
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –June 18, 2012

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Lyle Shields Room*

8:00 a.m.

MEMBERS PRESENT: Joyce Dill, Elaine Palencia, Mike Smith

STAFF PRESENT: Peter Tracy, Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Patty Walters, Danielle Mathews, Developmental Services Center (DSC); Dennis Carpenter, Charleston Transitional Facility (CTF); Jennifer Knapp, Community Choices; Melissa Hoerner, Down Syndrome Network (DSN)

CALL TO ORDER:

Mr. Michael Smith called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

Mr. Tracy requested an agenda item be added under “New Business, Item C” regarding “Budget Adjustment”.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

None.

APPROVAL OF MINUTES:

Minutes from the June 20, 2012 Board meeting were included in the packet.

MOTION: Ms. Palencia moved to approve the minutes from the June 20, 2012 Board meeting. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy reported he had met with Vicki Niswander to discuss "The Gathering" a meeting for micro-boards and cooperatives for developmental disabilities held in Bloomington.

STAFF REPORT:

Ms. Canfield's report was included in the Board packet.

AGENCY INFORMATION:

Mr. Morrissey announced a fundraising event for DSC on August 4th at Jupiters.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Dill moved to accept the claims report as presented. Ms. Palencia seconded and the motion passed unanimously.

NEW BUSINESS:

Election of Officers:

MOTION: Ms. Dill moved to nominate Mr. Michael Smith for President. Ms. Palencia seconded the motion. The motion passed with all members voting aye.

MOTION: Ms. Palencia moved to nominate Ms. Joyce Dill for Secretary. Mr. Smith seconded the motion. The motion passed with all members voting aye.

Open Meetings Act:

The Open Meetings Act now requires that all elected and appointed officials to a public body must complete Open Meetings Act training. CCDDDB members will have until January 1, 2013 to complete the online training.

CCDDDB Budget Adjustment:

Funding decisions in May 2012 were predicated on an anticipated revenue increase of 1.5%. It has now been confirmed that the actual revenue will be a decrease of 0.23%. This means there will need to be adjustments made to address the deficit and this will have a negative impact on developmental disability services in Champaign County. Mr. Tracy will conduct a complete analysis of our options and present his findings in a Decision Memorandum at the August 22, 2012 CCDDDB meeting. A revised budget will be presented for Board approval at the August meeting as well.

Mr. Smith requested agency input in writing to Mr. Tracy and staff prior to the August meeting.

OLD BUSINESS:

Disability Resource Expo:

A report from Ms. Barb Bressner was included in the packet. Ms. Canfield reported on recent issues that had come up that are being addressed. Ms. Dill requested there be discussion at the August meeting to explore the idea of holding the Expo every two years due to time issues and financial constraints.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:50 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo
**Minutes were approved at the 8/22/12 Board meeting.*

