



## CHAMPAIGN COUNTY MENTAL HEALTH BOARD

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### CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.  
Speak clearly into the microphone during the meeting.*

#### Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

**Wednesday, May 20, 2015**

Brookens Administrative Building, Lyle Shields Room

1776 E. Washington St., Urbana, IL 61802

**6:30 PM**

*(Members of the Champaign County Mental Health Board are invited to sit in as special guests)*

1. Call to Order – Ms. Sue Suter, President
2. Roll Call – Stephanie Howard-Gallo
3. Additions to Agenda
4. Citizen Input/Public Participation
5. CCMHB Input (**pages 3-6**)

*Draft minutes of the 4/22/15 CCMHB meeting are included in the packet for information only.*

6. Approval of CCDDDB Minutes (**pages 7-10**)

- A. 4/22/15 Board Meeting\*

*Minutes are included in the packet. Board action is requested.*

7. President's Comments – Ms. Sue Suter
8. Executive Director's Report – Peter Tracy
9. Agency Information
10. Financial Report

- A. Approval of Claims\* (**page 11**)

*Included in the Board packet. Action is requested.*

11. New Business

A. FY2016 Allocation Decisions\*

*A Decision Memo (pages 12-25) and Spreadsheet (page 26) are included in the Board packet. Action is requested. Agency responses to Program Summaries (page 27) are included as addenda. A copy of the CCMHB Tier Sheet (page 28) is included for information only.*

B. Integration Transition Successes

*Representatives of funded programs will provide oral reports on successful transitions to community settings related to home, work, and connection.*

12. Old Business

A. Disability Resource Expo (page 29)

*A report from Ms. Barbara Bressner is included in the packet for information only.*

13. Board Announcements

14. Adjournment

*\*Board action requested*

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—April 22, 2015*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

**DRAFT COPY**

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*4:30 p.m.*

**MEMBERS PRESENT:** Astrid Berkson, Aillinn Dannave, Susan Fowler, Deloris Henry, Thom Moore, Judi O'Connor, Julian Rappaport, Anne Robin, Deborah Townsend

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons

**OTHERS PRESENT:** Jennifer Knapp, Linda Tortorelli, Community Choices; Sue Wittman, Juli Kartel, Lisa Benson, Community Elements (CE); Dale Morrissey, Patty Walters, Danielle Matthews, Jennifer Carlson, Annette Becherer, Laura Bennett, Developmental Services Center (DSC); Gary Maxwell, Pattsy Petrie, Champaign County Board; Darlene Kloeppe, Regional Planning Commission (RPC); Beth Chato, League of Women Voters (LWV); Deb Ruesch, Sue Suter, Joyce Dill, Champaign County Developmental Disabilities Board (CCDDB); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Bruce Suardini, Gail Raney, Sherri Rudici, Jolie Calsten, Prairie Center Health Systems (PCHS); Nancy Greenwalt, Promise Healthcare; Deborah Hlavna, East Central Illinois Refugee Mutual Assistance Center (ECIRMAC); Sam Banks, Don Moyer Boys and Girls Club (DMBGC); Jenny Niebrugge, United Cerebral Palsy (UCP); Teresa O'Connor, C-U Autism Network (CUAN); Sheryl Bautch, Family Service (FS); Erin Sturm, RACES: Adelaide Aime, Children's Advocacy Center (CAC); Jason Greenly, Courage Connection; Leon Evans, Consultant; Dan Walsh, Allen Jones, Champaign County Sheriff's Office

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**CALL TO ORDER:**

Dr. Townsend, President, called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**ADDITIONS TO AGENDA:**

None.

**CCDDB INFORMATION:**

Draft minutes from the 3/18/15 CCDDB meeting were included in the packet for information only.

**APPROVAL OF MINUTES:**

Minutes from the 3/18/15 Board meeting were included in the Board packet for approval.

**MOTION: Dr. Moore moved to approve the minutes from 3/18/15 as presented in the packet. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S COMMENTS:**

None.

**STAFF REPORTS:**

Staff reports were deferred.

**BOARD TO BOARD:**

Reports were deferred.

**AGENCY INFORMATION:**

Deferred.

**FINANCIAL INFORMATION:**

A copy of the claims report was included in the Board packet.

**MOTION: Dr. Henry moved to accept the claims as presented. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**Mr. Leon Evans Consultation:**

Mr. Leon Evans, President, CEO for The Center for Health Care Services. Mr. Evans is nationally recognized for the jail diversion model used in Bexar County, Texas. He has developed an innovative and highly integrated system of care for people in the San Antonio community who struggle with mental health disorders. Utilizing strong community partnerships and diverse funding sources, his programs have created an effective public safety net that keep people with mental health illness out of emergency rooms, jails and prisons and link them to treatment programs that help them lead independent, productive lives.

Mr. Evans will be giving a presentation to the community on Thursday, April 23 and to the service providers on Friday, April 24.

Following his presentation, Board members and audience members were given an opportunity to ask questions.

**FY 2016 Program Summaries:**

A Briefing Memorandum, copies of the draft program summaries, and a glossary of terms was included in the Board packet for review. The summaries glean information and provide opinions concerning alignment with our stated priorities and defined decision support criteria. All applicants received an email with instructions on where to access a copies of their program summary and were asked to notify the staff in writing if there are factual errors prior to completion of the FY16 award process. A Decision Memorandum regarding recommended allocation decisions will be presented to the CCMHB at the May Board meeting for action.

Ms. Shandra Summerville, Cultural and Linguistic Competency Coordinator, distributed each applicant's rating for their Cultural Competency Plan.

Board members Fowler and Rappaport discussed the summaries and performance measures. It was suggested by Rappaport and agreed among the Board that study sessions or a Board retreat in the next 6 months would be beneficial in order to discuss future evaluation standards and funding priorities.

**CCMHB FY 2014 Annual Report:**

The final draft of the FY14 CCMHB Annual Report was included in the Board packet for final review.

**MOTION:** Ms. Berkson moved to accept the final draft of the FY14 CCMHB Annual Report as presented. Dr. Henry seconded the motion. A voice vote was taken and the motion passed unanimously.

**OLD BUSINESS:**

**Alliance for the Promotion of Acceptance, Inclusion and Respect:**  
Deferred.

**disAbility Resource Expo:**

A written report from Ms. Barb Bressner was included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 6:15 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

**DRAFT**

*\*Minutes are in draft form and are subject to CCMHB approval.*

6A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –April 22, 2015*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

**DRAFT COPY**

*6:30 p.m.*

**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Deb Ruesch, Sue Suter

**MEMBERS EXCUSED:** Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo

**OTHERS PRESENT:** Jennifer Knapp, Linda Tortorelli, Community Choices; Dale Morrissey, Danielle Matthews, Vicki Tolf, Patty Walters, Felicia Gooler, Laura Bennett, Jennifer Carlson, Annette Becherer, Developmental Services Center (DSC); Gary Maxwell, Patti Petrie, Sam Shore, Champaign County Board; Jermaine Raymer, PACE; Kathy Kessler, Sue Wittman, Community Elements (CE); Judi O'Connor, Aillinn Dannave, Susan Fowler, Julian Rappaport, Champaign County Mental Health Board; Darlene Kloeppel, Regional Planning Commission (RPC); Teresa O'Connor, C-U Autism Network; Amanda Bohn, United Cerebral Palsy (UCP); Mark Scott, Down Syndrome Network (DSN); Sally Mustered, C-U Autism Network (CUAT); Dennis Carpenter, CTF Illinois (CTF)

**CALL TO ORDER:**

Ms. Sue Suter called the meeting to order at 6:30 p.m.

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**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CCMHB INPUT:**

A copy of the 3/18/15 Board minutes was included in the Board packet for information only.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the March 18, 2015 CCDDDB meeting were included in the Board packet.

**MOTION: Dr. Krein moved to approve the minutes from the March 18, 2015 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Ms. Suter introduced Mr. Sam Shore as a new County Board liaison to the CCDDDB.

**EXECUTIVE DIRECTOR'S REPORT:**

None.

**STAFF REPORT:**

Deferred.

**AGENCY INFORMATION:**

Deferred.

**FINANCIAL REPORT:**

A copy of the claims report was included in the Board packet.





**MOTION: Ms. Dill moved to accept the claims report as presented. Dr. Krein seconded the motion. A voice vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**2016 Application Program Summaries:**

A Briefing Memorandum, list of applicants, and draft program summaries were included in the Board packet for review. Supplemental information regarding performance measures was distributed at the meeting.

C-U Autism Network—Teresa O'Connor represented the agency. Submitted budgets will be revised. Collaboration with Down Syndrome Network.

CTF Illinois--Dennis Carpenter represented the agency. The application for residential services is no longer needed because funding from the Department of Human Services (DHS) was received for the person being served under this contract. Collaboration with Developmental Services Center (DSC).

Down Syndrome Network—Mark Scott represented the agency. Mark discussed DSN yearly events.

Head Start—Darlene Kloepfel represented the agency. Head Start grants require that 10 percent of the children must have disabilities.

Regional Planning Commission, Community Services—Darlene Kloepfel represented the agency. This is a new proposal. The program would serve people with both a developmental disability and a mental health disability.

Community Choices—Jennifer Knapp represented the agency. 3 applications. Requested increases would be to hire a part-time staff person. Collaboration with Developmental Services Center (DSC).

Community Elements—Kathy Kessler and Sue Wittman represented the agency. Number of persons served will need to be reported at a later date. Psychiatry services continue to be a challenge in Champaign County.

Developmental Services Center—9 applications. Representing the agency were Dale Morrissey, Jennifer Carlson, Ron Bribrisco, Felicia Gooler, Laura Bennett, Patty Walters, Vicki Tolf, Annette Becherer. Collaboration with Community Elements, Community Choices, and Regional Planning Commission.

Persons Assuming Control of their Environment—Jermaine Rayma represented the agency. The agency is asking for a funding increase to cover a cost of living adjustment.

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United Cerebral Palsy—Jenny Eberke represented the agency. The application addresses job coaching and case management.

Ms. Dill stated that Medicaid supplementation continues to be a huge concern for her. She asked Board members and staff to consider a Board retreat to discuss the situation. Mr. Tracy indicated he would prepare a Briefing Memorandum for the next meeting regarding options in funding.

Ms. Summerville, Cultural and Linguistic Competency Coordinator reviewed the applicant's Cultural Competence Plan and their ratings. She distributed the ratings to Board members.

**Integration Transition Successes:**

Deferred.

**OLD BUSINESS:**

**Alliance for the Promotion of Acceptance, Inclusion and Respect:**

Deferred.

**disAbility Resource Expo:**

A written report from Ms. Barb Bressner was included in the Board packet. An Expo fundraiser will be held on June 11 at Art Mart. Tickets will be sold for a wine tasting and basket raffle. Tickets are available at the CCMHB/CCDDB office.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:45 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes are in draft form and subject to CCDDB approval.*



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/07/15

PAGE 6

VENDOR NO	VENDOR NAME	TRN B	TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 108	DEVLPMNTL DISABILITY FUND									
***	DEPT NO. 050	DEVLMMNTL DISABILITY BOARD									
90	CHAMPAIGN COUNTY TREASURER										
	5/04/15 03 VR 108-	36				524421	5/07/15	108-050-533.07-00	PROFESSIONAL SERVICES	MAY ADMIN FEE	27,686.00
										VENDOR TOTAL	27,686.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF										
	5/06/15 02 VR 108-	37				524478	5/07/15	108-050-533.92-00	CONTRIBUTIONS & GRANTS	MAR SERVICE COORD	38,328.29
										VENDOR TOTAL	38,328.29 *
										DEPARTMENT TOTAL	66,014.29 *
										FUND TOTAL	66,014.29 *





11.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

**DECISION MEMORANDUM**

**DATE:** May 20, 2015  
**TO:** Members, Champaign County Developmental Disabilities Board  
**FROM:** Peter Tracy  
**SUBJECT:** STAFF RECOMMENDATIONS FOR FY16 FUNDING

**Purpose**

This memorandum is to delineate staff recommendations for FY16 (July 1, 2015 through June 30, 2016) funding allocations for consideration by the Champaign County Developmental Disabilities Board (CCDDDB). These recommendations are predicated on a thorough evaluation of applications using decision support criteria approved by the CCDDDB in November 2014. Decision authority rests with the CCDDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

**Statutory Authority**

The Champaign County Developmental Disabilities Board (CCDDDB) policies on funding are predicated on the requirements of the County Care for Persons with Developmental Disabilities Act (55 ILCS 105 / Section 0.01 et.seq.). All funds shall be allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations included in this memorandum, opinions, and comments are based on our assessment of how closely applications align with statutory mandates, CCDDDB funding policies, approved decision support criteria, and priorities. Best and Final Offers may be sought as part of the negotiation process for authorized FY16 contracts. The CCDDDB reserves the right to refrain from making an award when it is deemed to be in the best interest of the county. Upon approval by the Board, this memorandum shall become an addendum to the CCDDDB funding guidelines incorporated in standard operating procedures.

**Decision Process Considerations**

The approved criteria delineated in this memorandum are to be used as guidance by the Board in assessing applications for CCDDDB; however, they are not the sole considerations taken into account in finalizing funding decisions. Other factors included in the decision process are:

1. Opinions about the applicant's ability to implement the program and services proposed.
2. Opinions about the soundness of the proposed methodology(ies).
3. The administrative and fiscal capacity of the agency.
4. Alignment with operating principles and public policy positions taken by the Board.

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5. Reasonableness of pricing and affordability of applications within the context of available dollars.
6. Best value for the community based on cost and non-cost factors.

The final funding decisions rest solely with the CCDDDB and their judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs and decision-support match up. The CCDDDB allocation of funding is a complex task predicated on multiple variables. It is important to remember that our allocation process is not a request for proposals (RFP). Applicants for funding are not responding to a common set of specifications, but rather are applying for funding to address a wide variety of intellectual and developmental disabilities service needs in our community. In many respects our job is significantly more difficult than simply conducting a RFP. Based on past experience we can anticipate the nature and scope of applications will vary significantly and will include treatment intervention, early intervention and prevention proposals. For these reasons, a numerical rating/selection methodology is not entirely relevant to our particular circumstances. Our focus is on what constitutes a best value to our community based on a combination of cost and non-cost factors, and will reflect an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCDDDB.

### **Policy Considerations**

Changes in law, rules and regulations at the federal and State levels will require local government funders (i.e., CCMHB/CCDDDB) to be cognizant of the terms and conditions of Federal and State contracts with local service providers that also receive our funding. Many of these changes, including the shift to Medicaid as the primary funding source, place limitations on how our funding can be used and have resulted in realigning our dollars to purchase services and supports for people who are not covered by Medicaid or for services which are not included specifically as Medicaid Benefits.

All CCMHB/CCDDDB contracts specify the eligible populations and the services/supports which are to be delivered consistent with budgeted revenue and costs. Local funding is therefore not to be used to supplement Medicaid services which are provided to Medicaid eligible persons through direct contracts with State of Illinois agencies. The CCMHB/CCDDDB requires separate cost centers for all contracts and does not allow providers to comingle local funding with State of Illinois funding, or comingled with a provider's State-Agency cost center. Additionally, CCMHB/CCDDDB contracts require our funding to be the last funds used if other funding is available. This means Medicaid eligible clients receiving services from providers via contracts with State Agencies are excluded from access to local (CCMHB/CCDDDB) funding for services that are covered by Medicaid or other State of Illinois contracts. It is our position that CCMHB/CCDDDB funding shall not be used for services/supports that could be billed to the State of Illinois (i.e., Medicaid), and local funding shall not be used to supplant other funding sources, particularly Medicaid which is an entitlement with a defined set of benefits for enrolled and eligible individuals.

Insofar as local provider contracts with State of Illinois agencies, the Medicaid rate paid for a service or support is, by law, all-inclusive and must be taken as payment in full by the provider. Because the Medicaid rate is all-inclusive and considered payment in full, the provider is

prohibited from charging any amount over and above what Medicaid pays for a covered service to an eligible client. The provider is not allowed to accept additional payment for service by billing any third party, whether or not the third party is willing to help (i.e., supplement). In addition, the Waiver Program Provider Agreement for Participation in the Illinois Medical Assistance Program specifically states in Item #6 **“Payments to the Provider under this agreement shall constitute payment in full. Any payments received by the Provider from other sources shall be shown as a credit and deducted from the Provider’s charges.”**

### **CCDDB FY16 Decision Criteria - A View Through the Lens of Inclusion and Integration**

In November 2014, the CCDDB identified their priorities and decision support criteria for the FY16 funding cycle. The common denominator for CCDDB allocation priorities is inclusion and integration of people with intellectual disabilities and/or developmental disabilities (I/DD). All of the major areas of services and supports require movement away from segregated centers and services which limit the person’s access to the community. This position is reinforced by the new CMS (Centers for Medicare and Medicaid Services) rule which emphasizes that States are expected to ensure that people with I/DD have the same level of access to the community as people who do not have a disability. Using the Person Centered Planning process as a guide, the emerging changes are focused on integration, quality of life, self-determination, human and civil rights, advocacy, and protection. That said, the CCDDB strongly believes and will support programs, services, and supports which manifest the following:

- Individuals with disabilities have the opportunity to live like those without disabilities and have control over their day and over where and how they live.
- Supports for individuals with disabilities that focus on building connection, companionship, and contribution in the broader community, and on supporting presence and participation in community settings where their individual contributions will be recognized and valued.
- Supports for individuals with disabilities that focus on developing and strengthening personal support networks that include friends, family members, and community partners.
- Supports for individuals with disabilities that systematically identify and mobilize individual gifts and capacities and create access to community associations, workplaces, and learning spaces in which network members have influence and standing.

As a local funding organization responsive to changes in law, rule, and regulation, all applications associated with the priorities listed below shall be evaluated using the “lens of inclusion and integration.”

#### **Priority: Transition to Inclusion and Integration**

Applications which focus on the systematic transition of segregated programming to a fully integrated model consistent with statute and CMS rule changes will be prioritized, but the transition must be aggressive with timelines and measurable goals and objectives. This provision would apply to any existing contract which is obsolete or in line for significant change due to rule changes, court decisions, or statute changes (e.g., Employment First).

#### **Priority: Person Centered Planning (PCP)**

Applications shall provide detailed information about the PCP process used by the applicant to develop a cogent service and support plan predicated on and specific to CCDDDB funding and which identifies and mobilizes community partnerships and resources that exist beyond the service system. To the extent possible, CCDDDB dollars will follow individuals rather than programs and will focus on PCP-driven services and supports associated with the individual. In addition, the PCP process shall promote self-directed and culturally appropriate individualized service plans which include measurable desired outcomes that strike a balance between what is 'important-to' and what is 'important-for' the individual.

PCP processes should be outcome-based, directed by and continually focused on the individual (rather than on available services and supports), and building on their gifts and strengths. In addition, the planning process should address an individual's health and welfare needs and their need for information and guidance, and should rely on the participation of allies chosen by the individual. PCP documentation should be meaningful to the individual and useful to those involved with its implementation.

PCP processes must include the presence and participation of the person with a disability, including whatever supports the person needs to express his or her intentions and wishes. These supports may include participation and representation by one or more family members, friends, or community partners in whom the person with a disability has indicated trust, especially in cases where the individual may have significant difficulty expressing their intentions and wishes.

Individuals should have the opportunity to make informed choices, based on access to complete information about services and financial supports available in integrated settings, exposure to integrated settings and individuals who work and live in them, and exploration of any concerns they may have about integrated settings.

Priority: Cultural and Linguistic Competence

Applications focusing on improved, earlier identification of intellectual and developmental disabilities in underrepresented populations and on reduction of racial disparities in I/DD service/support participation shall be prioritized.

Priority: Employment Services and Supports

Applications which focus on vocational services and supports which are predicated on efficacious PCP processes and which incorporate Employment First principles shall be prioritized, with an emphasis on full or part time work in integrated, community settings, consistent with industry standards, based on a person's interests and abilities, and, when indicated and chosen, supported by individually designed services. Applications consistent and aligned with the Equip for Equality Employment First implementation recommendations and applications which aggressively advance Employment First programming will receive additional consideration.

Priority: Expansion of Community Integrated Living Arrangements (CILA)

Applications which offer creative approaches to increasing the availability of smaller CILA (4-person, 3-person, 2-person or 1 person) homes in Champaign County shall be prioritized.

Priority: Workforce Development and Stability

Applications which propose creative solutions concerning recruitment and retention of front-line, direct service staff shall be prioritized. This workforce problem is especially critical for direct care staff in CILAs, which experience high levels of turnover and difficulty in recruitment due to the low salary levels as well as challenging work (e.g., use of bonuses paid to direct care staff). The following is a partial listing of systemic problems associated with this issue:

- High turnover rates of direct care staff in CILAs and developmental training settings.
- An increasing need for more direct care staff to address the CILA capacity problems – likely to be more than double the current workforce based on Ligas and PUNS data.
- Significant vacancy rates in existing funded direct care positions.
- Increased costs associated with turnover including recruitment costs, overtime pay, and required training necessary for new staff.
- Significant negative effects on the quality of services and supports manifested by gaps in coverage, discontinuity of care, and interference with the development of positive relationships between workers and those they support.
- There is an increase in competition for direct care staff as the need for people increases in other areas (e.g., long term support for people with age related issues).

Priority: Comprehensive Services and Supports for Young Children

Applications with a focus on services and supports for young children with developmental delays not covered by the State’s Early Intervention program(s) or under the School Code shall be prioritized. Examples of services and supports include:

- an array of Early Intervention services addressing all areas of development;
- coordinated, home-based, and taking into consideration the needs of the entire family;
- early identification of developmental delays through consultation with child care providers, pre-school educators, and medical professionals;
- supports (including education, coaching, and facilitation) that focus on developing and strengthening personal and family support networks that include friends, family members, and community partners;
- supports that systematically identify and mobilize individual gifts and capacities and create access to community associations, workplaces, and learning spaces in which network members have influence and standing.

Priority: Flexible Family Support

Applications which focus on flexible, PCP-driven, family support for people with I/DD and their families, which are designed to enhance stability and their ability to live together, shall be prioritized. Examples of flexible family support include:

- family respite, recreational activities, mutual support options, transportation assistance;
- assistive technology, home modification/accessibility supports, information, and education;
- other diverse supports which allow individuals and their families to determine care and treatment;
- assistance to the family to develop and maintain active, engaged personal support networks for themselves and their son or daughter.

Priority: Adult Day Programming and Social and Community Integration

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Applications for PCP-driven adult day programming for people with I/DD who may also have behavioral support needs and/or significant physical limitations shall be prioritized. Examples of services include:

- speech therapy, occupational therapy, fitness training, personal care support;
- support for the development of independent living skills, social skills, communication skills, and functional academics skills;
- community integration and vocational training, per consumer preferences
- facilitation of social, friendship, and volunteering opportunities;
- access to community education programs, fitness and health promotion activities, mentoring opportunities, and by other creative means.

Priority: Self Advocacy and Family Support Organizations

Applications highlighting an improved understanding of I/DD through support of sustainable self-advocacy and family support organizations, especially those comprising persons who have I/DD, their parents, and others in their networks of support, shall be prioritized.

Priority: Inclusion and Anti-Stigma Programs and Supports

Applications that support efforts to reduce stigma associated with I/DD may describe creative approaches toward the goals of increasing community awareness, promoting inclusion, and challenging negative attitudes and discriminatory practices.

**Overarching Decision Support Considerations**

The FY16 CCDDDB allocation process will require all applications to address the overarching criteria listed below. Assessment of all FY16 applications will evaluate alignment with these overarching criteria.

1. Underserved Populations - Programs and services that promote access for underserved populations identified in the Surgeon General’s Report on Mental Health: Culture, Race, and Ethnicity and the consultation with Carl Bell, M.D.
2. Countywide Access - Programs and services that promote county-wide access for all people in Champaign County. Zip code data is mandated.
3. Medicaid Anti-Supplementation - Programs and services eligible for Medicaid reimbursement for eligible people with intellectual disabilities and developmental disabilities shall not receive CCDDDB funding.
4. Budget and Program Connectedness - Applications must clearly explain the relationship between budgeted costs and program components and must demonstrate how individuals and their preferences are driving the services. “What is the Board buying and for whom?” is the salient question to be answered in the proposal, and clarity is required.

**Secondary Decision Support and Priority Criteria**

The process items included in this section will be used as important discriminating factors which influence final allocation decision recommendations.

1. Approach/Methods/Innovation: Applications proposing evidence-based or research-based approaches and addressing fidelity to the model cited. Applications demonstrating creative and/or innovative approaches to meet defined community need.
2. Evidence of Collaboration: Applications identifying collaborative efforts with other organizations serving or directed by individuals with ID/DD and members of their support networks, toward a more efficient, effective, inclusive system of care.
3. Staff Credentials: Applications highlighting staff credentials and specialized training.
4. Records Systems Reflecting CCDDDB Values and Priorities: Applications proposing to develop and utilize records systems for individual supports, programs, and projects that clearly reflect CCDB values and priorities. Such records systems can be used to provide rapid feedback to CCDB on the impact and efficacy of innovative projects and provide project managers and direct support staff with direction and feedback that can be utilized in day-to-day management, supervision, and mentoring / coaching.

### **Caveats and Application Process Requirements:**

The following items shall be used as guidance for review of all applications and the negotiation and development processes necessary to complete the final FY16 service and support contracts authorized by the CCDDDB:

- Submission of an application does not commit the CCDDDB to award a contract or to pay any costs incurred in the preparation of an application or to pay for any other costs incurred prior to the execution of a formal contract.
- Technical assistance available to applicants will be limited to process questions concerning the use of the online registration and application system, application forms, budget forms, application instructions, and CCDDDB Funding Guidelines.
- Applications which include excessive information beyond the scope of the application format will not be reviewed and, at the discretion of staff, may be disqualified from consideration. Letters of support for applications are discouraged and, if submitted, will not be considered as part of the allocation and selection process.
- The CCDDDB retains the right to accept or reject any or all applications and reserves the right to refrain from making an award when that is deemed to be in the best interest of the county.
- The CCDDDB reserves the right to vary the provisions set forth herein at any time prior to the execution of a contract where the CCDDDB deems such variances to be in the best interest of Champaign County.
- Applications and submissions become the property of the CCDDDB and, as such, are public documents that may be copied and made available upon request after allocation decisions have been made. Materials submitted will not be returned or deleted from the online system.
- The CCDDDB reserves the right, but is under no obligation, to negotiate an extension of any contract funded under this allocation process for up to a period not to exceed two years with or without additional procurement.

- If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information may result in cancellation of the award of a contract.
- The execution of financial contracts resultant of this application process is dependent upon the availability of adequate funds and the needs of Champaign County.
- The CCDDDB reserves the right to further define and add application components as needed. Applicants selected as responsive to the intent of this online application process will be given equal opportunity to update proposals for the newly identified components.
- All proposals considered must be received on time and must be responsive to the application instructions. The CCDDDB is not responsible for lateness or non-delivery of mail or messenger. Late applications shall be rejected.
- The contents of a successful application will be developed into a formal contract, if selected for funding. Failure of the applicant to accept these obligations can result in cancellation of the award for contract. The CCDDDB reserves the right to withdraw or reduce the amount of an award if there is misrepresentation of the applicant's ability to perform as stated in the application.
- The CCDDDB reserves the right to negotiate the final terms (i.e., best and final offer) of any or all contracts with the applicant selected, and any such terms negotiated as a result of this application process may be renegotiated and/or amended in order to meet the needs of Champaign County. The CCDDDB also reserves the right to require the submission of any revision to the application which results from negotiations conducted.
- The CCDDDB reserves the right to contact any individual, agency, or employee listed in the application or to contact others who may have experience and/or knowledge of the applicant's relevant performance and/or qualifications.

### **Contract Negotiation Considerations For All FY16 Awards:**

All recommendations for funding approved by the CCDDDB in the decision section of this memorandum are provisional with funding contingent on the completion of successful contract negotiation. This can include significant modification of the budget, program plan, and personnel matrix in order to align with CCDDDB planning, budget and policy specifications. The applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the award of a contract. As a component of the contract development process, all applications approved for funding may be subject to reductions for the conferences/conventions/meetings and associated travel budget lines.

### **Special Notification Concerning All FY16 Awards**

The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCDDDB budget is approved by the Champaign County Board in November or December 2015. For this reason all FY16 CCDDDB contracts shall be subject to possible reductions in contract maximums necessary to compensate for any CCDDDB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCDDDB executive director with every effort made to maintain the viability and integrity of prioritized contracts. The contract boilerplate shall also include the following provision:

*Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the Developmental Disabilities Fund is judged by the CCDDDB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.*

**Decision Section**

The staff recommendations are based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information, please refer to the application Program Summaries presented at the April 2015 CCDDDB Meeting.

The Champaign County Mental Health Board (CCMHB) will allocate \$618,872 for ID/DD services as delineated in the Intergovernmental Agreement. CCMHB decisions shall be coordinated with the CCDDDB decisions and shall be finalized at the May 20, 2015 CCMHB meeting.

**Staff Recommendations: Individual Applications**

Autism Society of Illinois - C-U Autism Network

Request (late submission) is for \$10,000. Supports family and self-advocacy and community awareness. Motion to **approve** funding of \$10,000 for **The Autism Society of Illinois – Champaign-Urbana Autism Network** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

CTF Illinois – Nursing Services

Request is for \$8,580. Supports independent living in an integrated residential setting. Motion to **approve** funding for **CTF Illinois – Nursing Services** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

CTF Illinois – Residential and Day Services

Request is for \$36,500. Supports independent living in an integrated residential setting; capacity is no longer available. Motion to **DENY** funding for **CTF Illinois – Residential and Day Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County Down Syndrome Network – Down Syndrome Network

Request is for \$15,000. Supports family and self-advocacy and community awareness. Motion to **approve** funding of \$15,000 for **Champaign County Down Syndrome Network- Down Syndrome Network** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services

Request is for \$54,823. Supports early identification and treatment for very young children and collaborates with other CCDDDB/CCMHB funded programs toward system of care approach. Motion to **approve** funding for **Champaign County Head Start/Early Head Start – Social Emotional Disabilities Services** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Champaign County Regional Planning Commission – Decision Support Person for CCDDDB

Request (new program) is for \$48,000. Supports person centered planning, eligibility determination, and conflict free case management. Motion to **approve** funding for **Champaign County Regional Planning Commission – Decision Support Person for CCDDDB** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Community Choices, Inc. – Community Living

Request is for \$60,000. Supports independent living in integrated residential settings. Motion to **DENY** funding for **Community Choices, Inc. – Community Living** as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$60,000):

- Approved
- Denied

\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Community Choices, Inc. – Customized Employment

Request is for \$55,000. Supports employment in integrated settings. Motion to **DENY** funding for **Community Choices, Inc. – Customized Employment** as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$55,000):

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Community Choices, Inc. – Self-Determination Support

Request is for \$55,000. Supports family and self-advocacy, community awareness and connection, and system advocacy. Motion to **DENY** funding for **Community Choices, Inc. – Community Living** as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$55,000):

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Community Elements, Inc. – Coordination of Services – DD/MI

Request is for \$31,945. Supports improved access to behavioral health services and benefits and collaborates with other CCDDDB/CCMHB funded programs toward a system of care. Motion to **approve** funding for **Community Elements, Inc. – Coordination of Services – DD/MI** as presented in this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Developmental Services Center – Apartment Services

Request is for \$405,185. Supports independent living in integrated residential settings. Motion to **approve** funding for **Developmental Services Center – Apartment Services** as presented in this memorandum:

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Developmental Services Center – Clinical Services

Request is for \$173,333. Supports improved access to behavioral health services and benefits and collaborates with other CCDDDB/CCMHB funded programs toward a system of care. Motion to **approve** funding for **Developmental Services Center – Clinical Services** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

Developmental Services Center – Community Employment

Request is for \$222,800. Supports employment in integrated settings. Motion to **approve** funding for **Developmental Services Center – Community Employment** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

Developmental Services Center – Connections

Request is for \$85,000. Supports self-advocacy and integrated non-work activities. Motion to **approve** funding of \$85,000 for **Developmental Services Center – Connections** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

Developmental Services Center/Community Choices – Employment First

Request (new program) is for \$80,000. Supports employment in integrated settings, community awareness, and system advocacy; promotes collaboration of provider agencies and local businesses/employers. Motion to **approve** funding for **Developmental Services Center/Community Choices – Employment First** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified
- \_\_\_\_\_ Additional Information Needed

Developmental Services Center – Family Development Center

Request is for \$545,903. Supports early identification and treatment for very young children and collaborates with other CCDDDB/CCMHB funded programs toward system of care approach. Motion to **approve** funding for **Developmental Services Center – Family Development Center** as presented in this memorandum:

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Denied
- \_\_\_\_\_ Modified

\_\_\_\_\_ Additional Information Needed

Developmental Services Center – Individual and Family Support

Request is for \$376,144. Supports a variety of work and non-work activities in agency, home, and community settings. Motion to **DENY** funding for **Developmental Services Center – Individual and Family Support** as presented in this memorandum. By agreement, the Champaign County Mental Health Board will provide funding support for this program (\$376,144):

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Modified

\_\_\_\_\_ Additional Information Needed

Developmental Services Center – Integrated/Site Based Services – Community 1st

Request is for \$905,441. Supports transition of work and non-work services from site-based to integrated settings. Motion to **approve** funding for **Developmental Services Center – Integrated/Site Based Services – Community 1st** as presented in this memorandum:

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Modified

\_\_\_\_\_ Additional Information Needed

Developmental Services Center – Service Coordination

Request is for \$398,872. Supports person centered planning and collaboration with other CCDDDB/CCMHB funded programs toward a system of care. Motion to **approve** funding for **Developmental Services Center – Service Coordination** as presented in this memorandum:

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Modified

\_\_\_\_\_ Additional Information Needed

Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence

Request is for \$37,223. Supports person centered planning, self-advocacy, and choice; ongoing low utilization of this program indicates the need to re-think its approach. Motion to **DENY** funding for **Persons Assuming Control of Their Environment (PACE) – Opportunities for Independence** as presented in this memorandum:

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Modified

\_\_\_\_\_ Additional Information Needed

United Cerebral Palsy Land of Lincoln – Vocational Services

Request (late submission) is for \$86,475. Supports employment in integrated settings. Motion to **approve** funding for **United Cerebral Palsy Land of Lincoln – Vocational Services** as presented in this memorandum:

\_\_\_\_\_ Approved



\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information Needed

Motion to authorize the executive director to implement contract maximum reductions as described in the "Special Notification Concerning FY16 Awards" section of this memorandum (see below):

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Modified  
\_\_\_\_\_ Additional Information needed

# ID/DD (both boards) Program Allocations - PY16

July 1, 2015 thru June 30, 2016

Agency	Program Name	PY16 Request	Proposed CCDDDB	Proposed CCMHB
Autism Society of Illinois	L CU Autism Network	10,000	10,000	
CTF Illinois	Nursing Services Residential & Day Training	8,580 36,500	8,580	
Champaign County Down Syndrome Network	CC Down Syndrome Network	15,000	15,000	
Champaign County Head Start/Early Head Start	Social Emotional Disabilities Svcs	54,823	54,823	
Champaign County RPC - Community Services	N Decision Support Person for CCDDDB	48,000	48,000	
Community Choices	Community Living	60,000		55,000
	Customized Employment	55,000		55,000
	Self-Determination Support	55,000		60,000
Community Elements, Inc.	Coordination of Services - DD/MI	31,945	31,945	
Developmental Services Center	Apartment Services	405,185	405,185	
	Clinical Services	173,773	173,773	
	Community Employment	222,800	222,800	
	Connections	85,000	85,000	
	N Employment First	80,000	80,000	
	Family Development Center	545,903	545,903	
	Individual & Fam Support	376,144		376,144
	Integrated/Site Based Services - Community 1st	905,441	905,441	
	Service Coordination	398,872	398,872	
PACE	Opportunities for Independence	37,223		
United Cerebral Palsy Land of Lincoln	L Vocational Svcs	86,475	86,475	
N = New Application L = Late Application		3,691,664	3,071,797	546,144
IL-DD Allocations PY16 5/11/16 nkc				

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## Lynn Canfield

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**From:** Walters, Patty <PWalters@dsc-illinois.org>  
**Sent:** Monday, May 11, 2015 12:52 PM  
**To:** Lynn Canfield (lynn@ccmhb.org)  
**Subject:** DSC - DDB/MHB FY 16 summaries - clarification

Lynn – below are a few comments for clarification per the FY16 Program Summaries for DDB and MHB. Let me know of any questions. Thank you. pw

### Employment First:

Respond to staff assessment comments on second page under utilization:

This was discussed in CCDDDB meeting when application was reviewed but wanted to clarify. Forty-eight businesses will be invited to participate in the launch with a target of 12 businesses earning recognition as a 'Disability Aware' business.

### Family Development:

Under Utilization – already mentioned typo of **129 SCs** rather than 12.

### IFS:

Staff assessment under Utilization mentions a mismatch. – if you want to respond – I made an error on Part two for FY 16 apps. Continuing number for FY 15 should have been 14, not the 16 I reported. The first quarter report was correct with 14.

### Service Coordination:

Apparent error mentioned under Consumer Outcomes/Staff Assessment was also made in IFS application and should have said "June 2015".

### Connections:

Under Utilization/Mid-Year FY 15. Error - 2<sup>nd</sup> quarter service hours not included which equaled 147

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**CCMHB AGENCY PROGRAM ALLOCATION TIER SHEET AGENCY FY16**  
**July 1, 2015 - June 30, 2016**

Agency		Program	Tier I	Tier II	Tier III	Tier IV	Tier V	2016	
CCMHB FUNDING								Proposed	DRAFT
CILA Expansion Community Elements	NEW: Additions Counseling Urbana Schools	CILA Expansion			50,000				
	Criminal Justice (Includes CCHCC subcontract)		306,816				53,453	306,816	
	Crisis, Access, Benefits & Engagement		200,000					200,000	
	NEW: Crisis Assessment Center Development						85,125		
Community Choices	Psychiatric/Primary Care Services		100,000					100,000	
	TIMES Center (Screening MI/SA)		48,000					48,000	
	Community Living				60,000			60,000	
	Customized Employment				55,000			55,000	
Community Svc Center of Northern Champ Cnty	Resource Connection					65,290		65,290	
Courage Connection	AWP					66,948		66,948	
Family Service of Champaign County	Self-Help Center					28,428		28,428	
	Senior Counseling & Advocacy					142,337		142,337	
Prairie Center Health Systems	CJ Substance Abuse Treatment		10,000					10,000	
	NEW: Drug Court Vivitrol Pilot		10,192					10,192	
	Prevention						56,550	56,550	
	Specialty Court		187,425					187,425	
Promise Healthcare	FNHC Wellness Campaign		40,000					40,000	
Rape Advocacy, Counseling & Education Services	Counseling & Crisis Services					18,600		18,600	
	CCMHB Tier I - IV Totals		902,433		165,000	378,153	138,578	1,395,586	
	CCMHB Tier I - IV Divided by 12		1,445,586						
	120,466								

CCMHB Allocations - (All Federal Match effective thru 9/30/15)		Program	Tier I	Tier II	Tier III	Tier IV	Tier V	2016	
								Proposed	DRAFT
Champaign County Children's Advocacy Center	Children's Advocacy					37,080		37,080	
Champaign County Regional Planning Commission	Youth Assessment Center			26,000				26,000	
Community Choices	Self Determination Support				55,000			55,000	
Community Elements	Early Childhood MH and Development					90,000		90,000	
	PLL Front End		283,079					283,079	
Crisis Nursery	Beyond Blue-Champaign County					70,000		70,000	
Developmental Services Center	Service Coordination				376,144			376,144	
Don Moyer Boys & Girls Club	Community Engagement & Social Marketing			78,000				78,000	
East Central IL Refugee Mutual Assistance Center	Youth Engagement Services			170,000				170,000	
Family Service of Champaign County	Family Support & Strengthening				13,000			13,000	
Mahomet Area Youth Club	Counseling				40,000			40,000	
Prairie Center Health Systems	Universal Screening-MAYC Members Matter!			15,000				15,000	
	Buildogs Learn & Succeed Together (BLAST)			10,000				10,000	
	AI PLL Extended Care		291,903					291,903	
Promise Healthcare	Youth Services					105,000		105,000	
University of IL - Psych Services	Mental Health Services					165,000		165,000	
Urbana Neighborhood Connections	Girls Advocacy		25,683					25,683	
UP Center of Champaign County	Community Study Center		12,000					12,000	
	NEW: Children, Youth & Families Program		12,000					12,000	
	ACCESS Match Totals		574,982	348,683	431,144	520,080		1,874,889	
	GRAND TOTAL ACCESS MATCH CONTRACTS		1,874,889						
	Original Programs Designated as Match		1,477,415	348,683	596,144	898,233	138,578		
	GRAND TOTAL CCMHB CONTRACTS		248,000		DD Alloc				
			3,320,475						

CCMHB - Quarter Cent Tier Sheet FY16		Program	Tier I	Tier II	Tier III	Tier IV	Tier V	2016	
								Proposed	DRAFT
Regional Planning Commission	Juvenile Assessment Center					234,105		234,105	
CCMHB Tier I-V Recommendations 2016 - n/c	Quarter Cent Total					234,105		234,105	

**disABILITY Resource Expo: Reaching Out For Answers**  
**Board Report**  
**May, 2015**

The 9<sup>th</sup> annual Expo will be held on Saturday, October 17, 2015 at the Fluid Event Center, 601 N. Country Fair Dr., Champaign.

The Expo Steering Committee will hold it's next planning meeting on May 19 at 11:30 a.m. at Za's.

**Exhibitors** – The Exhibitor sub-committee held it's first meeting of 2015 on April 22. The committee reviewed our previous exhibitor listing and identified several new potential exhibitors. An improved process for exhibitor check-in, exhibitor parking, and easier booth identification were addressed. The committee discussed having a mural developed that will depict persons with various disabilities participating in athletics, dance and other activities. This mural will become a wonderfully creative activity for children that will also bring awareness of the many talents of persons with disabilities. An added benefit of the mural is that it can be added to each year of the Expo.

**Marketing/Sponsorship** – Plans for the wine tasting fundraiser to benefit the 2015 Expo are coming along nicely. With the support of Steering Committee members, fifty plus tickets have been sold for the event, which is scheduled for June 11 from 4-7 p.m. at Lincoln Square Village. We still need to sell another 50 tickets, with hopes of selling far more than this. Tickets for the wine tasting are \$20 each or \$30 for a pair. A huge thanks goes out to Nancy Crawford for putting together some fantastic baskets to be raffled as part of the wine tasting event. The basket raffle tickets are \$1 each or \$5 for 6, and are on sale now. Also, thank you to a couple of our CCDDDB members for donations for the baskets. Krannert Center and Columbia Street Coffee have each donated a basket for the event, which brings us to a total of 7 baskets to be raffled off.

The first sponsorship mailing has gone out to WCIA Home Show businesses. Follow-up calls will be made to these potential sponsors within the next two weeks.

**Accessibility/Entertainment** –The Committee's task of confirming entertainment for the Expo is nearly complete. We will be including our line-up of entertainment in the next board report. Four interpreters and one personal assistant have been confirmed, and accessibility needs that were identified in 2014 have been addressed.

**Children's Activities** –We are currently seeking additional members for this sub-committee, and a co-chair to assist Sally Mustered with planning for Children's Activities this year.

**PRIDE Room** –As noted above, we will be modifying our entrance to the Expo this year to provide better visibility to our Pride Room vendors. The Steering Committee is also entertaining a name change for the Pride Room. More information to come!

**Volunteers** – No further updates this month.

**Public Safety** – No activity for 2015 yet.

Respectfully submitted  
Barb Bressner, Consultant

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