** Champaign-Urbana Mass Transit District (MTD)

**Trip type** indicates the purpose of each trip. Note: a trip is classified by the purpose of the activity that preceded it. For example, if a rider takes the bus to a doctor’s appointment and then walks to a grocery store before boarding the bus again to return home, the first trip is classified as *medical*, and the return trip is classified as *shopping*.

**Trips** are one-way rides, counted each time an individual rider enters a vehicle. For example, a round trip counts as two trips.

**Days** are the number of business days (normally M-F, except on Federal holidays and closures due to inclement weather) operated during the quarter.

**Average trips** refers to the total number trips in the quarter divided by total number of operating days.

**Lift** refers to trips requiring ADA Lift equipment.

**60+** refers to trips provided to older adults 60 years of age or older.

**Denials** are counted when a rider requests a trip that could not be accommodated.

**Service miles** are miles driven while riders are on the vehicle (excludes miles driven to and from the MTD garage).

**Service hours** are hours driven while riders are on the vehicle (excludes time spent driving to and from the MTD garage).

Note on fare structure: 5311 trips that begin or end in the rural general public service area cost \$5 each way. Riders aged 60 years and older are eligible for a \$2 one-way fare. Personal care assistants ride for free, and children aged 12 and under rider for \$1 each way. Trips that begin and end in Rantoul are \$2 each way, regardless of the rider’s age.

**Demand Response Service Characteristics**

	Trip Type						Days	Daily Average	Lift	60+	Denials
	Medical	Personal	Shopping	Social	Employment	Education					
January	221	59	114	113	217	33	22	34	178	454	18
February	221	97	123	112	225	54	22	38	196	519	27
March	198	87	104	122	212	50	20	39	169	487	21
<b>Total</b>	640	243	341	347	654	137	64	90	543	1,460	66

### Systemwide Service Characteristics

	DR Trips	FR Trips	Total Trips	Service Miles	Service Hours
January	757	1,399	2,156	26,845	1,423
February	832	1,355	2,187	25,100	1115.75
March	773	1,208	1,981	24,488	1331.75
<b>Total</b>	2,362	3,962	6,324	76,433	3,870.5

Note: DR = Demand Response | FR = Fixed Route

### Grant Funding

	Project Income	Service Contract	Total Revenue	Expended Federal	Remaining Federal	Expended State	Remaining State	Total Expended	Total Remaining
Q1	11,094	29,100	40,194	238,238	244,783	4,457	441360	242,695	1,025,007
Q2	11,024	29,682	40,706	145,996	98,787	75,969	365390	221,965	803,042
Q3	12,046	29,973	42,019	90,527	8,260	158,948	206442	249,475	553,567
Q4									

Note: Figures in this table are rounded to the nearest dollar amount.

### C-CARTS Registered Riders

	Population (2010 Census)	Community	January New Riders	February New Riders	March New Riders	Total Served	% Population Served
DRZ1	22,171	Dewey					10.5%
		Fisher					
		Foosland					
		Gifford	1			1	
		Ludlow					
		Penfield					
		Rantoul	24	18	15	57	
Thomasboro							

	<b>Population (2010 Census)</b>	<b>Community</b>	<b>January New Riders</b>	<b>February New Riders</b>	<b>March New Riders</b>	<b>Total Served</b>	<b>% Population Served</b>	
DRZ2	17,317	Allerton					0.7%	
		Broadlands						
		Homer						
		Longview						
		Ogden						
		Philo						
		Royal						
		Saint Joseph			1			1
Sidney	1					1		
DRZ3	12,317	Ivesdale					0.6%	
		Pesotum						
		Sadorus			1			1
		Tolono	1					1
DRZ4	20,327	Mahomet	2	1		3	0.7%	
		Seymour						
		Bondville						
MTD District	128,949	Champaign	1		1	2	0.6%	
		Savoy						
		Urbana	2		1	3		
Outside County								
<b>FY24 Q3 New Riders:</b>				<b>70</b>				

Champaign County Area Rural Public Transit System (C-CARTS)  
**FY2024 Quarter 4 Service Report**

The quarterly report reflects the last completed IDOT fiscal quarter, Quarter 3, from April 2024 to June 2024.

**Grantee:** Champaign County  
**Subcommittee and oversight:** Rural Transit Advisory Group (RTAG) and Champaign County Regional Planning Commission (CCRPC)  
**Operator:** Champaign-Urbana Mass Transit District (MTD)

**Trip type** indicates the purpose of each trip. Note: a trip is classified by the purpose of the activity that preceded it. For example, if a rider takes the bus to a doctor’s appointment and then walks to a grocery store before boarding the bus again to return home, the first trip is classified as *medical*, and the return trip is classified as *shopping*.

**Trips** are one-way rides, counted each time an individual rider enters a vehicle. For example, a round trip counts as two trips.

**Days** are the number of business days (normally M-F, except on Federal holidays and closures due to inclement weather) operated during the quarter.

**Average trips** refers to the total number trips in the quarter divided by total number of operating days.

**Lift** refers to trips requiring ADA Lift equipment.

**60+** refers to trips provided to older adults 60 years of age or older.

**Denials** are counted when a rider requests a trip that could not be accommodated.

**Service miles** are miles driven while riders are on the vehicle (excludes miles driven to and from the MTD garage).

**Service hours** are hours driven while riders are on the vehicle (excludes time spent driving to and from the MTD garage).

Note on fare structure: 5311 trips that begin or end in the rural general public service area cost \$5 each way. Riders aged 60 years and older are eligible for a \$2 one-way fare. Personal care assistants ride for free, and children aged 12 and under rider for \$1 each way. Trips that begin and end in Rantoul are \$2 each way, regardless of the rider’s age.

**Demand Response Service Characteristics**

	Trip Type						Days	Daily Average	Lift	60+	Denials
	Medical	Personal	Shopping	Social	Employment	Education					
April	221	85	96	130	249	43	22	37	204	520	25
May	220	98	104	116	310	25	23	38	214	514	44
June	178	60	85	114	290	28	20	37	198	416	92
<b>Total</b>	619	243	285	360	849	96	65	37	616	1,450	161

### Systemwide Service Characteristics

	DR Trips	FR Trips	Total Trips	Service Miles	Service Hours
April	824	1,412	2,236	25,564	1345.75
May	873	1269	2,142	25,384	1461.75
June	755	1187	1,942	25,333	1170.5
<b>Total</b>	2,452	3,868	6,320	76,281	3,978

Note: DR = Demand Response | FR = Fixed Route

### Grant Funding

	Project Income	Service Contract	Total Revenue	Expended Federal	Remaining Federal	Expended State	Remaining State	Total Expended	Total Remaining
Q1	11,094	29,100	40,194	241,803	241,217	891	441360	242,694	1,025,007
Q2	11,024	29,682	40,706	145,996	95,221	75,969	365390	221,965	803042
Q3	12,046	29,973	42,019	90,527	4,694	158,948	206442	249,475	553567
Q4	12,325	31,189	43,514	4,694	-	224,361	324,512	229,055	324,512

Note: Figures in this table are rounded to the nearest dollar amount.

### C-CARTS Registered Riders

	Population (2010 Census)	Community	April New Riders	May New Riders	June New Riders	Total Served	% Population Served
DRZ1	22,171	Dewey			1	1	10.5%
		Fisher					
		Foosland					
		Gifford					
		Ludlow					
		Penfield					
		Rantoul	15	19	9	43	
		Thomasboro					

	<b>Population (2010 Census)</b>	<b>Community</b>	<b>April New Riders</b>	<b>May New Riders</b>	<b>June New Riders</b>	<b>Total Served</b>	<b>% Population Served</b>
DRZ2	17,317	Allerton					0.7%
		Broadlands					
		Homer					
		Longview					
		Ogden					
		Philo					
		Royal					
		Saint Joseph			1	1	
		Sidney					
DRZ3	12,317	Ivesdale					0.6%
		Pesotum					
		Sadorus			1	1	
		Tolono		4		4	
DRZ4	20,327	Mahomet	5	1	1	7	0.7%
		Seymour					
		Bondville					
MTD District	128,949	Champaign	3			3	0.6%
		Savoy					
		Urbana	2	2	3	7	
Outside County							
<b>FY24 Q4 New Riders:</b>				<b>67</b>			

**INTERGOVERNMENTAL AGREEMENT BETWEEN CHAMPAIGN-URBANA MASS TRANSIT DISTRICT AND  
THE UNIVERSITY OF ILLINOIS GRAINGER COLLEGE OF ENGINEERING CENTER FOR TRANSPORTATION  
AND CHAMPAIGN COUNTY**

This Intergovernmental Agreement (“Agreement”) is between the Champaign-Urbana Mass Transit District (“MTD”), a local mass transit district and municipal corporation, the University of Illinois at Urbana-Champaign (“University”), and Champaign County (“County”), a County Executive form of government. Collectively referred to as “the Parties”.

The Parties agree as follows:

**RECITALS**

WHEREAS, the County was awarded a Downstate Operating Assistant and FTA Section 5311 Combined Grant for rural public transportation; and

WHEREAS, the County and MTD entered into an Intergovernmental Agreement (hereafter simply “Original IGA”) dated September 17, 2015, to provide rural public transportation;

WHEREAS, in the Original IGA, MTD was named as the designated provider of rural public transportation to operate a separate transportation service program to be known as “Champaign-County Area Rural Transit Service” (“C-CARTS”), and those County vehicles formerly used by the prior rural transportation provider known as CRIS, were leased to MTD; and

WHEREAS, in the Original IGA, the Champaign County Regional Planning Commission (“RPC”), and the Rural Transit Advisory Group (“RTAG”) were delegated oversight by the County, and coordination authority relating to the provision of rural public transportation service; and

WHEREAS, the University of Illinois Grainger College of Engineering Center for Transportation (hereafter simply “ICT”) has requested that the C-CARTS service be extended to provide service to their facility in Rantoul; and RPC, RTAG, and MTD have all agreed to and desire to set forth this Intergovernmental Agreement (hereafter simply “IGA”).

**SERVICE EXPANSION**

To answer to the service request, trips will be added to the current Rantoul Connector fixed-route service. One trip in the morning and two trips in the afternoon will operate Monday through Friday to transport University of Illinois students, faculty, and staff from Lincoln Square in downtown Urbana to ICT (see Attachment A). For these affiliates of the University of Illinois, the University’s i-Card (either physical or digital) will serve as fare payment.

If the one van operating the Rantoul Connector in the morning is experiencing capacity issues on these trips with the diversion to ICT, Parties agree to consider the addition of a second trip in the morning. Ridership and capacity analysis will be reviewed on the first business day of each month (June, July and August) through a documented email exchange.

**TERMS**

- 1) RTAG and RPC hereby approve of the changes herein regarding rural public transportation services to be provided to the ICT by MTD as set forth in this IGA.



- 2) The term of this agreement shall be three (3) months from the date of execution set forth in the signature block for the University of Illinois.
- 3) ICT agrees to make monthly payments, following the schedule below, directly to Champaign-Urbana Mass Transit District at 1101 E University Ave, Urbana, Illinois, for each date range of transportation services provided to ICT as set forth in this agreement.

<b>Date Range</b>	<b>Cost Per Hour</b>	<b>Added Hours Per Day</b>	<b>Monthly Payment</b>
May 13 – June 11 (21 weekdays) <i>No service on 5/27</i>	\$34.88	1.66 Hours	To be tracked and invoiced
June 12 – July 11 (21 weekdays) <i>No service on 7/04</i>	\$34.88	1.66 Hours	To be tracked and invoiced
July 12 – August 9 (21 weekdays)	\$34.88	1.66 Hours	To be tracked and invoiced

- 4) MTD's bill for services to the University/ICT must include invoice number, date, amount, itemized details, and remittance address. Invoices shall be sent by the 1<sup>st</sup> day of each month to the University at the following address: University of Illinois, Invoice Processing Center, P.O. Box 820, Rantoul, IL 61866. The monthly payments shall be paid on or before the 30<sup>th</sup> day of each month following the month in which the transit services were provided.
- 5) The Parties agree to apportion the monthly payment due hereunder for any month in which the transportation services are provided for only a portion of the month.
- 6) MTD will maintain complete and accurate accounting records in sufficient and customary detail such that amounts payable by the University/ICT under this Agreement may be verified against the actual costs directly or indirectly associated with the services provided.
- 7) Fares collected or i-Card presentations are not a credit against the monthly payments due hereunder.
  - a. In the event of any changes affecting MTD's ability to provide service, contact shall be made with University of Illinois' ICT Director, Imad Al-Qadi. In the event of emergency changes in service conditions, ICT shall contact the MTD Operations Department (Operations Director).
  - b. On a monthly basis, MTD shall provide ICT ridership reports for the Rantoul Connector.
- 8) MTD is offering access to open-door deviated-fixed route service to the public for a common fare as well as access to University of Illinois affiliates presenting an i-Card at Lincoln Square. MTD will consult with the University of Illinois on service changes. MTD as the operator for C-CARTS will

adhere to the federal regulations regarding publicly offered route service. Nothing in this agreement shall be construed to limit MTD's obligations to follow those regulations.

- 9) University grants C-CARTS the right to drive on and use boarding areas on ICT property at no charge.
- 10) Any of the Parties may terminate this Agreement in ninety (90) days written notice to the other Parties. MTD may suspend its service under this IGA if the University of Illinois fails to make timely payments as set forth in paragraph three above.
- 11) The Parties acknowledge that nothing in this agreement creates a joint venture or other business relationship among/between the parties other than those specifically set forth herein.

#### **LIABILITY AND RISK**

**GENERAL LIABILITY.** Each party's liability shall be as provided by Illinois law.

**INDEPENDENT CONTRACTOR.** In providing the Services, MTD shall be an independent contractor and not an agency of the University. The University shall not have and shall not exercise any control over MTD or C-CARTS operations in connection with providing the Services and shall not have and shall not exercise any control or supervision whatsoever over MTD or C-CARTS bus drivers. MTD bus drivers shall be employees of MTD only, shall not constitute agents or employees of the University, and shall be subject solely to MTD's supervision and control.

#### **NOTIFICATION**

Notices provided for shall be deemed given when mailed by certified mail to the Parties at their address given below in their signature block:

**Notices to the University shall be sent to:**

University of Illinois  
Department of Civil & Environmental Engineering  
205 N Mathews Ave  
Urbana, IL 61801

**With copies to:**

Office of the Chancellor  
1817 South Neil Street, Suite 212  
Champaign, IL 61820

**Notices to the MTD shall be sent to:**

Karl Gnadt  
Managing Director/CEO  
Champaign-Urbana Mass Transit District  
1101 East University Ave  
Urbana, IL 61801

**With copies to:**

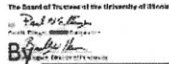
Champaign-Urbana Mass Transit District  
c/o Corporate Counsel  
Meyer Capel  
306 West Church Street  
Champaign, IL 61820

#### **REPRESENTATION ON AUTHORITY OF PARTIES/SIGNATORIES**

Each person signing this Agreement represents that he or she has the authority to execute and deliver this Agreement. Each party represents to the other that the execution and delivery of the Agreement

and the performance of such party's obligations are authorized, and that the Agreement is a valid and legal contract binding on such party and enforceable in accordance with its terms.

**THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN**

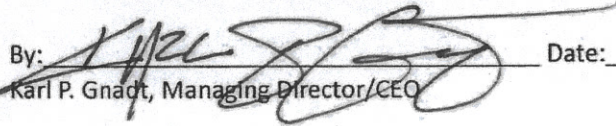


By: \_\_\_\_\_ Date: 05/09/2024  
Paul N. Ellinger, Comptroller

Approved as to Legal Form

By: \_\_\_\_\_

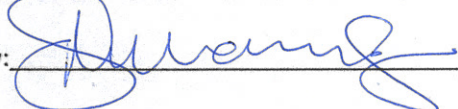
**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT**

By:  Date: 5/9/2024  
Karl P. Gnadt, Managing Director/CEO

Approved as to Legal Form for MTD

By: \_\_\_\_\_

**CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION (RPC)**

By:  Date: 6/11/2024

**RURAL TRANSIT ADVISORY GROUP (RTAG)**

By: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACHMENT A**

This is the Rantoul Connector schedule with additional trips to accommodate the Agreement. The Parties will review ridership and capacity to determine if additional service is warranted.

AM								
Northbound				Southbound				
Lincoln Square	Fountain Valley	ICT	Walmart Rantoul	Walmart Rantoul	Round Barn Road	Illinois Terminal	Lincoln Square	
5:10A	5:30A		5:37A	5:42A	6:04A	6:14/:19A	6:34A	
6:34	6:54		7:01	7:11A	7:33	7:43	7:58	
7:58	8:18	8:25	8:40Δ					
PM								
Northbound				Southbound				
Lincoln Square	Fountain Valley	ICT	Walmart Rantoul	Walmart Rantoul	Round Barn Road	Illinois Terminal	ICT	Lincoln Square
	2:40P		2:47P	2:57P	3:19P	3:29/:34P		3:49P
3:49P	4:09		4:16	4:26	4:48	5:10/:15		5:30
4:35	---	5:00					5:05	5:30Δ
5:30	5:50		5:57	6:00			6:15	6:40Δ