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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –September 17, 2014*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*6:00 p.m.*

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**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Deb Ruesch, Sue Suter

**MEMBERS EXCUSED:** Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,  
Stephanie Howard-Gallo

**OTHERS PRESENT:** Tracy Parsons, ACCESS Initiative (AI); Gary Maxwell,  
Champaign County Board; Dale Morrissey, Patty Walters,  
Danielle Mathews, Developmental Services Center (DSC);  
Jennifer Knapp, Community Choices; Barb Bressner, Consultant;  
Gary Maxwell, Champaign County Board; Glenna Tharp, Eric  
Trusner, PACE; Deborah Townsend, Deloris Henry, Susan Fowler,  
CCMHB; Mark Scott, Down Syndrome Network (DSN);

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**CALL TO ORDER:**

Ms. Sue Suter called the meeting to order at 6:12 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT:**

None.

**CCMHB INPUT:**

None.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the July 23, 2014 CCDDDB meeting were included in the Board packet.

**MOTION: Ms. Ruesch moved to approve the minutes from the July 23, 2014 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Ms. Suter thanked the CILA RFP Evaluation committee for all of their hard work.

**EXECUTIVE DIRECTOR'S REPORT:**

None.

**STAFF REPORT:**

Ms. Canfield's staff report was included in the Board packet for review.

**AGENCY INFORMATION:**

Mark Scott from the Down Syndrome Network announced they will hold their annual Buddy Walk on November 11, 2014 at the Champaign County Fairgrounds.

**FINANCIAL REPORT:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. Krein moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**CILA Expansion in Champaign County (RFP) Award:**

At the CCMHB held earlier in the evening, the vote was unanimous with Evaluation Committee Members, Peter Tracy, Mark Doyle, Lynn Canfield, Deborah Townsend, Deloris Henry, David Happ, Cynthia Creighton, Deb Curtin, and Sue Suter all voting in favor of awarding the CILA Award to Individual Advocacy Group (IAG).

**MOTION: Dr. Krein moved to approve the recommendation of the CILA Expansion Evaluation Committee, to enter into an agreement with Individual Advocacy Group (IAG) to expand CILA capacity in Champaign County in accordance with the specification of the Request for Proposals # 2014-001. Ms. Ruesch seconded the motion. A roll call vote was taken with all CCDDDB members voting aye. The motion passed.**

**Draft Three Year Plan 2013-2015 with FY 2015 Objectives:**

A Briefing Memorandum and Draft Three Year Plan with Objectives for 2015 was included in the packet for review. Board members discussed the document and several Board members suggested changes. Edits will be made to the document as suggested and it will be brought back to the Board for review at a future meeting.

**Priorities Pre-Planning Discussion:**

Ms. Suter led a discussion on priorities and pre-planning. Topics and issues of interest were discussed: transportation, stewardships, partnerships, leadership development, housing, long term care services, and staffing. Dr. Krein spoke regarding 4 broad areas he felt the CCDDDB needed to address in order to support community employment: housing, transportation, long-term job supports and expectations. He expressed his support in addressing transportation in a future study session.

**Addendum to Intergovernmental Agreement:**

A Decision Memorandum with addendum to the Intergovernmental Agreement between the CCMHB and the CCDDDB was included in the packet for review and discussion.

**MOTION: Dr. Krein moved to approve the addendum to the Intergovernmental Agreement between the CCMHB and the CCDDDB. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**OLD BUSINESS:**

**disability Resource Expo:**

A report from Ms. Barb Bressner was included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:00 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 10/22/14 CCDDDB meeting.*

