



## CHAMPAIGN COUNTY MENTAL HEALTH BOARD

### CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.  
Speak clearly into the microphone during the meeting.*

#### **REVISED**

#### **Champaign County Developmental Disabilities Board (CCDDB) AGENDA**

Wednesday, February 19, 2020, 8AM  
Brookens Administrative Building  
1776 E. Washington St., Urbana, IL 61802  
Lyle Shields Meeting Room

*(Members of the Champaign County Mental Health Board are invited to sit in as special guests)*

1. Call to Order
2. Roll Call
3. Approval of Agenda\*
4. Citizen Input/Public Participation  
*At the chairperson's discretion, public participation may be limited to five minutes per person.*
5. President's Comments – Ms. Deb Ruesch
6. Executive Director's Comments – Lynn Canfield
7. Approval of CCDDB Board Meeting Minutes\* **(pages 1-3)**  
*Minutes from 01/22/20 are included. Action is requested.*
8. New Business
  - A. Mini-Grant Update and Requests\* **(pages 4-7)**  
*A Decision Memorandum offers updates and presents recipient requests for reconsideration of aspects of their awards. Action is requested.*
  - B. Mid-Year Progress Report  
*Representatives from the CCRPC Independent Service Coordination team will report on the newly funded portion of the Decision Support Person Centered Planning program.*
  - C. SpringHealth Behavior Health and Integrated Care **(page 8)**  
*A Representative from SpringHealth will provide a short presentation on services they offer to Champaign County through the IL Department of Human Services Division of DD CILA and Home-Based Services waivers.*
  - D. Carle Foundation Property Tax Case Ruling **(page 9)**

- A memorandum from the Champaign County Deputy Director of Finance is included. While there is an impact on the Fund, no action is required.*
- E. PY2021 Applications for Funding (**page 10**)  
*A list of applications for PY2021 funding for I/DD programs, organized by priority, is included for information only.*
  - F. Board Direction  
*For Board discussion of planning and funding. No action is requested.*
  - G. Update on Illinois DHS-DDD (**pages 11-41**)  
*For information only, the packet contains a presentation from the Director of IL DHS-Division of DD, on plans and priorities of the department, and the portion of proposed State Transition Plan which relates to DD waiver programs (public comment through March 5).*
  - H. Successes and Other Agency Information  
*Funded program providers and self-advocates are invited to give oral reports on individuals' successes. At the chairperson's discretion, other agency information may be limited to five minutes per agency.*
9. Old Business
- A. Agency PY2020 2<sup>nd</sup> Quarter Program Activity Reports (**pages 42-62**)
  - B. Combined Agency PY2020 2<sup>nd</sup> Quarter Service Data (**pages 63-76**)
  - C. CCDDDB and CCMHB Schedules and CCDDDB Timeline (**pages 77-80**)
  - D. Acronyms and Glossary (**pages 81-88**)  
*A list of commonly used acronyms is included for information.*
10. CCMHB Input
11. Staff Reports (**pages 89-95**)  
*For information are reports from Kim Bowdry and Shandra Summerville.*
12. Board Announcements
13. Other Business – Closed Session  
*A motion to enter into executive session pursuant to ILCS 120/2(c)(11) to consider litigation that is probable or imminent against or on behalf of the Champaign County Developmental Disabilities Board and that the following individuals remain present: members of the Champaign County Developmental Disabilities Board, Executive Director Canfield, and Associate Director Bowdry.*
14. Adjournment
- \*Board action requested*

#7.

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes – January 22, 2020*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL*

**DRAFT**

*8:00 a.m.*

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**MEMBERS PRESENT:** Gail Kennedy, Deb Ruesch, Anne Robin, Georgiana Schuster, Sue Suter

**STAFF PRESENT:** Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Chris Wilson

**OTHERS PRESENT:** Danielle Matthews, Annette Becherer, Heather Levingston, Laura Bennett, Scott Burner, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Katie Harmon, Regional Planning Commission (RPC); Barb Jewett, Parent

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**CALL TO ORDER:**

Ms. Ruesch, CCDDB President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved.

**CITIZEN INPUT:**

None.

**DRAFT**

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**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S COMMENTS:**

None.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from December 18, 2019 were included in the Board packet.

**MOTION:** Ms. Ruesch moved to approve the CCDDDB minutes from December 18, 2019. Dr. Robin seconded the motion. A voice vote was taken and the motion was passed.

**EXPENDITURE LIST:**

The December and January Expenditure Lists were included in the Board packet.

**MOTION:** Dr. Robin moved to approve the December and January Expenditure Lists. Ms. Suter seconded the motion. A voice vote was taken and the motion was passed.

**NEW BUSINESS:**

**CILA Lease Agreements:**

A Decision Memorandum regarding terms for updated lease agreements was included in the packet.

**MOTION:** Dr. Robin moved to authorize the Executive Director to negotiate new CILA lease agreements with the selected provider, with revisions as described in the memo, pending approval by the CCMHB.

**Chicago Tribune Article:**

A news article of interest was included in the Board packet for information.

**Individual Mini-Grant Award Update:**

A Briefing Memorandum was included in the Board packet. The memorandum detailed the steps taken by staff members since the CCDDDB's approval of recommendations of funding. Board members requested an evaluation be available to award recipients and the results be presented to the Board at a future meeting.

**United Cerebral Palsy (UCP) Update:**

A Briefing Memorandum providing updates on the terminated UCP Vocational Services contract was included in the packet.

**Board Direction:**

No comments.

**Successes and Agency Information:**

Representatives from DSC, Community Choices, Regional Planning Commission (RPC), and CU Able shared success stories.

**OLD BUSINESS:**

**Meeting Schedules:**

CCDDB and CCMHB meeting schedules were included in the packet for information only.

**Acronyms:**

A list of commonly used acronyms was included in the packet.

**CCMHB Input:**

None.

**STAFF REPORTS:**

Reports from Kim Bowdry, Stephanie Howard-Gallo, and Shandra Summerville were included in the packet for review.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 8:35 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes are in draft form and subject to CCDDB approval.*



CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

**DATE:** February 19, 2020  
**TO:** Members, Champaign County Developmental Disabilities Board (CCDDB)  
**FROM:** Kim Bowdry, Lynn Canfield  
**SUBJECT:** Individual Mini-Grant Update, Staff Recommendations, Special Requests

**Background:**

During the fall of 2019, the CCDDB developed an individual 'mini-grant' opportunity for people with I/DD to identify and request specific assistance to support their needs. Funds which had been approved for an agency contract became available and were directed to this project. Because service data revealed a number of people to be eligible for but not receiving state or county-funded services, this opportunity focused on them.

After confirming eligibility, 47 of 56 applications were forwarded to a committee, which reviewed all and created recommendations for funding and in regard to process. Six applications were denied, and 41 approved, some in part or with conditions. Upon update of our database, CCDDB staff discovered that 4 of the 41 were ineligible; these were subsequently not recommended for funding. The CCDDB approved funding for the remaining 37, with total awards of \$62,508. Staff sent letters to all applicants, some with referrals for services as indicated, and began the process of contacting each award recipient to clarify and prioritize purchases, to identify vendors, and to develop formal agreements. For those who accepted the award, agreements were sent for signature, and all but 4 returned. Some could not accept the approved award, and some have asked for changes within the awarded amount. These are summarized below for possible action by the Board.

**Lessons Learned:**

While the mini-grant process is not over, and with the last step (collecting outcome data) possibly the most helpful for future decisions, we have some feedback from those involved with each step and are becoming aware of barriers which may be difficult to overcome in a subsequent effort.

Review Committee Suggestions:

- The scope of applications was too broad, and the limit on requests too high, to develop and apply a consistent set of standards for evaluation;
- There was not enough time to fully consider and discuss each request or to ask the applicants for additional information where that might have helped; and
- If repeated: question capital improvement to residence/property as an eligibility activity; define parameters on transportation related requests; set a lower limit on total individual award; require that applicants prioritize items and/or services within a request; require documentation of denial of scholarships for programs or organizations.

Board Observations:

- Eligibility requirements are too narrow, as many who receive services would also benefit from specific assistance;
- Outcome information would be most helpful if collected at 3, 6, and/or 12-month intervals;
- An acceptable range of requests should be identified in the application instructions (e.g., equipment types, short-term services, as related to a support need); and
- A simple application might not collect enough information to support decisions.

#### Applicant Considerations:

- Many had the support of a family member or friend, and while the initial application was easy to fill out and submit by the deadline, the opportunity to provide other information would have improved their requests;
- Communicating with staff about purchases, returning agreements and additional documentation, and reporting back on progress appear to be more difficult than hoped;
- Clarity about the type of request most likely to be funded would help; and
- Positive, informative feedback has already come from those whose purchases are complete.

#### Staff Engagement:

- Before the review committee received applications, staff pre-screened to confirm eligibility and de-identify requests, a process which required time and care. Owing to the timing of updates to our own client database, some eligibility information was not available when needed, presenting a barrier that is outside of our control;
- Individual award letters, sometimes offering referral information, and the subsequent phone calls and visits and emails to each award recipient were time consuming but rewarding, bringing us into contact with people whose needs are the focus of the Board's mission and acquainting us with some resilient families and other supporters; and
- To encourage connection and community, Expo resource books and Save-the-Date flyers for the upcoming event were mailed out with applicants/recipients' completed agreements.

#### Vendor, Purchasing, and Accounting Process Issues:

- For staff to create vouchers which the Auditor's Office then pays, vendors must provide W9s and invoices. Per County policy, sales tax exemption must also be accepted;
- Many vendors identified by award recipients could not be used, either due to not meeting these requirements or simply not returning calls and emails. Several requests required additional time to identify a vendor, and some are not resolved at the time of writing;
- The office credit card limit could not be increased, slowing down completion of purchases. Credit card uses and limits are determined by the County and financial institutions, so that we have less control over the pace of purchases we cannot make directly through a vendor;
- Our attorney has advised that to cover installation labor, liability would be minimized if the award recipient were a vendor in the county system, made the purchase, and waited for reimbursement. The recipient must have the means to make the initial purchase; and
- Associate Director and Financial Manager created and are monitoring purchase authorizations, a form acknowledging receipt of purchased items, and tracking spreadsheets for internal office use and for communication with the Auditor's office, organizing and providing necessary documents (agreements, decision memoranda, spreadsheets, vendor verifications, receipts, voucher information) to all involved.

For many years, CCDDDB priorities included Flexible Funding such as this project sought to provide in an individualized way. This approach also promotes person-centered planning and innovations which reduce the need for more expensive (and increasingly difficult to secure) staff services. A similar approach has been in place for many years in the state's Medicaid-waiver funded Home Based Support program, which also funds specific assistance as related to individual need. The value of self-directed supports, especially where families or friends are providing the majority of care, has been evident throughout the 'mini-grant' process. Meeting the individuals and their families helps us understand more about individual needs and ideal supports, which is underscored by the fact that nationally, almost 90% of people with I/DD receive no formal services at all and therefore are relying on families and friends and themselves. To our great frustration, more time and care has been needed through every step of the project, but people have waited for results since November.

## Proposed Outcomes Survey:

All successful applicants who agreed to the approved purchases also agreed to provide the CCDDDB with outcome information by 6 months after completion of the purchase. Possibly through electronic and paper versions and in person, CCDDDB staff will seek input:

Selecting one from the five-point scale - "strongly agree"/ "agree"/ "neutral"/ "disagree"/ "strongly disagree" - evaluate the following statements:

1. The item(s) which were purchased were helpful to me.
2. The items(s) were helpful in the way I had hoped.
3. The items(s) were helpful in an unexpected way.
4. The process, from application through purchase, was a positive experience.

Comment:

1. Please share your thoughts on how this purchased worked out for you. (comment answer)

If the survey is simple and can be conducted in various ways, we hope for a higher return rate and comparable data. We appreciate the value of commentary and have discovered that some family care-providers give enthusiastic feedback, though it may be trickier to organize as data.

## Requests for Board Action:

- **Applicants #5 and #6** are young twin brothers with different disability-related needs. Purchase of television and shower fixture have already been very helpful, per correspondence from their mother. When credit card balance becomes available, we will purchase jacuzzi and basketball hoops. The approved award includes purchase of materials for projects which would support safety and health, but without funding for installation, these are not possible. The family is considering alternative solutions which would be cost neutral, but at the time of writing, a specific request has not been made.
- **Applicant #12** was awarded \$2,000 of \$5,000 toward purchase of a bike trailer but is unable to pay remaining amount. The applicant cannot ride a bicycle and participate in family bike activities; the trailer would allow him to be included on rides with family and friends. Family has requested that the board consider fully funding the original request.  
Budget Impact: increases total expenditures by \$2,090.52.



- **Applicant #32's** father would like reconsideration of the original request for a Teera Trike Rover i8 Tandem with IPS, as the approved single trike bike does not meet applicant's need. Budget Impact: increases total expenditures by **\$1,754.87**.
- **Applicant #44** is a young person whose weight has become a medical concern; other support needs were addressed in the application. His father asks the Board to reconsider the full original request (\$4,880) in order to include BowFlex and speech therapy. The approval was \$1,840 to cover cost of Camp New Hope camp and respite weekends. Budget Impact: increases total expenditures by **\$2,000** for speech therapy and **\$1,040** for Bowflex.
- **Applicant #46** has purchased orthopedic shoes, from a list of multiple items. Recipient requests purchase of Planet Fitness or Vision Fitness membership (depending on staff negotiation of payment) rather than the approved karate school and uniform, weight machine, and bike. Budget Impact: **cost neutral**.

If all requests for reconsideration were awarded, the additional expenditures would total **\$6,885.39**. Purchases have been completed for \$1,090 less than planned, and an amount greater than \$5,800 was not reallocated, so that these requests are affordable if deemed appropriate.

## Decision Section:

Motion to approve full purchase of bike trailer, as originally requested by Applicant #12.

Approved \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Modified \_\_\_\_\_  
 More information is requested \_\_\_\_\_

Motion to approve purchase of Teera Trike Rover i8 Tandem with IPS, as originally requested by Applicant #32, in place of the approved item.

Approved \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Modified \_\_\_\_\_  
 More information is requested \_\_\_\_\_

Motion to approve request from Applicant #44 for funding of original request as described above.

Approved \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Modified \_\_\_\_\_  
 More information is requested \_\_\_\_\_

Motion to approve request from Applicant #46 to purchase gym membership rather than the previously approved karate school and uniform, weight machine, and bike.

Approved \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Modified \_\_\_\_\_  
 More information is requested \_\_\_\_\_



**SpringHealth**

Behavioral Health  
& Integrated Care

(-48.6)



## Applied Behavior Analysis (ABA) Therapy

SpringHealth offers a breadth of services, including:

- Parent/Caregiver training
- Group/Individual ABA therapy
- School consultation
- Client advocacy
- Behavioral assessment and consultation
- Toileting and feeding consultation
- Behavioral Support Plan development and monitoring
- Functional Assessment
- Social skills

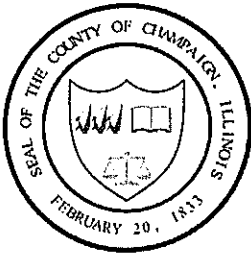
Insurance/payer plans accepted:

- Blue Cross Blue Shield
- Cigna
- Health Alliance
- Health Link
- Humana
- TRICARE
- United
- Aetna
- Children and Young Adults with DD - Support Waiver
- Children and Young Adults with DD - Residential Waiver

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Learn more at [SpringHealthBehavioral.com](http://SpringHealthBehavioral.com)

#8.D.



**OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Darlene A. Kloepfel, County Executive**

**MEMORANDUM**

**To:** Jeff Blue, County Highway Engineer  
 Lynn Canfield, Executive Director Mental Health/Developmental Disability Boards  
 Dr. Krista Jones, President Board of Health  
 Dr. John Peterson, Secretary/Treasurer Board of Health  
 Ginger Boas, County Extension Education Director

**Cc:** C. Pius Weibel, Chief Deputy Treasurer  
 Joel Fletcher, Assistant State's Attorney  
 Barb Mann, Chief of Civil Division State's Attorney  
 Darlene Kloepfel, County Executive  
 George Danos, County Auditor  
 Barbara Ramsay, Chief Deputy Auditor

**From:** Tami Ogden, Deputy Director of Finance

**Date:** February 7, 2020

**Subject:** Carle Foundation Property Tax Case Ruling 2008-L-202

The Sixth Judicial Circuit Court has ruled regarding the Carle Foundation property tax exemption case for parcels in its main campus for tax years 2005-2011. The Treasurer's Office is preparing to issue a refund check, and Champaign County's portion of the liability is \$1,481,897.85. The breakdown of this liability by fund has been calculated based on the levy rate, and is stated below. These amounts do not include a separate assessment of costs which has not yet been determined. Other potential liability involving other hospital property tax exemption disputes is not included.

I will be contacting you to discuss payment of the refund as it relates to the fund(s) under your purview. No decision has been made yet as to whether to appeal the ruling. The refund will likely have to be paid in the very near future, subject to later return if there is a successful appeal. Please feel free to share this information with your Board if applicable.

<i>The Carle Foundation - Refund Liability</i> <u>Champaign County Government</u>	<u>Rate (2018)</u>	<u>Pct.</u>	<u>Per Court Order</u> <u>Totals</u>
General Corporate	0.3005	0.3581	\$530,636.68
IMRF	0.0635	0.0757	\$112,131.21
County Highway	0.0648	0.0772	\$114,426.81
County Bridge	0.0325	0.0387	\$57,389.99
Mental Health	0.1209	0.1441	\$213,490.77
Highway Federal Match	0.0026	0.0031	\$4,591.20
Health	0.0308	0.0367	\$54,388.05
Liability Insurance	0.0604	0.0720	\$106,657.09
Social Security	0.0525	0.0626	\$92,706.91
Extension Education	0.0107	0.0128	\$18,894.55
Developmental Care	0.1000	0.1192	\$176,584.59
<b>Total</b>	<b>0.8392</b>	<b>1.0000</b>	<b>\$1,481,897.85</b>

#8.E

I/DD Program Funding Requests for FY2021

July 1, 2020 thru June 30, 2021



Agency	Program Name	Current Awards		Requests	
		FY20	FY20	FY201	FY201
		DDB	MHB	DDB/MHB	Increase
<i>Priority: Linkage</i>					
CCRPC - Community Services	Decision Support PCP	\$424,738.00		\$311,488.00	
Developmental Services Center	Service Coordination	\$423,163.00		\$435,858.00	3%
Rosecrance Central Illinois	Coordination of Services: DD/MI	\$35,150.00		\$35,150.00	PY20 Level
<i>Priority: Work</i>					
Community Choices, Inc.	Customized Employment	\$118,016.00		\$182,000.00	54%
Developmental Services Center	Community Employment	\$361,370.00		\$361,370.00	PY20 Level
Developmental Services Center	Connections	\$85,000.00		\$85,000.00	PY20 Level
Developmental Services Center/Community Choices	Employment First	\$80,000.00		\$80,000.00	PY20 Level
<i>Priority: Non-Work</i>					
Developmental Services Center	Community Living (formerly Apartment Services)	\$442,757.00		\$456,040.00	3%
Developmental Services Center	Clinical Services	\$174,000.00		\$174,000.00	PY20 Level
Developmental Services Center	Community 1st	\$822,970.00		\$847,659.00	3%
Developmental Services Center	Individual & Family Support	\$416,561.00		\$429,058.00	3%
PACE	Consumer Control in Personal Support	\$23,721.00		\$24,267.00	2%
<i>from PACE and UCP initial PY2020 awards</i>					
<i>Priority: Young Children and their Families (CCMHB focus)</i>					
Champaign County Head Start/Early Head Start	Social Emotional Development Svcs	\$24,402.00	\$87,602.00	\$121,081.00	8%
Developmental Services Center	Family Development		\$579,148.00	\$596,522.00	3%
<i>Priority: Self-Advocacy</i>					
CU Able	CU Able Community Outreach	\$17,275.00		\$17,200.00	PY20 Level
CU Autism Network	Community Outreach Programs - NEW			\$15,000.00	
Champaign County Down Syndrome Network	CC Down Syndrome Network	\$15,000.00		\$15,000.00	PY20 Level
Community Choices, Inc.	Self-Determination Support	\$138,000.00		\$146,000.00	6%
<i>Housing</i>					
Community Choices, Inc.	Community Living	\$81,000.00		\$89,000.00	10%
CILA (now subtracted from totals)	CILA Expansion	50,000	50,000	100,000	
<b>TOTAL</b>		\$3,779,647.00	\$666,750.00	\$4,421,693.00	
		total PY2020 = \$4,446,397		total PY2021 requests	
		w/ CILA = \$4,546,397		w/ CILA = \$4,521,693	

#8.G.

2/6/2020

Illinois Department of Human Services  
**Division of Developmental Disabilities**


**Arc Leadership Conference Presentation**  
Allison Stark, Director



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**Overview of Presentation**

- I. DDD Priorities
  - DDD Operations
  - Assessment & Investment in Services & Rates
  - Service Expansion
- II. HCBS Settings Rules
- III. Status of Illinois Statewide Transition Plan



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## DDD Priorities

### DDD Operations

- Consistent and transparent ongoing communication
- Establish and seat a DD Advisory Committee
- Education for individuals, families and providers on waiver funded services offerings and access
- Revision of Administrative Rules to reflect updates and new expectations of services



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## DDD Priorities

### DDD Operations

- Strengthen, and create consistency, across our ISCs to better serve individuals and families
- Rebuild the Bureau of Quality Management (BQM) and strengthen relationship with Bureau of Accreditation, Licensure & Certification (BALC)
- Strengthen partnerships with Healthcare & Family Services (HFS), Illinois Department of Public Health (IDPH), Office of the Inspector General (OIG) and other Agencies and Departments that intersect with services for individuals with I/DD



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## DDD Priorities

### Assessment & Investment in Services & Rates

- Work with Navigant Consulting on CILA and ICF/DD rate methodologies and rate recommendations that will stabilize the service system.
- Continue to build mechanisms to orient or keep individuals with I/DD in community-based placements
  - Short-term Stabilization Home (SSH) expansion
  - SST follow-along for State Operated Developmental Center transitions
  - Rate recommendations for individuals with exceptional support needs



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## DDD Priorities

### Service Expansion

- Expand competitive integrated employment (CIE)
  - Implement recommendations made by the State Employment Leadership Network (SELN) & the Rates Employment Training Subcommittee
  - Hire a Deputy Director of Supported Employment for the Division
  - Establish base level employment data and goals
  - Assess and change policies that discourage employment



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## DDD Priorities

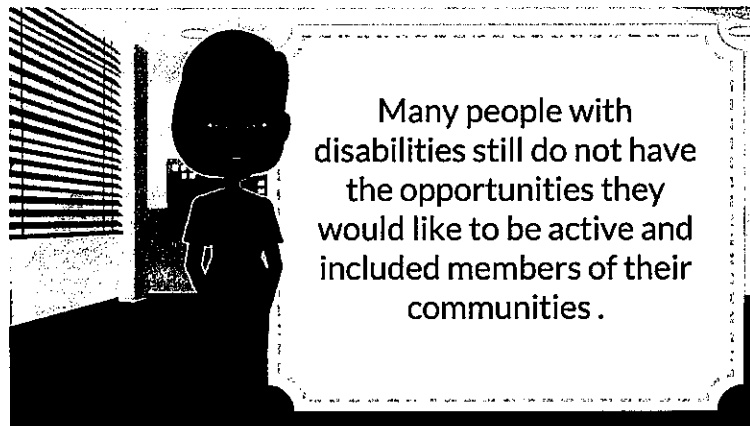
### Service Expansion

- Expand opportunities for the use of assistive technologies and remote supports to better meet individual's needs and reduce reliance on physical staff support
  - Use data and feedback from AT pilot
  - Review waiver for AT coverage (initial and ongoing)
  - Provider training and TA to providers



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## HCBS Settings Rule



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## HCBS Settings Rule

### Key Takeaway:

The HCBS Settings Rule ultimate goal is to ensure community access for individuals with I/DD to the same degree as people who don't receive HCBS services.



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## HCBS Settings Rule

**For 1915(c) home and community-based waivers, the following settings are not compliant with the HCBS Setting Rule:**

- A nursing facility
- An institution for mental diseases
- An intermediate care facility for individuals with intellectual disabilities (ICF/DDs/SODCs)
- A hospital



<https://www.medicaid.gov/sites/default/files/2019-12/requirements-for-home-and-community-settings.pdf>


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**HCBS Settings Rule**

**CMS requires review of settings that may isolate individuals. These include:**

- Services provided on the grounds or next to a public institution
- Setting designed specifically for people with disabilities
- Comprised mostly of people with disabilities and staff
- Sites providing multiple types of services to people with disabilities in one location
- Sites where people with disabilities have limited interaction with broader community

 <https://dspd.utah.gov/settings-rule/>

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**HCBS Settings Rule**


**The State must categorize and assess all settings:**

**Category 1:** Settings that fully align with federal requirements

**Category 2:** Settings that do not comply with federal requirements but may comply with modifications

**Category 3:** Settings that are unable to meet the federal requirement and require removal from HCBS program and relocation of individuals

**Category 4:** Settings that are presumably not home and community based but for which the State may provide justification/evidence to federal CMS through Heightened Scrutiny process



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## HCBS Settings Rule

### **For 1915(c) home and community-based waivers, residential settings that are compliant must:**

- Be integrated in and support full access to the community
- Be selected by the individual among setting options
- Ensure individual rights of privacy, dignity and respect, and freedom from coercion and restraint
- Optimize autonomy and independence in making life choices
- Facilitate choice regarding services and who provides them



<https://dspd.utah.gov/settings-rule/>

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## HCBS Settings Rule

### **Additional requirements for provider-controlled settings:**

- A lease or other legally enforceable agreement providing similar protections to local and municipal rules and laws
- Individual privacy with lockable doors, choice of roommate(s), and freedom to furnish or decorate the unit
- Control of own schedule including access to food at any time
- Access to visitors at any time
- Physically accessible



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## HCBS Settings Rule

### Key Takeaway:

Any modification of these conditions must be supported by a specific assessed need and justified in the Personal Plan; there must be an attempt for alternative strategies and have periodic reviews.



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## HCBS Settings Rule

### **For 1915(c) home and community-based waivers, day settings must:**

- Not Isolate individuals from the community
- Not discriminate in any way
- Provide services in the most integrated setting
- Be chosen from a variety of options
- Provide opportunities to seek employment and work in competitive integrated settings



<https://dsod.utah.gov/settings-rule/>

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## HCBS Settings Rule

### Developing the Statewide Transition Plan:

- As of December 2019 Illinois was only 1 of 5 states without an initial, or final, approved Statewide Transition Plan
- All plans were to be approved by March 2019
- Implementation of the final, approved STP must be complete by March 2022
- HFS & DDD are working together to develop our plan



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## HCBS Settings Rule

### Things to keep in mind:

- HCBS rules set the floor for compliance
- CMS has made clear that states can set higher standards
- States are encouraged to align their HCBS transition activities with their own state initiatives and other federal obligations:
  - State "Employment First" initiatives
  - State's Workforce Innovation Opportunity Act plans
  - Activities to increase integrated, affordable housing
  - State's Olmstead plans, settlement agreements or consent decrees



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## Questions?

**Allison Stark**

**Director, Division of Developmental Disabilities**

Illinois Department of Human Services

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## Statewide Transition Plan

### Background:

On January 16, 2014 the Centers for Medicaid and Medicare Services (CMS) issued new regulations for the provision of Medicaid Home and Community-Based Services (HCBS). The intent of the new regulations is to ensure that individuals receiving long-term care services and supports through HCBS programs have full access to benefits of community living and the opportunity to receive services in the most integrated setting appropriate.

Each state that operates a 1915(c) waiver or a Section 1915(i) state plan benefit that was in effect on or before March 17, 2014, is required to file a Statewide Transition Plan outlining the state's strategies for bringing its HCBS delivery system into compliance with the federal regulations by March 17, 2022.

The following 1915(c) waivers are currently operating in Illinois:

1. Adults with Developmental Disabilities
2. Support for Children and Young Adults with Developmental Disabilities
3. Residential for Children and Young Adults with Developmental Disabilities
4. Medically Fragile/Technology Dependent Children
5. Persons who are Elderly
6. Persons with Brain Injury
7. Persons with Disabilities
8. Persons with HIV/AIDS
9. Supportive Living Program

Draft Revised Statewide Transition Plan Presented for Public Comment February 5, 2020 through March 5, 2020 (pdf)



**Illinois Statewide Transition Plan for Compliance with  
Federal Person-Centered Planning and Settings Rule Requirements  
For 1915(c) Home and Community-Based Services Waivers**

Published February 5, 2020



## Appendix B - 3: System Remediation Grid Department of Human Services Division of DD HCBS Waiver Programs

The system grid describes the impact of the federal regulation on applicable State statutes, administrative rules, administrative and operational policies.  
\*The proposed timelines are contingent upon approval of the plan by the Centers for Medicare and Medicaid (CMS)

Regulation	Setting	Area of Compliance	Statute	Remediation Required	Action Steps	Timeline*
Person Centered Planning Process (42 CFR 441.301(c)(1)-(3))	Community Integrated Living Arrangement (CILA)	59 IAC 120.40 Service Descriptions (requires individual plan)	210 ILCS 135 (CILA) 20 ILCS 1705/15.2 (DT)	Waiver Document Add federal person-centered planning language	Waiver Modification: Federal person-centered planning language amended into three waivers for persons with developmental disabilities	Amendments effective July 1, 2017
	Community Living Facility (CLF)	59 IAC 120.80 Program assurances (individual must be given choice)		CILA 59 IAC 115.120 Definitions (various updates)	Rule Process: Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.	Rule 115 – File by February 2020
	Community Day Services (formerly known as Developmental Training)	CILA 59 IAC 115.200 Description (requires services oriented to individual)		59 IAC 115.220 Provider Support Team (add person-centered planning language)	Update 59 IAC 120.40(b)(2)(C) to include Children's Residential Services in Service Descriptions	Rule 119 – File by June 2020
	Adult Home-Based Support Services	Person Centered Planning Policy and Guidelines for DD Waiver Services		59 IAC 115.230 Interdisciplinary Process (add person-centered planning language)	405 ILCS 80/11-1 requires an Advisory Board to meet and advise the DHS DDD on format and content of any amendments to Rules 115, 116, 117, 119, and 120 of Title 59 of the Illinois Administrative Code proposed by DDD.	Rule 120 - File by August 2020
	Children's Home-Based Support Services			Community Day Services 59 IAC 119.200 General requirements (add person-centered planning language)	Timeframes governed by IL rulemaking process.	
	Child Group Home (CGH)			59 IAC 119.220 Interdisciplinary Process		

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<p>HCBS Setting Quality 1: (42 CFR 441.301(c)(4)(ii))</p> <p>Setting is integrated in and supports full access of individual receiving</p>	<p>Community Integrated Living Arrangement (CILA)</p>	<p>CILA 59 IAC 115.200 Description (community-based)</p>	<p>210 ILCS 135 (CILA) 20 ILCS 1705/15.2 (DI)</p>	<p>(add person-centered planning language)</p> <p>59 IAC 119.230 Individual services plan (add new person-centered plan language)</p> <p><u>HCBS Waiver Program</u> 59 IAC 120.10 Definitions (various updates, including Children's Group Home)</p> <p>59 IAC 120.40 Service Descriptions (add federal person-centered planning language)</p>	<p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to rule revisions and waiver approval.</p> <p>Develop standardized Personal Plan (Revised May 2018)</p> <p>Develop Person Centered Planning Policy and Guidelines</p> <p>Develop Discovery Tool.</p> <p>Update Implementation Strategies Guidelines.</p> <p><b>Training:</b> Person Centered Planning Webinars</p> <p>Person Centered Planning Trainings for ISCs</p> <p>Person Centered Planning Information Sessions open to all stakeholder, 11 face to face sessions</p> <p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p>	<p>November 2019 – Ongoing.</p> <p>Completed July 2017.</p> <p>Completed July 2017.</p> <p>Completed Nov. 2017.</p> <p>Completed June 2018.</p> <p>Completed April – June 2017.</p> <p>Completed April – June 2017.</p> <p>Completed Nov. 2017 – Feb. 2018</p> <p>Rule 115 – File by February 2020</p>
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<p>Medicaid HCBS to the greater community, includes opportunities to seek employment and work in competitive integrated settings, engage in community life, control personal resources and receive services in the community to the same degree of access as individuals not receiving Medicaid HCBS.</p>	<p>Community Living Facility (CLF) Community Day Services (formerly known as Developmental Training) Child Group Home (CGH)</p>	<p>59 IAC 115.220 Provider support team (team must assist client in making relationships in the community, must assist with employment)</p>	<p>(add community access language) <b>Community Day Services</b> 59 IAC 119.232 Work activities (add options and community access language) <b>Waiver Document:</b> Include language regarding settings requirements as described in <u>42 CFR 441.301(c)(4) and (5)</u></p>	<p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p>	<p>Rule 119 – File by June 2020</p> <p>Rule 120 - File by August 2020</p> <p>Nov. 2019 - Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p>
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<p>HCBS Setting Quality 2: (42 CFR 441.301(c)(4)(ii))</p> <p>The setting is selected by the individual from among setting options including non-disability-specific settings and an option for a private unit in a residential setting. The setting options are identified and documented in the person-centered service plan and are based on the individual's needs, preferences, and, for residential settings, resources available for room and board.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Community Day Services (formerly known as Developmental Training)</p> <p>Child Group Home (CGH)</p>	<p>CILA 59 IAC 115.200 Description (home chosen among options available to general public)</p> <p>59 IAC 115.210 Criteria for participation of individuals (individual signs Personal Plan)</p> <p>Person Centered Planning Policy and Guidelines for DD Waiver Services</p>	<p>210 ILCS 135 (CILA) 20 ILCS 1705/15.2 (DT)</p>	<p>CILA 59 IAC 115.220 Provider support team (add new settings language)</p> <p>Community Day Services 59 IAC 119 (add new settings language)</p>	<p>Settings 101 Training for All Division of DD Staff</p> <p><b>Waiver Modification:</b> Settings language amended into Adults with DD and Children's Residential Services Waivers.</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p> <p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p>	<p>Completed January 2020</p> <p>Completed Amendments effective July 1, 2017</p> <p>Ongoing</p> <p>Rule 115 – File by February 2020</p> <p>Rule 119 – File by June 2020</p> <p>Rule 120 - File by August 2020</p> <p>Nov. 2019 - Ongoing</p> <p>July 2018 – Ongoing</p>
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<p>HCBS Setting Quality 3: (42 CFR 441.301(c)(4)(iii))</p> <p>Ensures an individual's personal rights of privacy, dignity, respect, and freedom from coercion and restraint.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p>	<p>59 IAC 120.100 Overview (individuals advised of their rights)</p> <p>CILA 59 IAC 115.200 Description</p>	<p><del>210 ILCS 135 (CILA)</del> <del>20 ILCS 1705/15.2 (DT)</del></p>	<p>CILA 59 IAC 115.200 Description (add language to expand on individual rights)</p> <p>HCBS Waiver Program 59 IAC 120.100 Overview (add language to incorporate a statement</p>	<p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <hr/> <p>Training: Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p>Ongoing Compliance: On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Ongoing</p> <p>Ongoing</p> <hr/> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <hr/> <p>Ongoing</p>
				<p>Rule Process: Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p>	<p>Rule 115 – File by February 2020</p> <p>Rule 119 – File by June 2020</p>	

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	<p>Community Day Services (formerly known as Developmental Training) Child Group Home (CGH)</p>	<p>(clients to be given rights of other citizens)</p>		<p>of individuals' rights and protections)</p> <p><b>Community Day Services</b> 59 IAC 119.240 (add coercion/restraint language)</p>	<p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Modify "Rights of Individuals" Form (IL462-1201)</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p>	<p>Rule 120 - File by August 2020</p> <hr/> <p>Nov. 2019 – Ongoing</p> <p>Revised June 2017</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <hr/> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p>
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<p>HCBS Setting Quality 4: <u>42 CFR 441.301(c)(4)(iv)</u> Optimizes, but does not regiment, individual initiative, autonomy, and independence in making life choices, including but is not limited to daily activities, physical environment, and with whom to interact.</p>	<p>Community Integrated Living Arrangement (CILA) Community Living Facility (CLF) Community Day Services (formerly known as Developmental Training) Child Group Home (CGH)</p>	<p>CILA <u>59 IAC 115.200</u> Description (community-integrated)</p>	<p>210 ILCS 135 (CILA) <u>20 ILCS 1705/15.2 (DT)</u></p>	<p>CILA <u>Section 115.220</u> Provider support team (Modify this section to focus less on the Provider Support Team concept and more on participant-driven planning and activities) <u>HCBS Waiver Program 59 IAC 120.70</u> Service provider requirements (add language to incorporate this section of the federal rule)</p>	<p>Settings 101 Training for All Division of DD Staff <u>Ongoing Compliance: On site provider reviews incorporate monitoring of HCBS rule compliance.</u></p>	<p>Completed January 2020 Ongoing</p>
<p>Rule 115 – File by February 2020 Rule 119 – File by June 2020 Rule 120 - File by August 2020</p>	<p>Rule 115 – File by February 2020 Rule 119 – File by June 2020 Rule 120 - File by August 2020</p>	<p>Nov. 2019 – Ongoing July 2018 – Ongoing</p>	<p>Ongoing Ongoing</p>	<p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A. Issue updated manual and other guidance to impacted providers and case management entities. Review and update policies and forms.</p>	<p>Timeframes governed by IL rulemaking process. <u>Policies:</u> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval. Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A. Issue updated manual and other guidance to impacted providers and case management entities. Review and update policies and forms.</p>	<p>Completed January 2020 Ongoing</p>

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					<p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
<p><b>HCBS Setting Quality 5:</b> <u>42 CFR 441.301(c)(4)(v)</u> Facilitates individual choice regarding services and supports, and who provides them.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Community Day Services (formerly known as Developmental Training)</p>	<p><b>CILA</b> 59 IAC 115.200 Description (services oriented to individual)</p> <p>59 IAC 115.220 Provider support team (inform individual and include individual on team)</p> <p><u>Choice of Supports and Services Form</u> (IL 462-1238)</p>	<p><u>210 ILCS 135 (CILA)</u> <u>20 ILCS 1705/15.2 (DT)</u></p>	<p><b>Community Day Services</b> 59 IAC 119.205 Criteria for Participation of Individuals (delete this outdated language)</p> <p><b>HCBS Waiver Program</b> 59 IAC 120.80 Program assurances (add language regarding individual choice to this section)</p>	<p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p>	<p>Rule 115 – File by February 2020</p> <p>Rule 119 – File by June 2020</p> <p>Rule 120 - File by August 2020</p> <p>Nov. 2019 – Ongoing</p>

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	Child Group Home (CGH)	(informs individuals of right to choose among types of services) <u>Rights of Individuals Form (IL462-1201)</u> (informs individuals of right to choose among providers)			<p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-8QM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
<p>Provider Owned or Controlled Residential Setting Quality 1: <u>42 CFR 441.301(c)(vi)(A)</u></p> <p>The unit or dwelling is a specific physical place</p>	Community Integrated Living Arrangement (CILA)	CILA <u>59 IAC 115.200</u> Description (Description of CILAs)	<u>210 ILCS 135 (CILA)</u>	<p><u>HCBS Waiver Program 59 IAC 120.70</u> Service provider requirements (add this language to this section)</p>	<p>Rule Process: Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p>	<p>Rule 115 – File by February 2020</p>

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<p>that can be owned, rented, or occupied under a legally enforceable agreement by the individual receiving services, and the individual has, at a minimum, the same responsibilities and protections from eviction that tenants have under the landlord/tenant law of the State, county, city, or other designated entity. For settings in which landlord tenant laws do not apply, the State must ensure that a lease, residency agreement or other form of written agreement will be in place for each HCBS participant, and that that the document provides protections that address eviction processes and appeals comparable to those provided under the jurisdiction's landlord tenant law.</p>	<p>Community Living Facility (CLF) Child Group Home (CGH)</p>	<p>59 IAC 115.300 Environmental management of living arrangements (listing tenant protections)</p>	<p><b>Waiver Document:</b> Include language regarding settings requirements as described in 42 CFR 441.301(c)(4) and (5)</p>	<p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p>	<p>Rule 120 - File by August 2020</p> <p>Nov. 2019 – Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p>
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<p>Provider Owned or Controlled Residential Setting Quality 2: (42 CFR 441.301(c)(vi)(B)(1)).</p> <p>Privacy: Units have entrance doors lockable by the individual, with only appropriate staff having keys to doors.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Child Group Home (CGH)</p>	<p><b>CILA</b> 59 IAC 115.200 Description (CILA is housing generally available to public)</p>	<p><b>210 ILCS 135 (CILA)</b></p>	<p><b>HCBS Waiver Program</b> 59 IAC 120.70 Service provider requirements (add this language to this section)</p>	<p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p> <p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p>	<p>Ongoing</p> <p>Rule 115 – File by February 2020</p> <p>Rule 120 - File by August 2020</p> <p>November 2019 - Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p>
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<p>Provider Owned or Controlled Residential Setting Quality 3: <u>(42 CFR 441.301(c)(vi)(B)(2))</u></p> <p>Privacy: Individuals sharing units have a choice of roommates in that setting.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Child Group Home (CGH)</p>	<p><u>CILA 59 IAC 115.200</u> Description (Individual chooses living situation)</p>	<p><u>210 ILCS 135 (CILA)</u></p>	<p><u>HCBS Waiver Program 59 IAC 120.70</u> Service provider requirements (add this language to this section)</p>	<p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
<p>Rule 115 – File by February 2020</p> <p>Rule 120 - File by August 2020</p>	<p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p>	<p>November 2019 - Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p>				

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					<p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
<p>Provider Owned or Controlled Residential Setting Quality 4: (42 CFR 441.301(c)(vi)(B)(3))</p> <p>Privacy: Individuals have the freedom to furnish and decorate their sleeping or living units within the lease or other agreement.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Child Group Home (CGH)</p>	<p>210 ILCS 135 (CILA)</p>	<p>CILA 59 IAC 115.300 Environmental management of living arrangements (add language about furnishing)</p> <p>HCBS Waiver Program 59 IAC 120.70 Service provider requirements (add this language to this section)</p>	<p>Rule Process: Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p>	<p>Rule 115 – File by February 2020</p> <p>Rule 120 - File by August 2020</p> <p>November 2019 - Ongoing</p>	

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<p>schedules and activities, and have access to food at any time.</p>	<p>Community Living Facility (CLF) Child Group Home (CGH)</p>	<p>59 IAC 120.70 Service provider requirements (add this language to this section)</p>	<p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>November 2019 - Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
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<p><b>Provider Owned or Controlled Residential Setting Quality 6: (42 CFR 441.301(c)(vi)(D))</b></p> <p>Individuals are able to have visitors of their choosing at any time.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Child Group Home (CGH)</p>	<p><b>CILA</b>  <u>59 IAC 115.205</u>  Respite services (CILA residents allowed to have guests, including overnight, with arrangements)</p>	<p><u>210 ILCS 135 (CILA)</u></p>	<p><b>CILA</b>  <u>59 IAC 115.200</u>  Description (modify this section to include visitor language)</p> <p><b>HCBS Waiver Program</b>  <u>59 IAC 120.70</u>  Service provider requirements (modify this section to include visitor language)</p>	<p><b>Rule Process:</b> Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b>  Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p> <p><b>Training:</b>  Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p>	<p>Rule 115 – File by February 2020</p> <p>Rule 120 - File by August 2020</p> <p>November 2019 - Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p>
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<p>Provider Owned or Controlled Residential Setting Quality 7: (42 CFR 441.301(c)(v)(E))</p> <p>The setting is physically accessible to the individual.</p>	<p>Community Integrated Living Arrangement (CILA)</p> <p>Community Living Facility (CLF)</p> <p>Child Group Home (CGH)</p>	<p>59 IAC 115.300 Environmental management of living arrangements (settings required to meet Life Safety Codes, ensure comfort of individuals, etc.)</p>	<p>210 ILCS 135 (CILA)</p>	<p><b>CILA</b> 59 IAC 115.300 Environmental management of living arrangements (modify this section to include a more explicit statement of access)</p>	<p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Completed January 2020</p> <p>Ongoing</p>
<p>Rule Process: Utilize rule development and filing processes which includes individuals, advocates, and providers. Rule revision drafting continues, as well as work with the DD Regulatory Advisory Board.</p> <p>Timeframes governed by IL rulemaking process.</p> <p><b>Policies:</b> Modify DDD Waiver Manual. Updates will be made according to federal rules, state rule revisions and pending waiver approval.</p> <p>Review and update provider agreements – Federal Rule References in FY2019 and FY2020 DD Community Services Agreement Attachment A.</p> <p>Issue updated manual and other guidance to impacted providers and case management entities.</p> <p>Review and update policies and forms.</p>	<p>Rule 115 – File by February 2020</p> <p>Rule 120 - File by August 2020</p> <p>November 2019 – Ongoing</p> <p>July 2018 – Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>					

					<p><b>Training:</b> Settings training for DDD staff, made available to stakeholders via DHS website</p> <p>Settings 101 training for DHS Administrators</p> <p>Settings 101 training for BALC Surveyors, DDD-BQM Quality Reviewers</p> <p>Settings 101 Training for All Division of DD Staff</p> <p><b>Ongoing Compliance:</b> On site provider reviews incorporate monitoring of HCBS rule compliance.</p>	<p>Completed January 2016</p> <p>Completed August 2019</p> <p>Completed September 2019</p> <p>Completed January 2020</p> <p>Ongoing</p>
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Links to the relevant documents are below:

**Rules**

Rule 115 – Community-Integrated Living Arrangements: <http://www.ilga.gov/commission/icar/admincode/059/05900115sections.html>

Rule 117 – Family Assistance and Home-Based Support Programs for Persons with Mental Disabilities: <http://www.ilga.gov/commission/icar/admincode/059/05900117sections.html>

Rule 119 – Community Day Services (formerly known as Developmental Training) Programs: <http://www.ilga.gov/commission/icar/admincode/059/05900119sections.html>

Rule 120 – Medicaid HCBS Waiver Program for Individuals with Developmental Disabilities: <http://www.ilga.gov/commission/icar/admincode/059/05900120sections.html>

**Policies**

DDD Waiver Manual: <http://www.dhs.state.il.us/page.aspx?item=45227> (in process of being updated February 2020)

Discovery Process Guidelines: <http://www.dhs.state.il.us/page.aspx?item=96998> (being incorporated into the DDD Waiver Manual February 2020)

Implementation Strategy Guidelines: <http://www.dhs.state.il.us/page.aspx?item=97372> (being incorporated into the DDD Waiver Manual February 2020)

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Independent Service Coordination Manual: <http://www.dhs.state.il.us/page.aspx?item=115416>  
Person Centered Planning Policy and Guidelines for DD Waiver Services: <http://www.dhs.state.il.us/page.aspx?item=100040> (being incorporated into the  
DDD Waiver Manual February 2020)

#### Forms

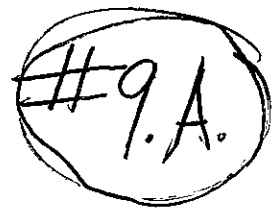
Choice of Supports and Services Form: <http://www.dhs.state.il.us/onenetlibrary/12/documents/Forms/IL462-1238.pdf>  
Discovery Tool: <http://www.dhs.state.il.us/onenetlibrary/12/documents/Forms/IL462-4455-dyn.pdf>  
Independent Service Coordination (ISC) Individual Monitoring and Interview Notes: <http://www.dhs.state.il.us/onenetlibrary/12/documents/Forms/IL462-4465-dyn.pdf>  
Personal Plan: <http://www.dhs.state.il.us/onenetlibrary/12/documents/Forms/IL462-4457.pdf>  
Rights of Individuals Form: <http://www.dhs.state.il.us/onenetlibrary/12/documents/Forms/IL462-1201.pdf>  
Home & Community Based Services for Adults with Developmental Disabilities (Choice of Support & Services) Form:  
<http://intranet.dhs.illinois.gov/onenetlibrary/12/documents/Forms/IL462-1238.pdf>

#### Training

Training on New CMS Regulations, January 16, 2016 presentation slides  
[http://www.dhs.state.il.us/OneNetLibrary/27896/documents/By\\_Division/Division%20of%20DD/Webinars/CathyFickerTerrillLCMSRegulationsWebinar2016.pdf](http://www.dhs.state.il.us/OneNetLibrary/27896/documents/By_Division/Division%20of%20DD/Webinars/CathyFickerTerrillLCMSRegulationsWebinar2016.pdf)

Additionally, there are other specific documents pertaining to the Illinois Department of Human Services Division of Developmental Disabilities  
at: <https://www.illinois.gov/hfs/MedicalClients/HCBS/Pages/default.aspx>.

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PY2020  
2<sup>nd</sup> Quarter  
Program Activity  
Reports

for I/DD programs funded by  
the Champaign County Developmental Disabilities Board  
and Champaign County Mental Health Board

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency CCRPC - Community Services

\* Board Developmental Disabilities Board

\* Program Decision Support PCP (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/15/2020 10:45 AM

Submitted By KHARMON

Annual Target	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
40	12	68	51	102	

Quarterly Data (NEW Clients) Community Service Events - The Arc of IL, Fisher High School Special Education Department, Illinois Respite Coalition, Mahomet-Seymour Jr. High, 8 IEPs (Mary Rascher to discuss PUNNS)

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency CU Able, NFP Inc.

\* Board Developmental Disabilities Board

\* Program CU Able Community Outreach (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/31/2020 04:39 PM

Submitted By PUZEYK

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	16	150	125	150	
Quarterly Data (NEW Clients)	4	0	1	0	

This quarter, CU Able scheduled 2 events a pumpkin patch outing and a Prek to K Transition group and 2 parent network meetings. We had 18 continuing participants at the events with 5 new participants.

The CU Able Facebook page welcomed 41 new members (SC), for a total of 1,085 members. Of the new members, 17 identified as residents from Champaign County, 22 who reside outside Champaign County, and 2 who chose not to share their zip codes. Our most active times for engagement on Facebook were on Tuesdays between 5pm and 8pm. We livestreamed the October but were unable to livestream November and December.

Finally, due to our membership with Good 360 we started a program collecting Walmart donations of items they could not return to their manufacturer. We were able to give out multiple Christmas items to families and will be doing a lot more donating to the community in Quarter 3 with the program.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Champaign County Down Syndrome Network
- \* Board Developmental Disabilities Board
- \* Program Champaign County Down Syndrome Network (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/30/2020 01:38 PM

Submitted By CHILSON

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other (CSE) (SC) (NTPC) (TPC)

Annual Target	20	50	145
Quarterly Data (NEW Clients)	4	115	95

- October 5: Annual Buddy Walk (859)
- October 14: Board Meeting (8)
- December 9: Board Meeting (7)
- December 14: Annual Holiday Party (345)

NOTE: November Board meeting (11/11) cancelled due to weather

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Champaign County Head Start/Early Head Start MHB

\* Board Mental Health Board

\* Program Social-Emotional Development Sys (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 02/05/2020 10:05 AM

Submitted By BELKNAP

Quarterly Data (NEW Clients)	Annual Target	Community Service Events (CSE)	Service / Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
2	20	700	70	80	10	5

Community Service events are Birth to 6 Council meetings, Mental Health Advisory Committee, Health Advisory meetings, and Infant Mental Health meetings, Champaign Community Coalition meetings, collaboration with other agencies. Service/Screening contacts consist of Social Emotional Room Observations, ASQ-SE goal setting, and individual child observations, parent and/or teacher meetings to discuss concerns of a child, counseling sessions, functional behavior assessment interviews, support plan meetings, positive behavior coaching, teacher mentoring, contact to support outside referrals, parent support groups, and parent trainings.

Comments Non-Treatment clients are children or parents who have received support, services, or have warranted consultation but do not have a treatment plan. Continuing Treatment Plan clients were in counseling or had a behavior plan carry over from last year. New Treatment Plan clients are new clients seen individually for counseling, have a new support plan, or have new individual social emotional goals written for them.

Other consists of mass screening events, staff training, SE news blips for parent newsletters, and Policy Council. Cumulative data is added to each new quarter's data for cumulative data for fiscal year to date numbers.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Community Choices, Inc. DDB
- \* Board Developmental Disabilities Board
- \* Program Community Living (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/30/2020 03:08 PM

Submitted By CCCCOP

Annual Target	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other Clients
2	1	250	15	15	120
Quarterly Data (NEW Clients)	1	30	7	0	49.5

NTPCs includes participants in Community Choices Life Skills Classes.

TPCs includes participants in the Community Transition Program. No new clients served or entered into the online system during Q2 for this program.

Comments Direct Hours specifically for Classes/NTPCs. All other direct hours for TPCs will be reported in the online claim system.

CSE: Community Health and Wellness Fair on October 5th at the Church of the Living God.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Community Choices, Inc. DDB
- \* Board Developmental Disabilities Board
- \* Program Customized Employment (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/30/2020 03:15 PM

Submitted By CCCOOP

Quarterly Data (NEW Clients)	Annual Target	Community Service Events Service (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other Clients
2	4	1120	38	1530		

CSEs:

- Love's Clinic - 10/5/19
- Presentation to UIUC SPED class with Dr. Johnell Bentz - 10/28/2019

3 New CE participants, none closed - these individuals were uploaded into the online system. All service contacts and direct hours are reported via the claims format. Their zip code and demographic data will be reported in subsequent reports.

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▶ Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency **Community Choices, Inc. DDB**
- \* Board **Developmental Disabilities Board**
- \* Program **Self-Determination Support (2020)**
- \* Period **2020 - Second Quarter FY20**

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/30/2020 02:56 PM

Submitted By CCCCOOP

Quarterly Data (NEW Clients)	Annual Target	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other Clients
2	4	1994	145	0	0	1523
		457				547

Comments  
 CSE: Community Health and Wellness Fair at the Church of the Living God on October 5, 2019.  
 CSE Presentation to UIUC SPED Intro to Developmental Disabilities Class on October 1st, 2019.

The Connect Department also completed 457 service contacts, with 547 direct hours. 12 new members in Q2.

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**Instructions**

**Quarterly Program Activity / Consumer Service Report**

(Return to Quarterly Reports )

\* Agency Developmental Services Center

\* Board Developmental Disabilities Board

\* Program Apartment Services (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/26/2020 01:14 PM

Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Treatment Plan Clients (TPC)
Annual Target	2	8	56	
Quarterly Data (NEW Clients)	1	3	0	

Comments The Community Service Event for this quarter was attendance at the Illinois Housing Development Authority Learning Lab. The three screening contacts this quarter were people possibly interested in the supports and services the program provides.

150-1

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Developmental Services Center
- \* Board Developmental Disabilities Board
- \* Program Clinical Services (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/26/2020 01:20 PM

Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other (TPC)
Annual Target	2	10	5	65
Quarterly Data (NEW Clients)	1	3	0	1

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There were no new services provided to NTPC individuals this quarter.

Five individuals received two types of clinical services.

Service/Screening Contacts: There were three screening contacts this quarter. All three were for counseling services. Two were also referred for psychiatry. (AS) was referred to M. Kleppin because of the type of services required as well as a previously established relationship with the counselor. Another (JH) was already involved in counseling with the Elliott group and he was referred to his primary physician for a Carle psychiatric referral. He is scheduled to see a Carle psychiatrist in March. The third person (JB) was referred to his primary for a psych consult and referred to an outside group for counseling.

The services provided by the associated counselors are affecting the individuals' lives in a positive way. Quarterly summaries state there are progress towards comments goals, which includes dealing with past trauma, improved coping skills, and decreased anxiety around life stressors. Several of the individuals have made such progress that the frequency of their sessions decreased to every other week or once a month. Case Coordinators and the DSC nurse have been able to utilize community resources to secure psychiatric services for a few individuals; however the wait is still several months out from the time of referral. Another provider in town recently hired two new psychiatrists, however discontinued acceptance of certain Medicaid plans, which had an impact on those we serve. The full team approach utilized by Dr. Repetto's DSC practice continues to be of benefit for both the person and the psychiatrist. Team members paint a clearer picture of what the individual is experiencing which might not be possible due to communications issues if the individual was in the appointment alone. This increased communication aids the psychiatrist in finding the best treatment option for the individual.

Extra Reporting Time: 21.5 hours of clinical time was recorded this quarter that could not be assigned to a specific individual. These hours included transitioning between the previous Clinical Coordinator and the new, billing, reporting time, scheduling, quarterly summaries, research and discussions regarding psychiatry and counseling practices.

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Developmental Services Center
- \* Board Developmental Disabilities Board
- \* Program Community Employment (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/30/2020 09:19 AM

Submitted By VICKIE2010

	Community Service Events Service (CSE)	Screening Service (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	15	0	70	
Quarterly Data (NEW Clients)	3	1	0	3	

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Clark Road Site:

The first step in helping someone find a job is identifying interests, strengths, and factors that will be important in a work environment for long-term success. This information is gathered over the course of several weeks and is used to develop an employment plan which is the roadmap for their job search. Some people have a wide range interests and their plan provides multiple directions to pursue. Others have very specific areas of interest and the scope of the job search is much narrower. Two people who fall in the latter category recently were employed at Carle Medical Supply and have been able to use their computer skills to complete a backlog of work with a looming deadline for completion. They are able to share a position which provides flexibility for both. Both had been willing to wait for a job that met their specifications and are enjoying their job.

Comments The service/screening event was a phone consultation with a parent of a 30 year old son looking for support in finding a job.

Philo Road Site:

- Individuals maintained employment at Derek Martin HALR, Jane Addams Book Shop, Maatuka, Al-Heeti, Emkes LLC (formerly Dodd & Maatuka), McKinley Foundation, and Papa John's Pizza during the quarter.
- 19 individuals were employed this quarter and received job coaching support.
- 9/19 or 47% of these employees have been employed for 1 year or more.

▶ Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Developmental Services Center

\* Board Developmental Disabilities Board

\* Program Community First (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted ▼

Date Submitted 01/30/2020 10:43 AM

Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts	NON-Treatment Plan Clients	Treatment Plan Clients	Other
	(CSE)	(SC)	(NTPC)	(TPC)
Annual Target	4	5	40	55
Quarterly Data (NEW Clients)	3	4	13	0

Comments Clark Road Site:

- Our groups continued with the following: Sci-Fi Book Club, Famous Authors Book Club, Learning the Library, Walking (4 weekly offerings), Volunteering at Habitat for Humanity, Stretch and Swim Class (two weekly offerings at the YMCA), Health Matters, Bowling, Roleplaying 101, Men's Group, Women's Group, Swimming at the YMCA (two weekly offerings), Self-Advocacy, Volunteering at Salt and Light, Random Acts of Kindness, MTD, and Social Charades.
- The Habitat for Humanity and Salt and Light Group's main focus was on building job and relationship skills. One participant began volunteering on her own time and another expressed interest in volunteering independently from the group. A participant in the Habitat for Humanity Group expressed great pride in his growth interacting with customers and coworkers. Salt and Light volunteers focused also on budgeting earned credit for items that they needed to purchase.
- Our Learning the Library participants grew to be more confident readers by exploring reading through topics of interest. The group partnered with their peers to achieve growth in identifying sight words and phrases.
- Roleplaying 101 had four participants who learned how to play Dungeons and Dragons. In 16 weeks the group learned game mechanics and developed stories for their characters. Numeracy skills among participants improved through mastering dice rolling during the campaign.
- The Self-Advocacy Group enjoyed a breakfast with the mayor of Urbana and discussed city accessibility. They toured the community identifying good examples of accessibility. They spent time discussing how advocacy comes into the workplace and worked together coming up with examples of accommodations and how to initiate them with their employer.
- Both of the groups participating at the YMCA took part in a community offered swimming and stretch class, introducing new ways to exercise and how to enroll in future offerings at the center.
- The MTD group focused on learning how to navigate the community and introduced riders to how they can access this recourse.
- Health Matters participants identified and worked towards their individual fitness goals.
- Social Charades focused on how to be better communicators and respectfully moving on from differences with peers.

Other Sites:

- Community First participants continued to help others in our community by volunteering at the Crisis Nursery, CU Rehab, Eden's Supportive Living, Habitat for

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- Humanity ReStore, PACA, Prairie Fruits Farm, Salt and Light, Salvation Army, Vineyard Christian fellowship, and Vineyard Food Pantry.
- TPCs continued to be very active in the community, visiting stores, restaurants, parks, libraries, garage sales, and fitness centers.
  - Highlights of the quarter include: participating in cooking classes at the Common Ground Food Co-op; watching woodworking demonstrations, talking to craftsmen, and seeing a variety of locally crafted wooden projects at the 10th Annual Fall Woodworking Festival; touring the Illinois Fire Service Institute and witnessing Chicago Fire Department trainees fight a fire; attending a powwow dance exhibition, a South African ensemble's music, dance, and theatre production; a New Zealand company's puppetry, shadow play, and paper art show; and a music and dance celebration of the 100th Anniversary of the Harlem Renaissance, all at the Kranert Center for the Performing Arts.
  - Community First staff members' on-going efforts to nurture and support an individual who thoroughly enjoys participating in our Philo Road in-center activities but had difficulty accepting invitations to join our community activities, finally paid off this quarter when he felt comfortable enough to begin participating in a regular coffee group.
  - 13 new NTPCs joined Community First participants this quarter in social, recreational, educational, fitness, volunteer, and interest-driven activities throughout our community and therefore also benefitted from this program, bringing the year to date total of NTPCs accompanying TPCs in community activities to 78.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Developmental Services Center
- \* Board Developmental Disabilities Board
- \* Program Connections (2020)
- \* Period 2020 - Second Quarter FY20
- Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/27/2020 03:42 PM  
Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Treatment Plan Clients (TPC)
Annual Target	4	0	12	25
Quarterly Data (NEW Clients)	1	0	0	0

551

This quarter, participants continued to utilize the Crow for a variety of unique and beneficial projects. Several groups met weekly at the Crow including: Music Expression, Storytelling, Journaling, Comics, Card Making, Storytelling, Fall Fun, and Zines. Journaling was offered at the beginning of November. This group focused on expression through journaling prompts.

The Music Expression Group explored new ways of self-expression through song. Paintings made by our Fall Fun group were displayed at the Crow and viewed by group members of the community. An Open House at the Crow on November 9th drew more than 70 community members who were wowed by poets from the Storytelling group and seven poets from the C-U Poetry Club in an open-mic format that featured some very moving and powerful readings. The Open House also featured handmade items including holiday greeting cards, gift tags, artwork, soaps, and wax melts made by program participants who are interested in earning income for their art and other handmade gifts. A community member also had a table, selling holiday items, jewelry, and artwork. She was very appreciative of the opportunity and very interested in future events as it was a profitable day for her. The action-packed afternoon also provided an opportunity for the self-advocacy focused Zine group to display their self-expression pieces.

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Developmental Services Center

\* Board Developmental Disabilities Board

\* Program Employment First (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/27/2020 03:24 PM

Submitted By VICKIE2010

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Treatment Plan Clients (TPC)
Annual Target	20	0	50	0
Quarterly Data (NEW Clients)	4	0	0	0

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This fiscal year's second quarter newsletter was sent out to all LEAP certified businesses. The newsletter highlighted new front line staff training, employer resources, a LEAP success story, and other useful information. It was distributed to over 50 recipients.

- Four businesses were certified, including two businesses outside of Champaign-Urbana:
  - Mahomet Public Library - 61853
  - Pixo Technologies - 61801 As a result of LEAP training, Pixo Technologies has given workplace tours to individuals interested in working in the tech industry.
  - Dixon Graphics - 61820
  - Best Western Paradise Inn - 61874

A survey was sent to various community groups to gauge interest for future family meetings. Surveys will be used to compile and analyze data for topics of family meetings to be held in fourth quarter.

To prepare for offering new front line staff training beginning in the third quarter, organizations were approached and asked to offer feedback on materials. Feedback will be used for final revisions of the training.

LEAP will continue to promote the Employment First initiative to agency staff through ongoing education at employee orientation and through dissemination of information of trends and updates of the shift in culture to more community and employment focused outcomes.

In efforts to coordinate a community wide customized employment training, LEAP discussed options with Marc Gold and Associates, and Griffin Hammis. After discussions, LEAP decided to host Griffin Hammis for the community wide customized employment training event. This two-day event is scheduled for June 11-12th, 2020.

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Developmental Services Center

\* Board Mental Health Board

\* Program Family Development (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/26/2020 01:25 PM

Submitted By VICKIE2010

Quarterly Data (NEW Clients)	Annual Target	Community Service Events Service (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
	300	300	200		655	
		111	34		65	

Community Service Events include participation in day care settings, as well as community events with children and families. A community screening day was held in October. Additionally, FD staff attended the 0 to 3 Coordinating Council, the Rantoul Provider, Local Area Network, Local Interagency Council, Early Intervention Comments Steering Committee, and Kindergarten Readiness meetings. A state audit was conducted in November. Two staff attended training on the Play Project model.

Screening contacts include developmental evaluations for the purpose of screening only.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

- \* Agency Developmental Services Center
- \* Board Developmental Disabilities Board
- \* Program Individual and Family Support (2020)
- \* Period 2020 - Second Quarter FY20

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/26/2020 01:51 PM

Submitted By VICKIE2010

Annual Target	Community Service Events Service (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Quarterly Data (NEW Clients)	2	5	36	18	1
	1	2	0		1

Comments The Individual and Family Support Program continues to provide services and supports to individuals and families in the following ways: direct staff support; personal care; activity funds; camp registration fees; and YMCA memberships.

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Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Developmental Services Center

\* Board Developmental Disabilities Board

\* Program Service Coordination (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/27/2020 08:22 PM

Submitted By VICKIE2010

Quarterly Data (NEW Clients)	Annual Target	Community Service Events (CSE)	Screening Contacts (SC)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
1	2	100	7	36	300	4

159-

Comments Supports and services provided by Case Coordinators include:

- Coordinates services by creating pathways to needed services and working with the team to integrate care
- Facilitates delivery of services
- Linkage and referral to community resources
- Establishing and maintaining benefits: SNAP, Medical, and Social Security
- Shelter Plus Care Coordination
- 24-hour emergency response team participation and supervision
- Social Security Representative Payee services
- Medical appointment coordination and Intermittent direct support with medical
- Assistance with housing needs, resources, and advocacy
- Grocery shopping and nutrition guidance
- Increase individual's ability for self-management and decision-making
- Documentation management
- Actively supports measures that prioritize the individual's needs and promotes the effective use of resources
- Intervenes by arranging for services and by providing psychosocial support to the individual and their family
- Provides individual/family advocacy
- Strives to maximize continuity of care
- Communicates with providers who are delivering services for the purpose of maintaining the quality of care
- Enable individual to manage their own lives within the scope of their resources and abilities
- Review Implementation Strategy Ongoing Supports and provide monthly summaries of services
- Ensure agency policies and procedures are being followed

The Services/Screening Contacts reported consist of five intake calls and two unduplicated people evaluated for services.

-60-

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency **PACE, Inc.**

\* Board **Developmental Disabilities Board**

\* Program **Consumer Control in Personal Support (2020)**

\* Period **2020 - Second Quarter FY20**

Status Submitted

[ Change Status ] to Submitted

Date Submitted 01/24/2020 11:27 AM

Submitted By NANCY

	Community Service Events Service / Screening Contacts (CSE)	NON-Treatment Plan Clients (SC)	Treatment Plan Clients (NTPC)	Other Treatment Plan Clients (TPC)
Annual Target	12	200	50	0
Quarterly Data (NEW Clients)	4	37	31	0

Other tracks the number of service hours

66

No TPCs due to people being served through this funding being people seeking employment as PSWs, and not consumers with I/DD. Continued collaboration is taking place with CCRPC-ISC, in that they are referring individuals with I/DD and their family to PACE to hire a PSW that was oriented and put onto a registry through this funding.

Comments

1 match made for employment during this reporting period 5 consumers looking through referrals at this time.

Ten anonymous consumers due to PACE staff participated in the Transition Planning Event this quarter.

PACE continues to collaborate with the parent group at Community Choices, Envision Unlimited, IRC and DSC.

1/91

Instructions

Quarterly Program Activity / Consumer Service Report

(Return to Quarterly Reports)

\* Agency Rosecrance Central Illinois

\* Board Developmental Disabilities Board

\* Program Coordination of Services: DD/MI (2020)

\* Period 2020 - Second Quarter FY20

Status Submitted

[Change Status] to Submitted

Date Submitted 01/27/2020 02:10 PM

Submitted By KKESSLER

Community Service Events Service / Screening Contacts NON-Treatment Plan Clients Treatment Plan Clients Other

	(CSE)	(SC)	(NTPC)	(TPC)
Annual Target	12	16	0	30
Quarterly Data (NEW Clients)	4	2	0	2

Christine Kline had 4 Community Service Events with providers/agencies working with ID/MI clients. She screened 2 potential new clients for services. Two clients were found eligible and became Treatment Plan Clients (TPC) and were added to the program. Christine continued to facilitate the Problem-Solving Group at Eden Supportive Living. This group meets weekly for her clients and they focus on problem-solving day-to-day issues expressed by group members. Christine has continued to provide the warranted mental health services, linkages and coordination of services appropriate to meet the specific needs of the clients. Christine and supervisor attended a Logic Training sponsored by CCMBDD that was presented by the U of I Evaluation Capacity Building team on 11-18-19. From this training ideas were gathered as how to improve the programming.

62-1



#9.B.

PY2020  
2<sup>nd</sup> Quarter  
Service  
Data  
Charts

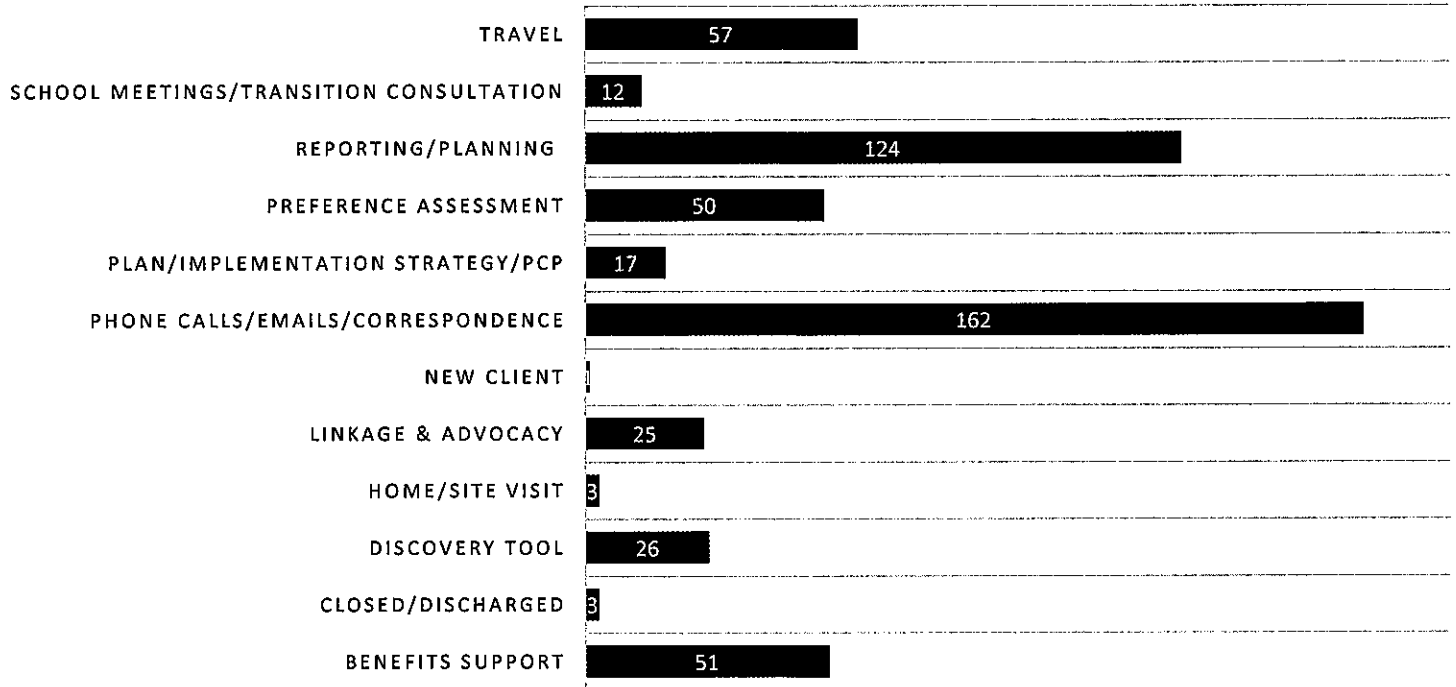
## CCRPC - Community Services

Decision Support Person \$79,855

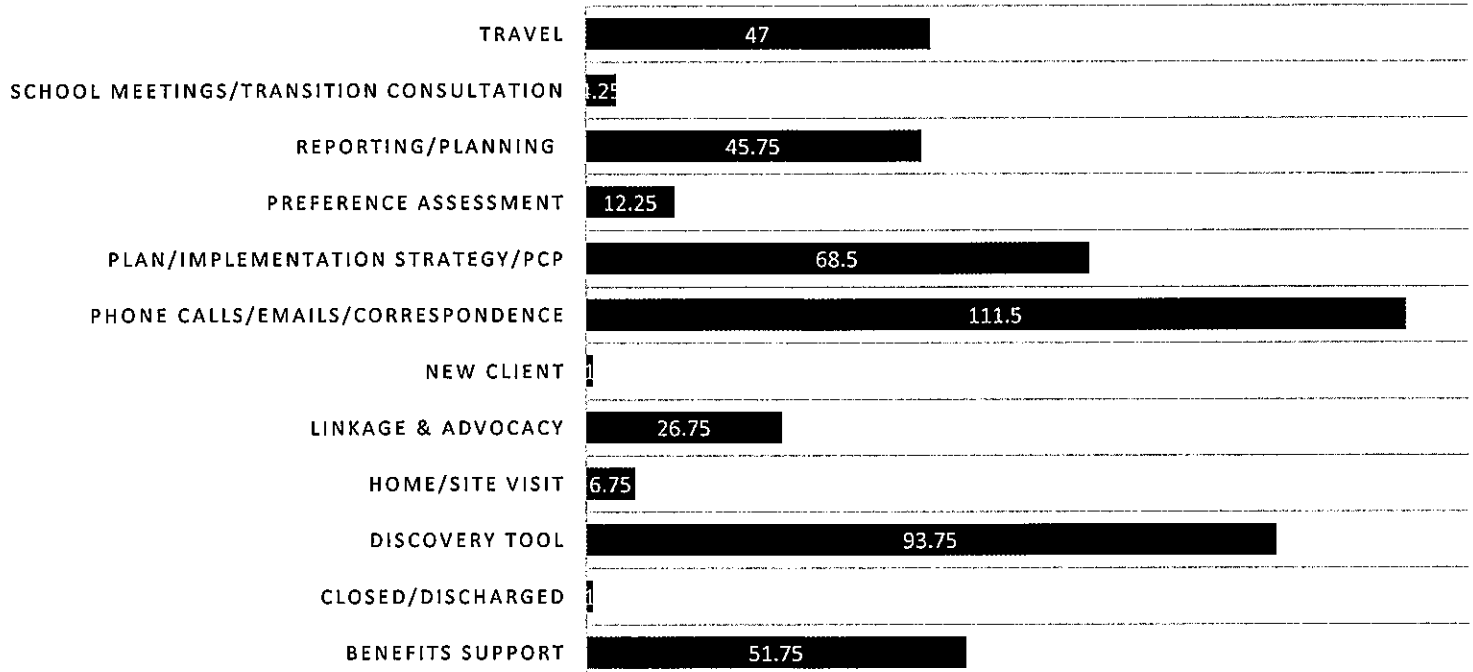
PY20 Q2

199 people were served, for a total of 470.25 hours

### PARTICIPANTS PER SERVICE ACTIVITY



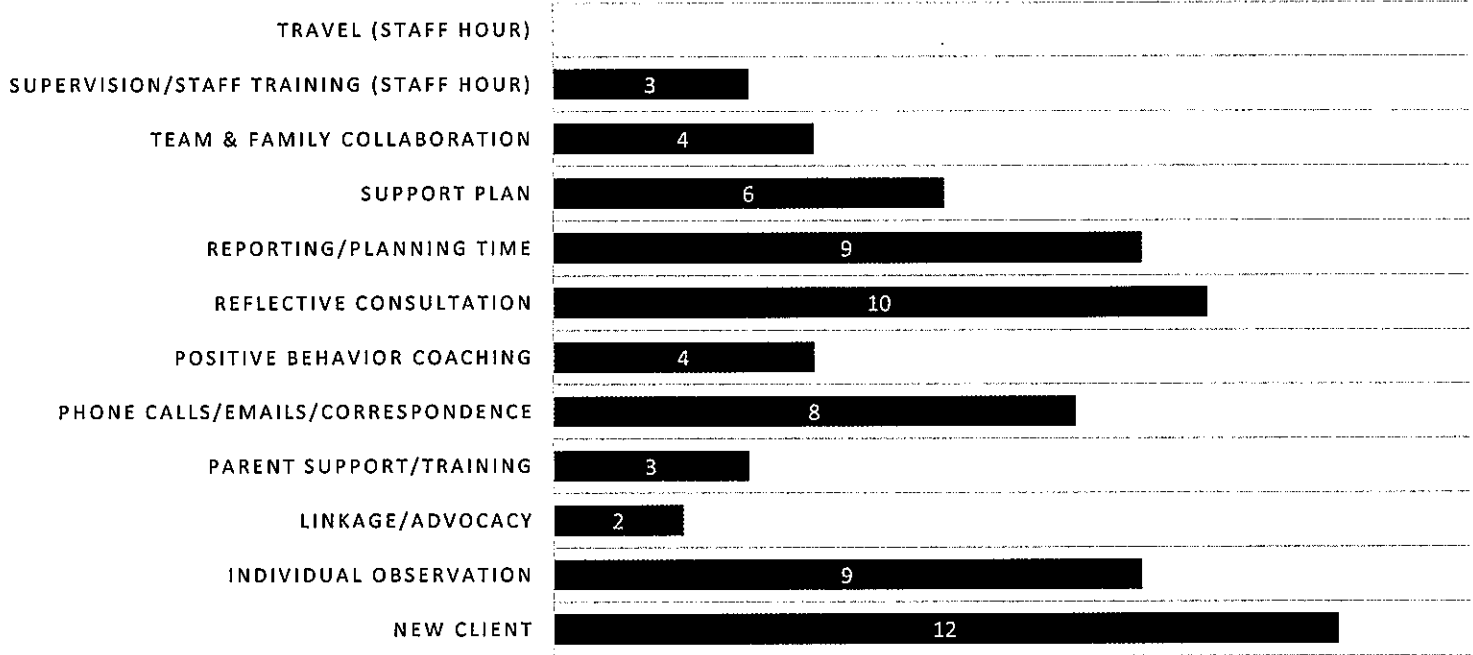
### HOURS PER SERVICE ACTIVITY



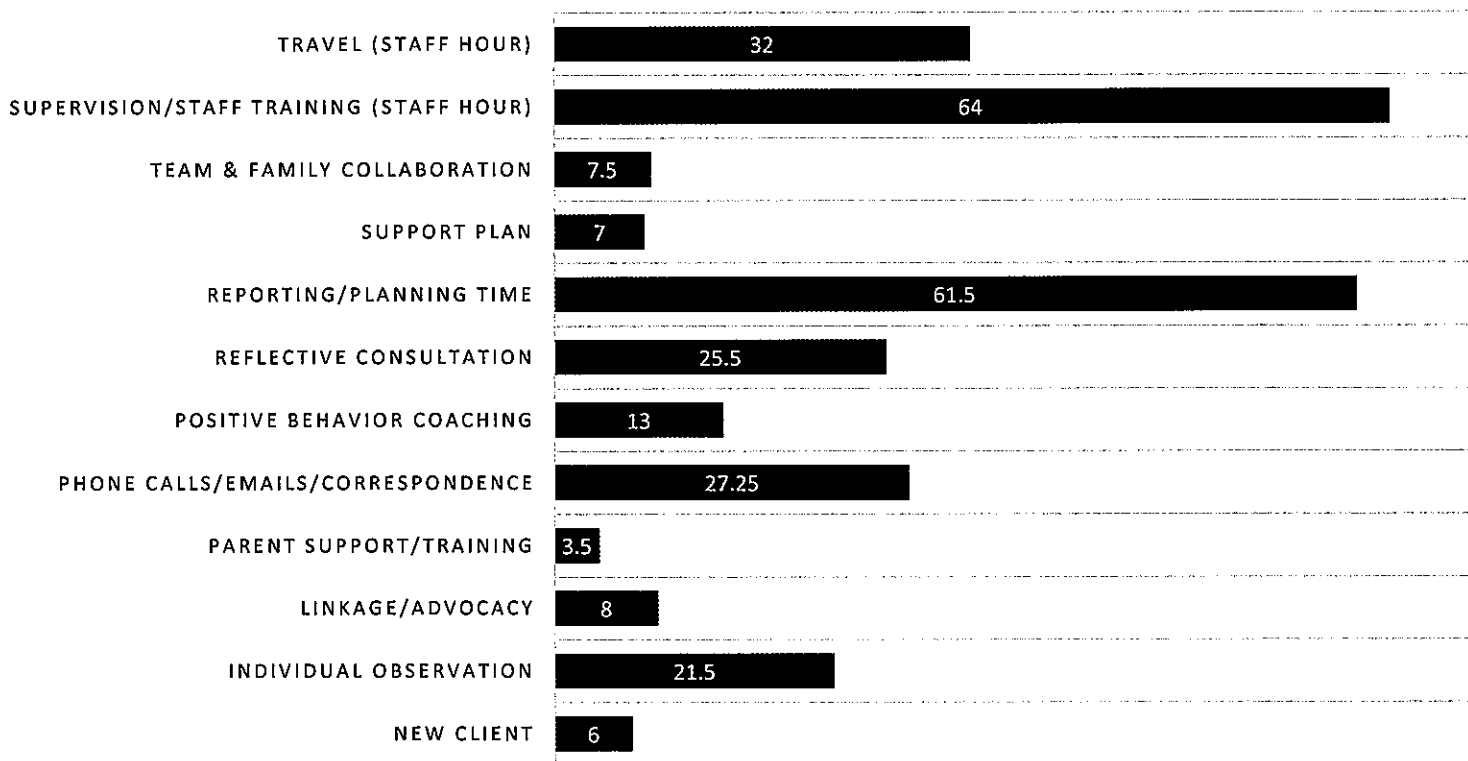
# CCRPC - Head Start/Early Head Start

Social Emotional Disabilities Svcs \$28,001 PY20 Q2 DDB & MHB  
22 people were served, for a total of 276.75 hours

## PARTICIPANTS PER SERVICE ACTIVITY



## HOURS PER SERVICE ACTIVITY



-65-

## Community Choices

Customized Employment \$24,725

PY20 Q2

16 people were served for a total of 113.50hours

### PARTICIPANTS PER SERVICE ACTIVITY



### HOURS PER SERVICE ACTIVITY



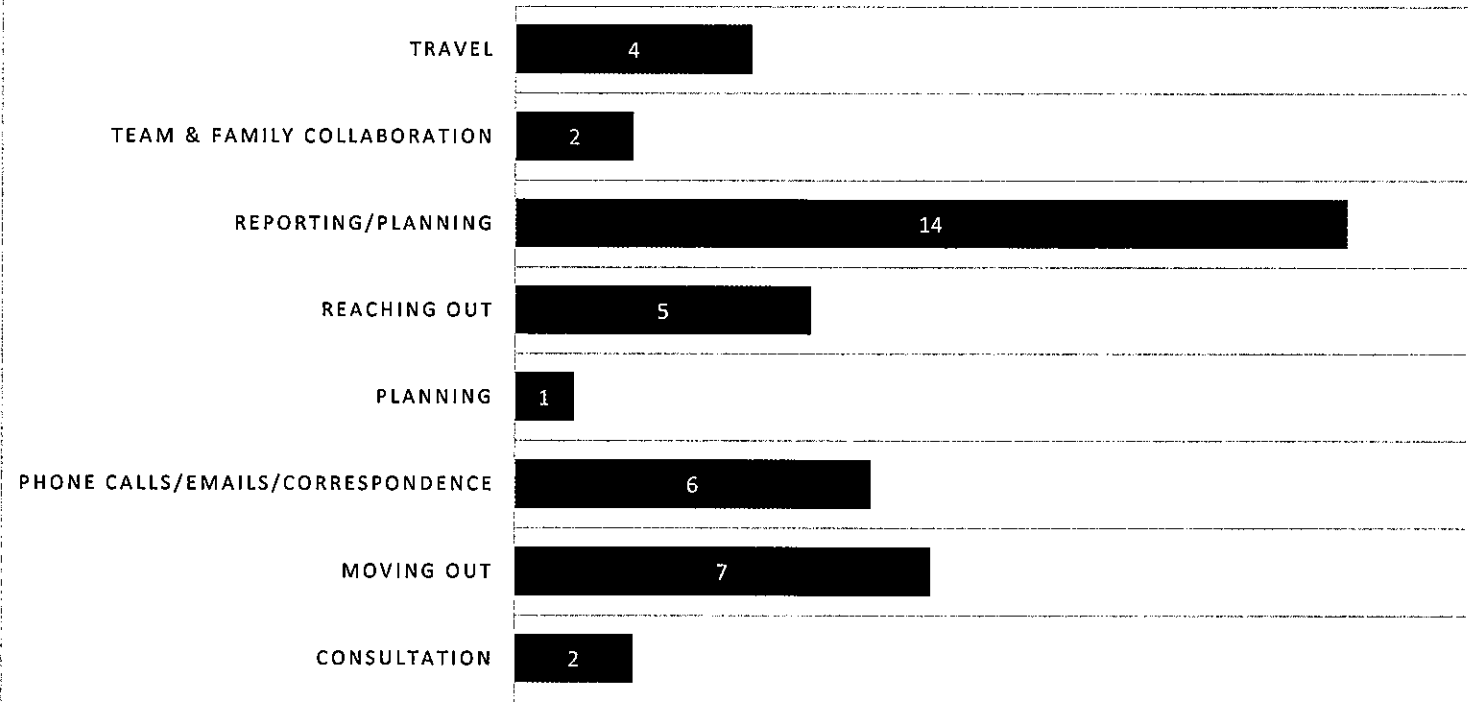
# Community Choices

Community Living \$20,250

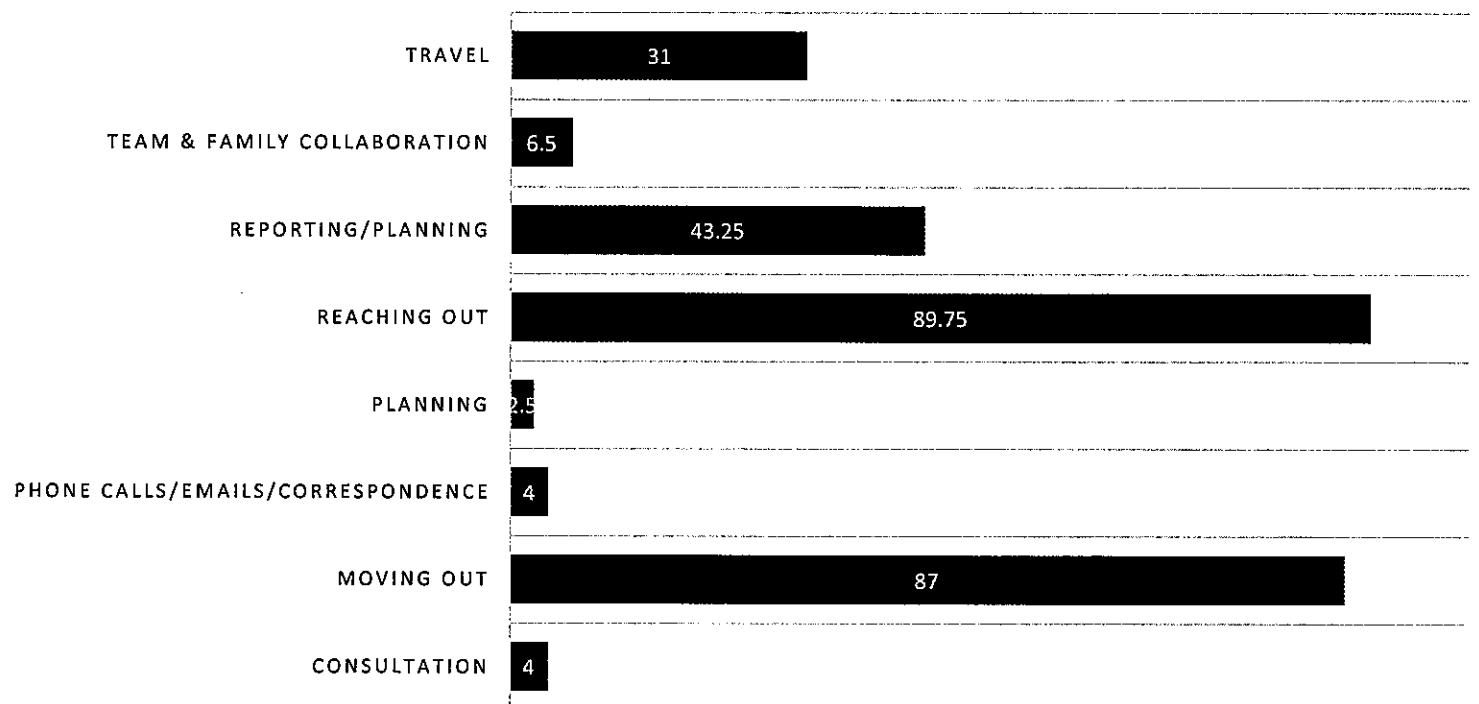
PY20 Q2

14 people were served for a total of 268.00 hours

## PARTICIPANTS PER SERVICE ACTIVITY



## HOURS PER SERVICE ACTIVITY



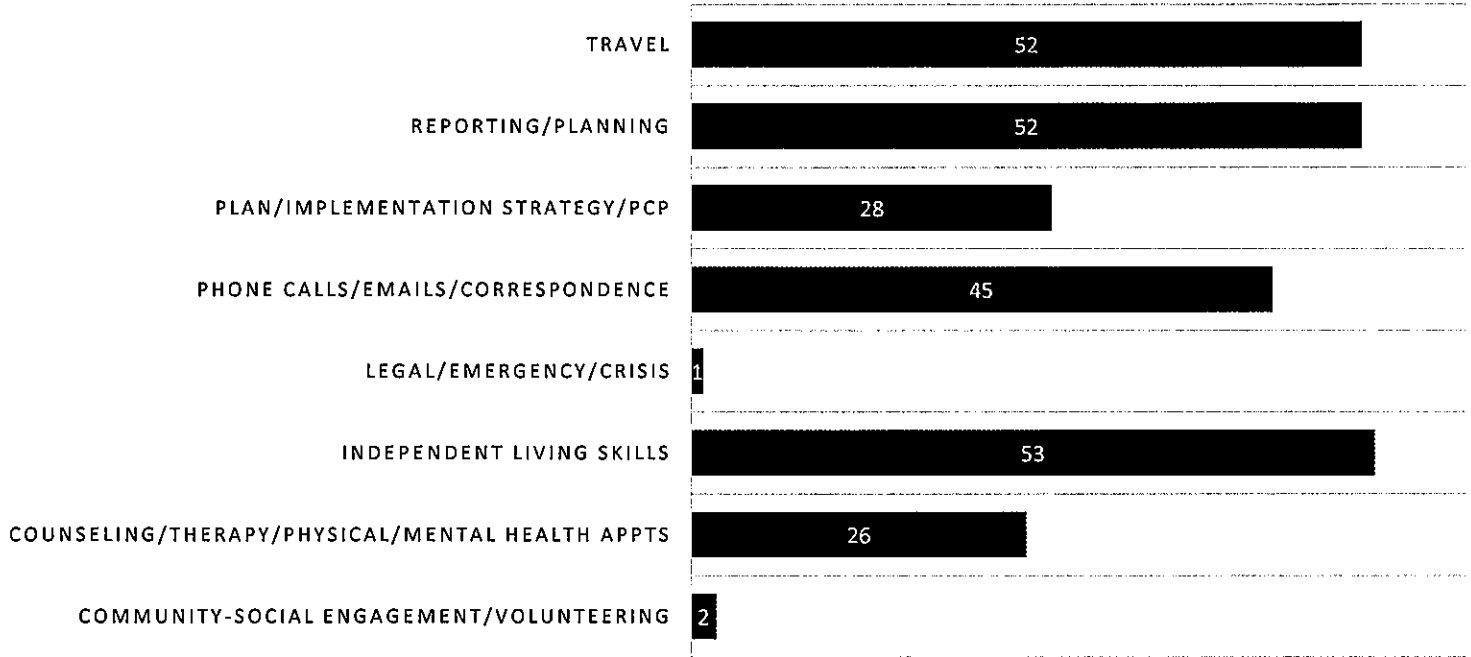
**Developmental Services Center**

Apartment Services \$110,689.25

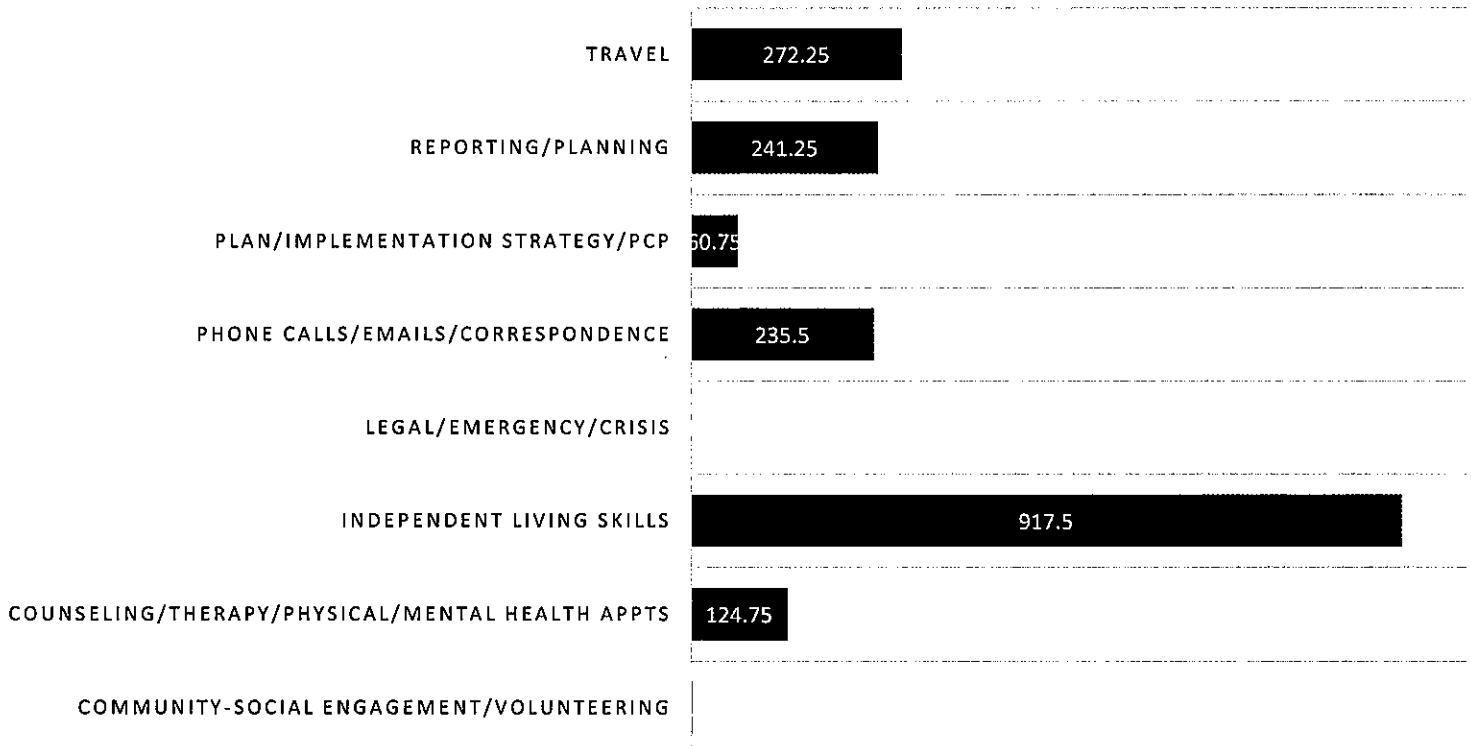
PY20 Q2

53 people were served for a total of 1855.50 hours

**PARTICIPANTS PER SERVICE ACTIVITY**



**HOURS PER SERVICE ACTIVITY**



-68-

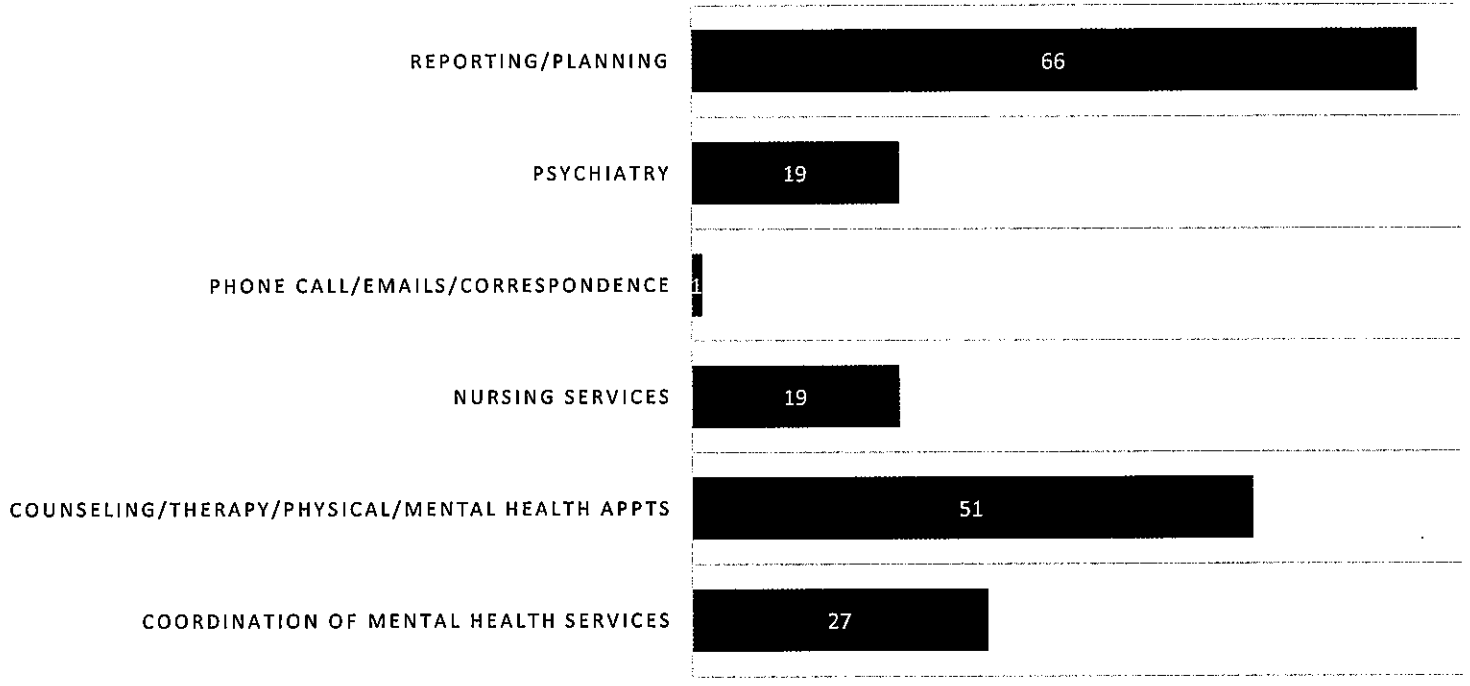
**Developmental Services Center**

Clinical \$43,500

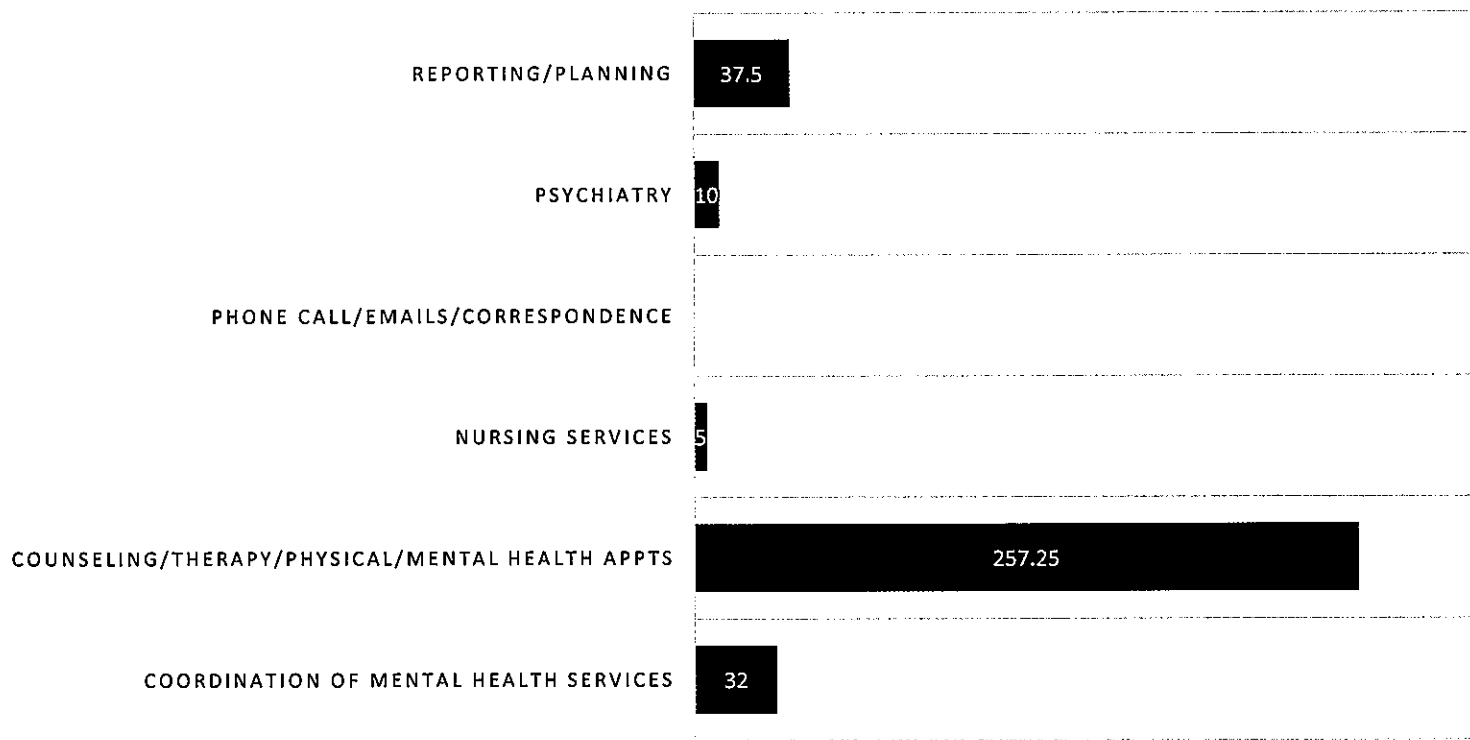
PY20 Q2

67 people were served for a total of 342.75 hours

**PARTICIPANTS PER SERVICE ACTIVITY**



**HOURS PER SERVICE ACTIVITY**



- 69 -

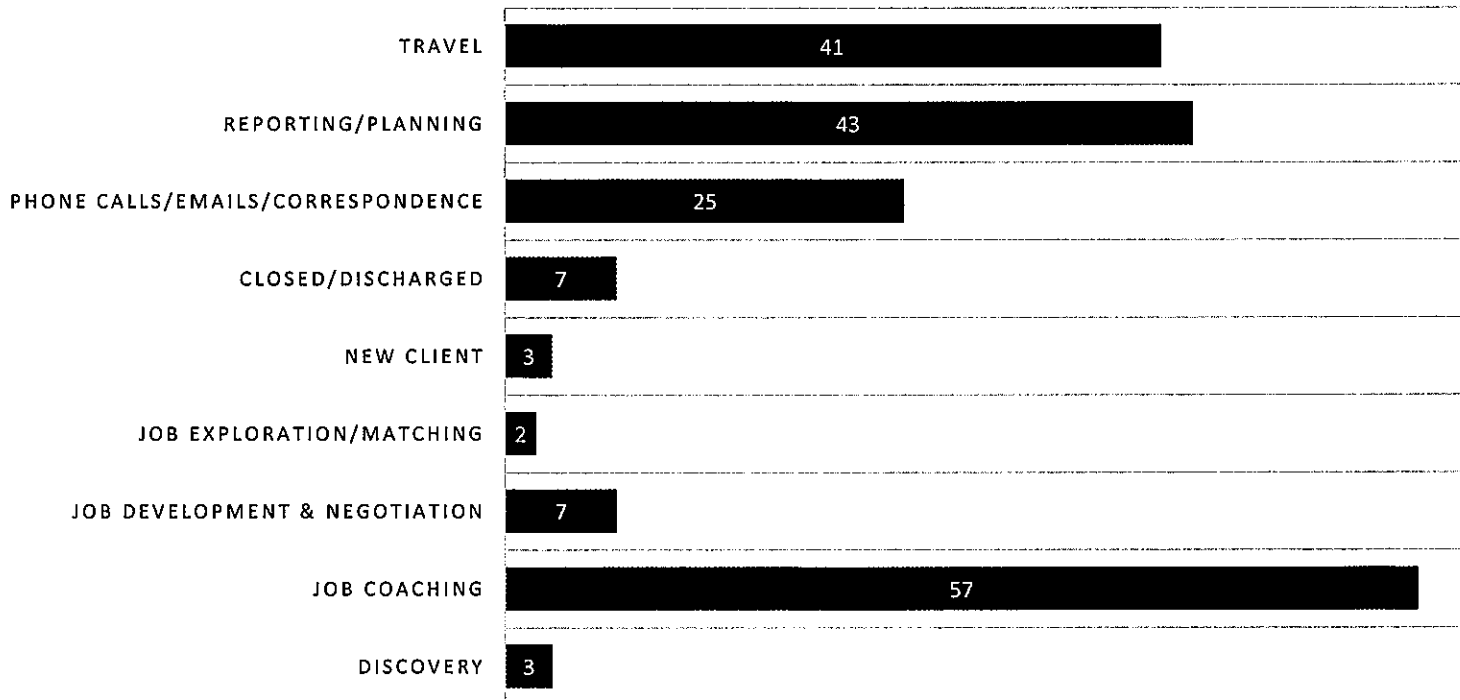
# Developmental Services Center

Community Employment \$90,342.50

PY20 Q2

67 people were served for a total of 1,234.75 hours

## PARTICIPANTS PER SERVICE ACTIVITY



## HOURS PER SERVICE ACTIVITY





# Developmental Services Center

Community First \$205,742.50

PY20 Q2

48 people were served, for a total of 8,124.50 hours

## PARTICIPANTS PER SERVICE ACTIVITY

TRAVEL	26
REPORTING/PLANNING	35
PLAN/IMPLEMENTATION STRATEGY/PCP WITH CLIENT PRESENT	3
PLAN/IMPLEMENTATION STRATEGY/PCP W/O CLIENT PRESENT	34
PHONE CALLS/EMAILS/CORRESPONDENCE	19
PERSONAL CARE	3
LEADERSHIP & SELF-ADVOCACY	14
INDEPENDENT LIVING SKILLS	32
EMPLOYMENT/WORK OPPORTUNITIES	29
CONNECTIONS	24
COMMUNITY-SOCIAL ENGAGEMENT/VOLUNTEERING	36

## HOURS PER SERVICE ACTIVITY

TRAVEL	547
REPORTING/PLANNING	164
PLAN/IMPLEMENTATION STRATEGY/PCP WITH CLIENT PRESENT	
PLAN/IMPLEMENTATION STRATEGY/PCP W/O CLIENT PRESENT	5
PHONE CALLS/EMAILS/CORRESPONDENCE	
PERSONAL CARE	1.7
LEADERSHIP & SELF-ADVOCACY	406.75
INDEPENDENT LIVING SKILLS	2591.75
EMPLOYMENT/WORK OPPORTUNITIES	2506.75
CONNECTIONS	846.75
COMMUNITY-SOCIAL ENGAGEMENT/VOLUNTEERING	907.25

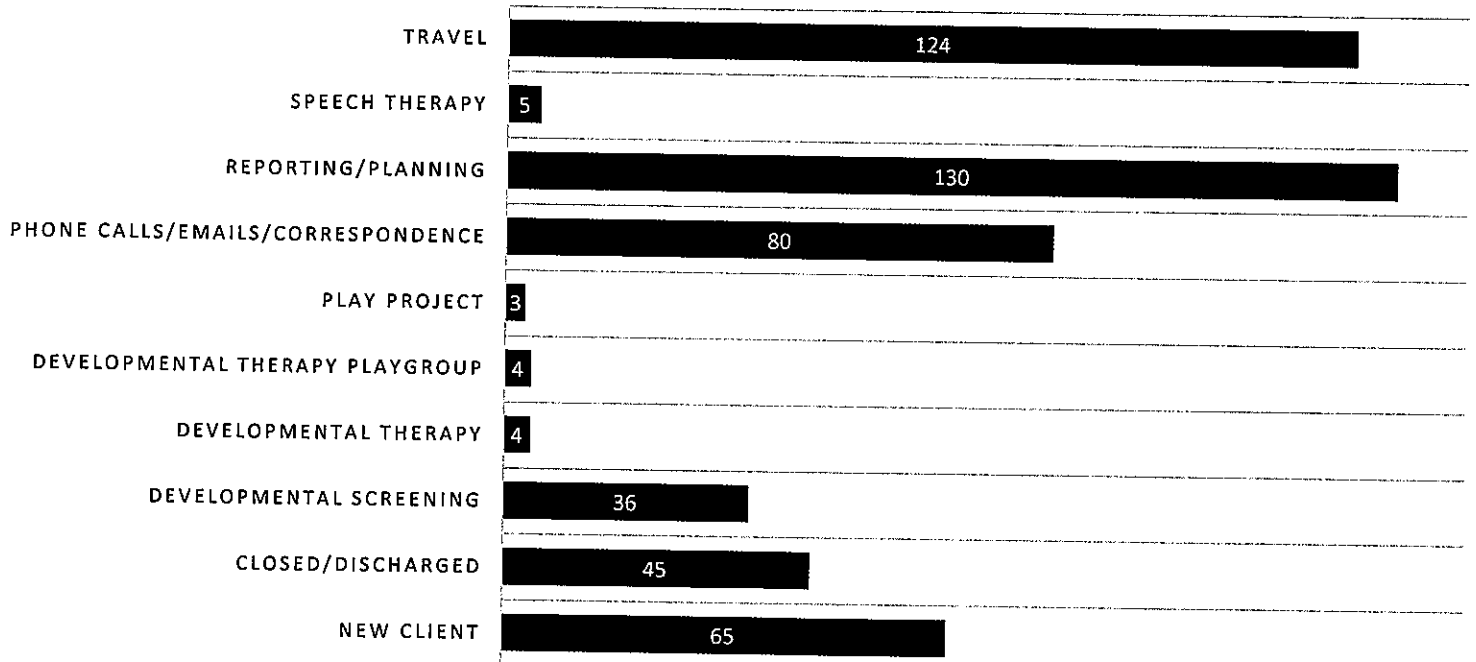
# Developmental Services Center

Family Development Center \$144,787

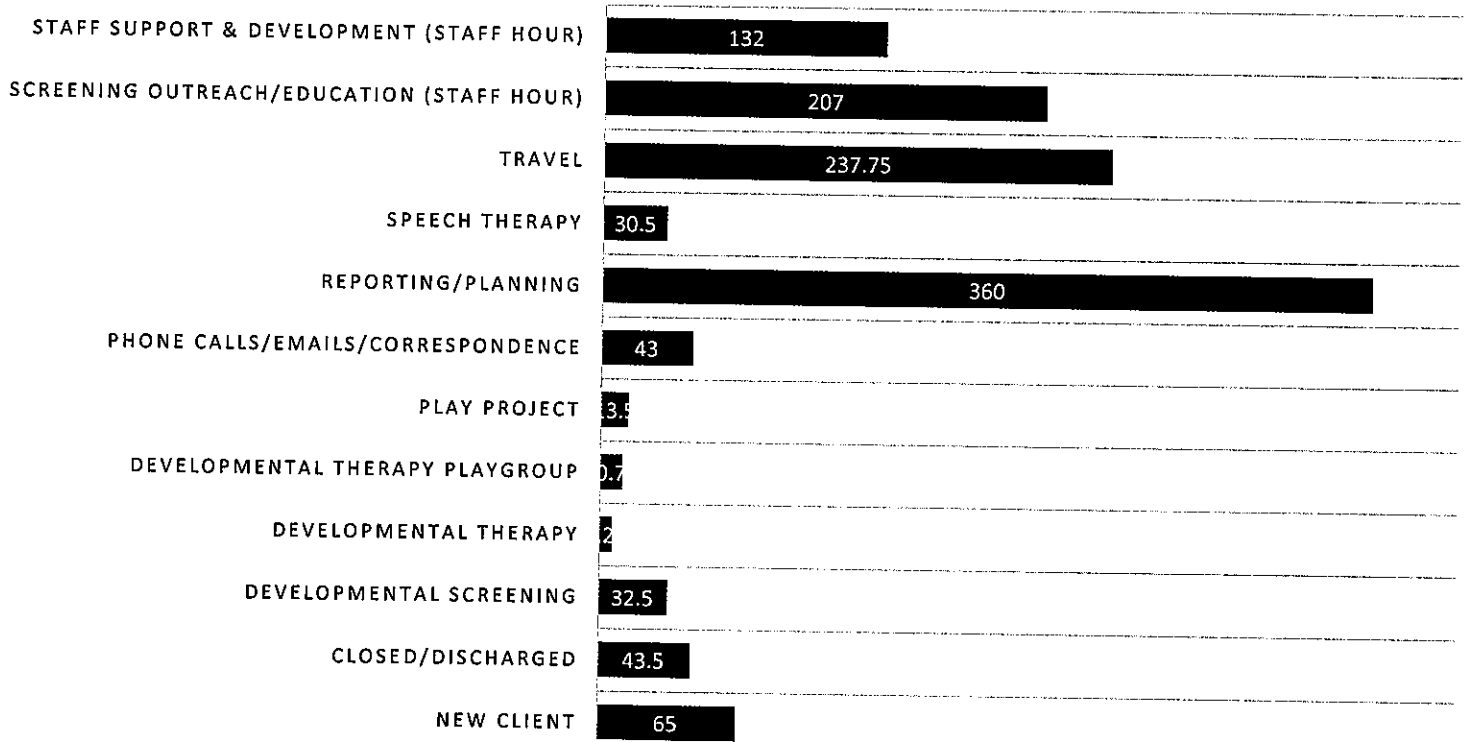
PY20 Q2 MHB

176 people were served for a total of 1,181.75 hours

## PARTICIPANTS PER SERVICE ACTIVITY



## HOURS PER SERVICE ACTIVITY

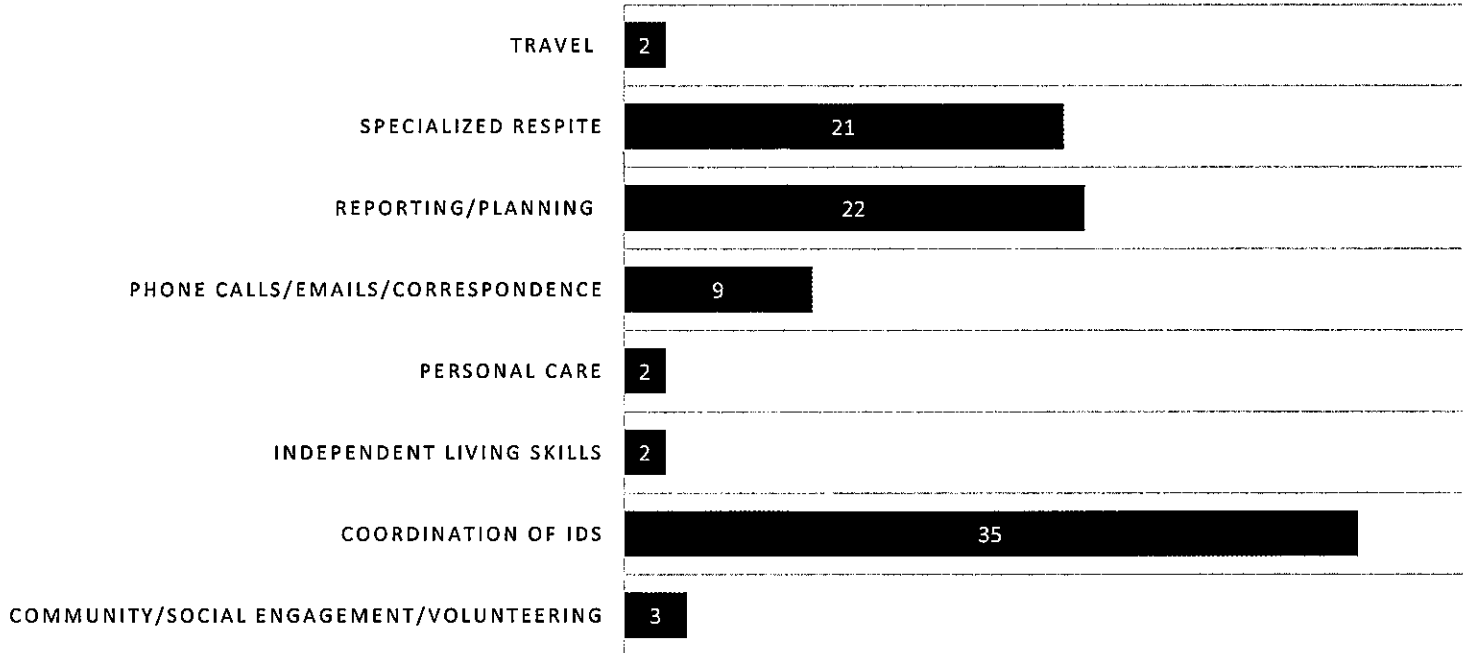


## Developmental Services Center

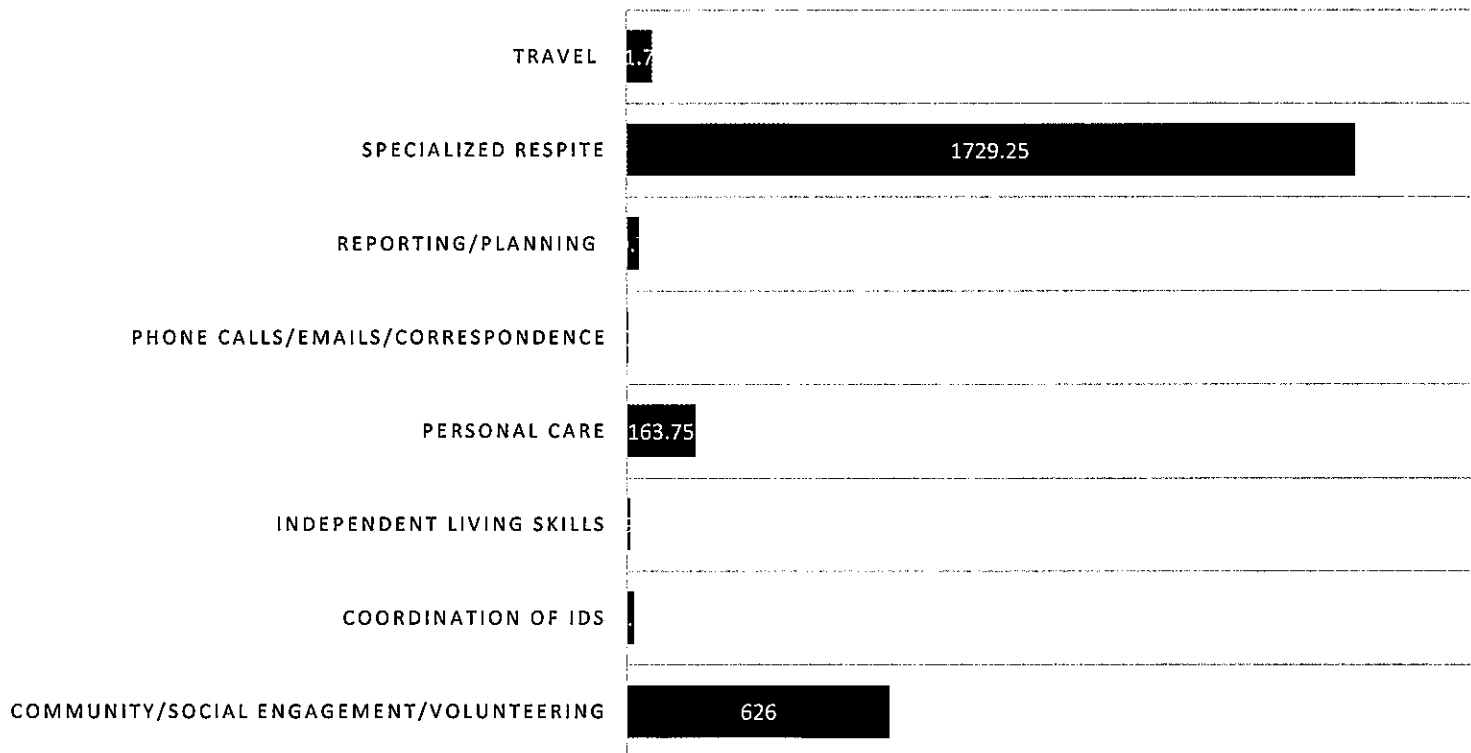
Individual & Family Support \$104,140.25 PY20 Q2

36 people were served for a total of 2,643.00 hours

### PARTICIPANTS PER SERVICE ACTIVITY



### HOURS PER SERVICE ACTIVITY



## Developmental Services Center

Service Coordination \$105,790.25

PY20 Q2

236 people were served, for a total of 1,175.50 hours

### PARTICIPANTS PER SERVICE ACTIVITY

TRAVEL	46
REPORTING/PLANNING	181
PLAN/IMPLEMENTATION STRATEGY/PCP	222
PHONE CALLS/EMAILS/CORRESPONDENCE	165
NEW CLIENT	4
LINKAGE & ADVOCACY	12
LEGAL/EMERGENCY/CRISIS	3
INDEPENDENT LIVING SKILLS	14
COUNSELING/THERAPY/PHYSICAL/MENTAL HEALTH APPTS	19
CLOSED/DISCHARGED	6
BENEFITS SUPPORT	74

### HOURS PER SERVICE ACTIVITY

TRAVEL	64.75
REPORTING/PLANNING	141.75
PLAN/IMPLEMENTATION STRATEGY/PCP	499.5
PHONE CALLS/EMAILS/CORRESPONDENCE	260.75
NEW CLIENT	
LINKAGE & ADVOCACY	
LEGAL/EMERGENCY/CRISIS	
INDEPENDENT LIVING SKILLS	56.5
COUNSELING/THERAPY/PHYSICAL/MENTAL HEALTH APPTS	41
CLOSED/DISCHARGED	
BENEFITS SUPPORT	94

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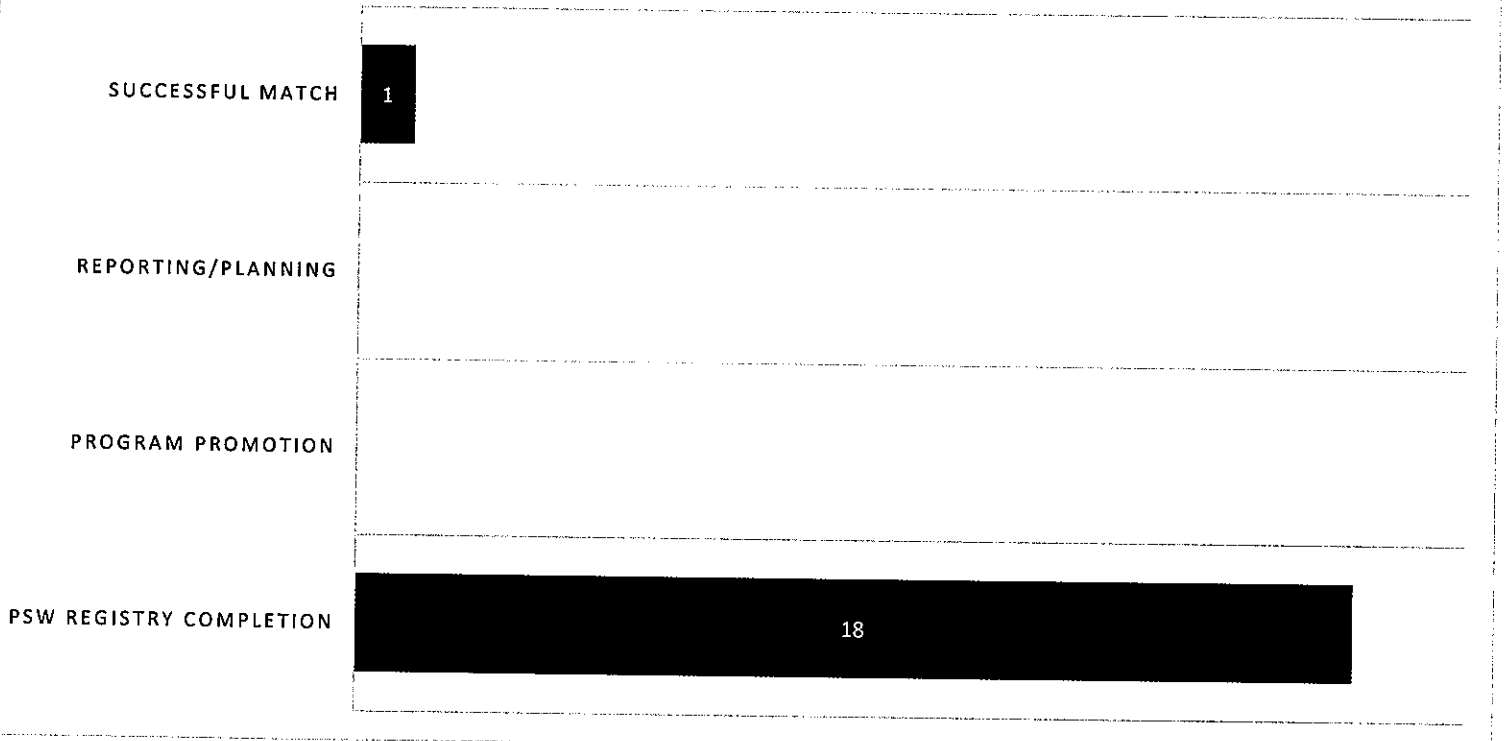
**PACE**

Consumer Control in Personal Support \$5,930.25

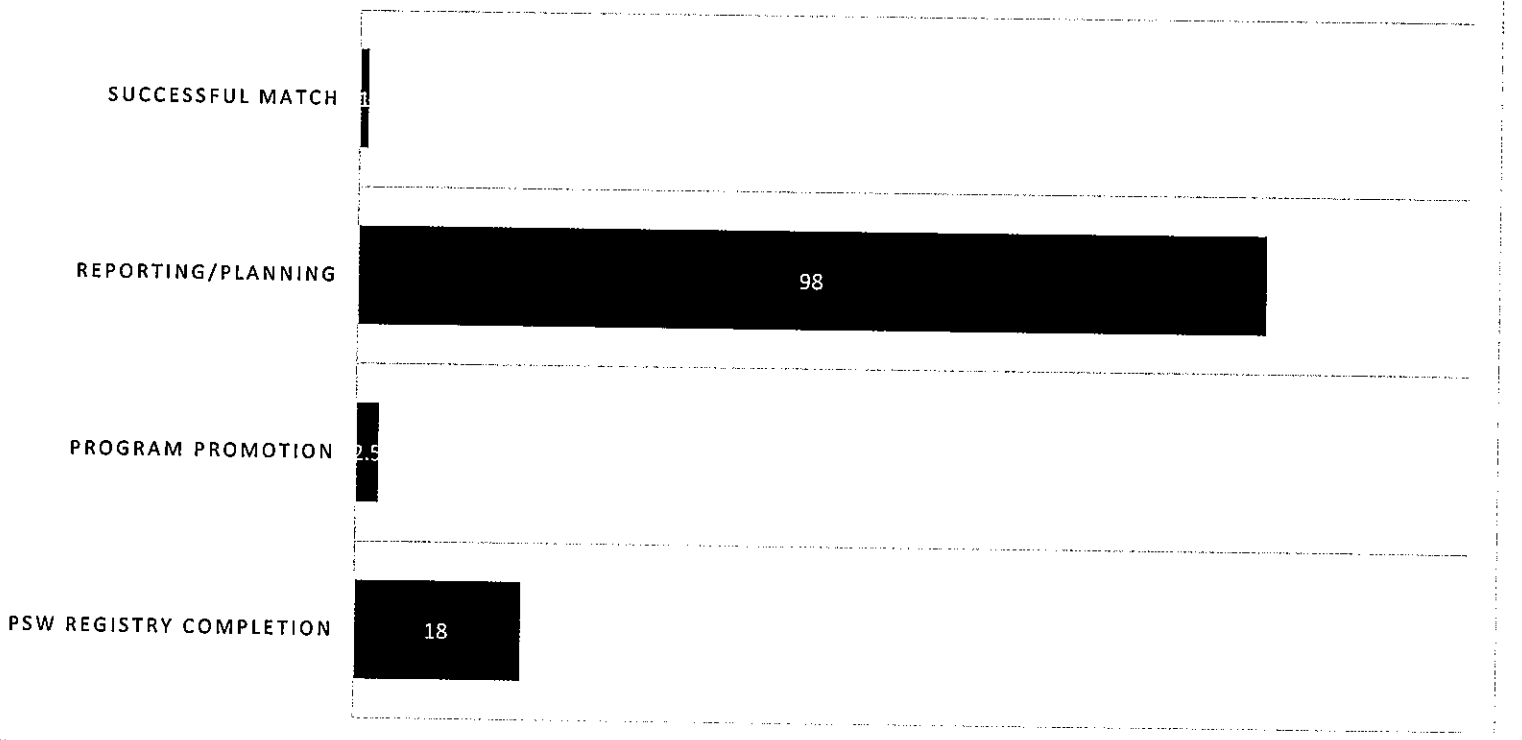
PY20 Q2

18 PSWs registered, for a total of 119.50 hours

**PARTICIPANTS PER SERVICE ACTIVITY**



**HOURS PER SERVICE ACTIVITY**



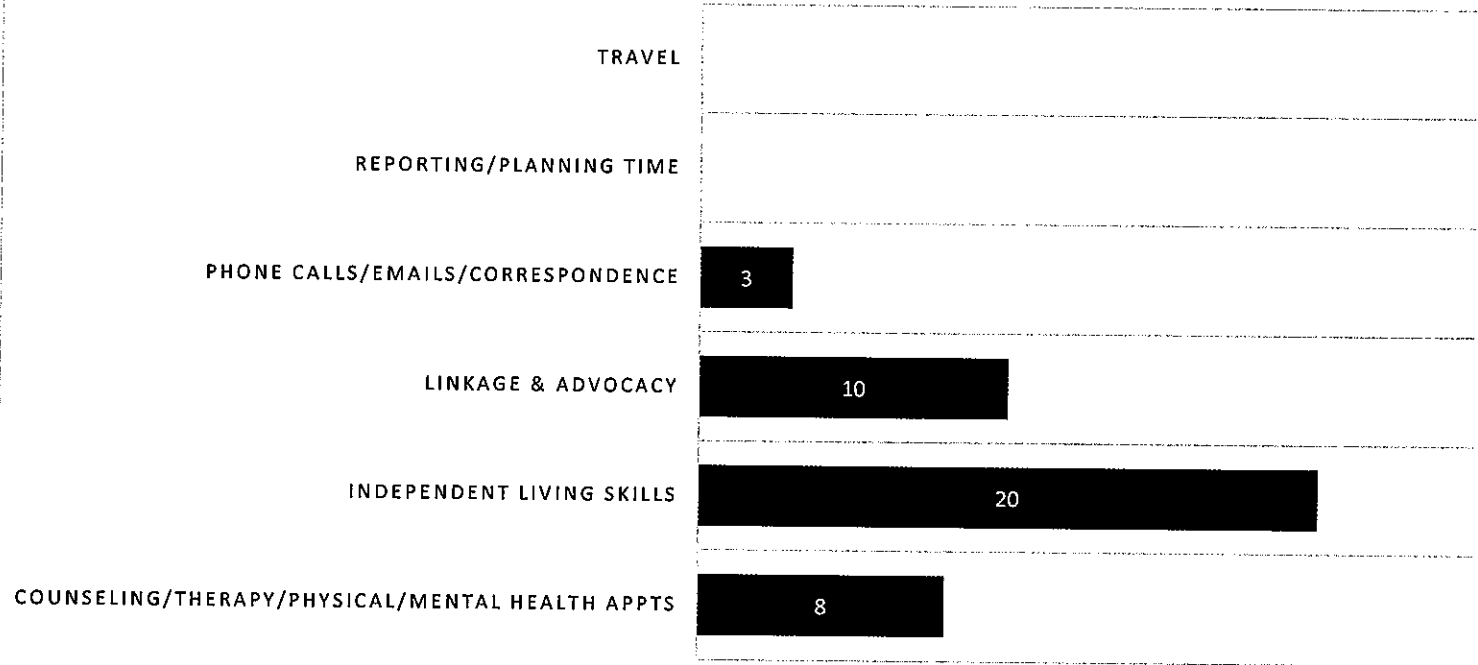
**Rosecrance Central Illinois**

Coordination DD/MI \$8,787.50

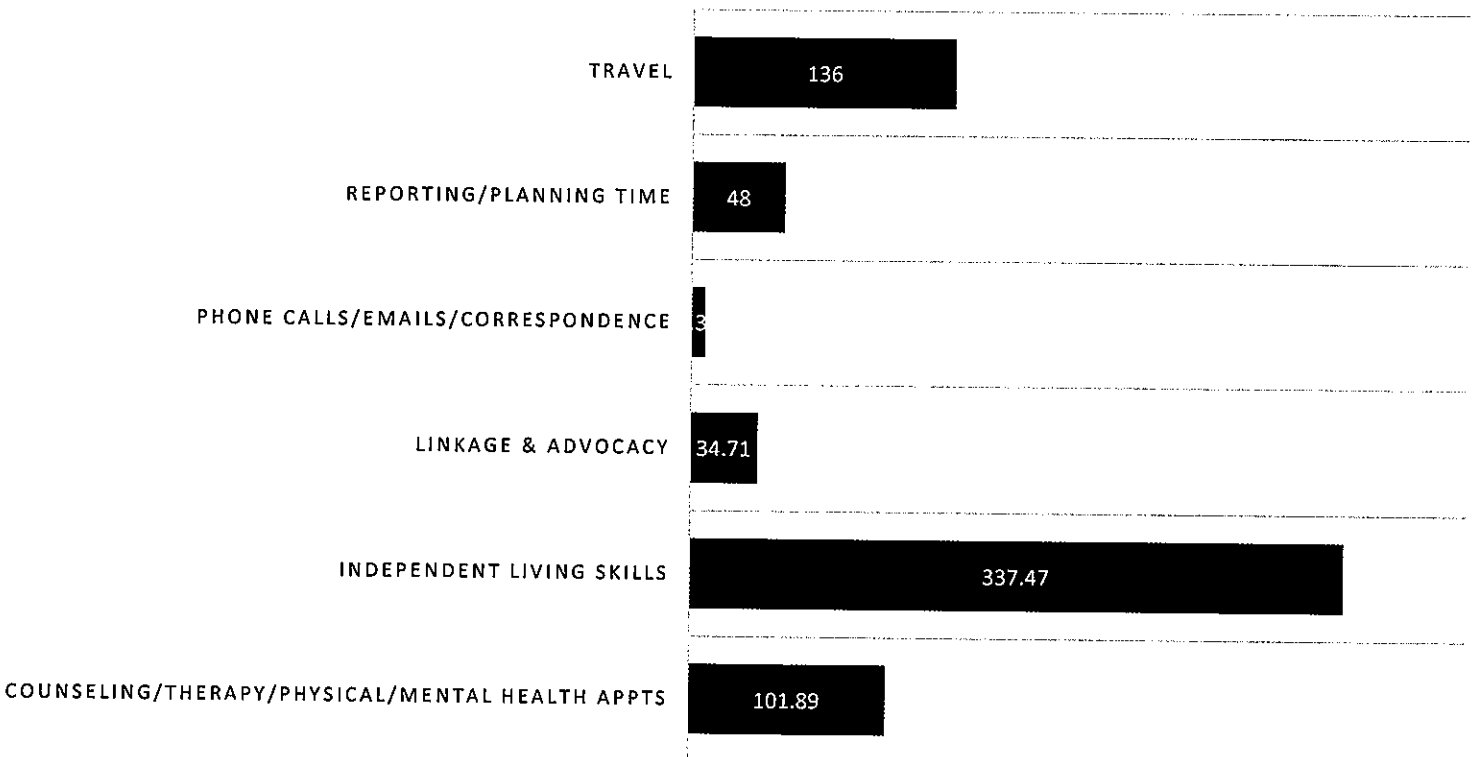
PY20 Q2

23 people were served, for a total of 665.39 hours

**PARTICIPANTS PER SERVICE ACTIVITY**



**HOURS PER SERVICE ACTIVITY**





## CCDDB 2019-2020 Meeting Schedule

### Board Meetings

8:00AM except where noted

Brookens Administrative Building

1776 East Washington Street, Urbana, IL

December 18, 2019 – John Dimit Conference Room (8AM)

January 22, 2020 – Lyle Shields Room (8AM)

February 19, 2020 – Lyle Shields Room (8AM)

March 18, 2020 – Lyle Shields Room (8AM)

April 22, 2020 – Lyle Shields Room (8AM)

May 20, 2020 – Lyle Shields Room (8AM)

June 17, 2020 – Lyle Shields Room (8AM)

July 15, 2020 – Lyle Shields Room (4PM) – *off cycle, different time*

August 19, 2020 – Lyle Shields Room (8AM) - *tentative*

September 23, 2020 – Lyle Shields Room (8AM)

October 21, 2020 – John Dimit Conference Room (8AM)

November 18, 2020 – John Dimit Conference Room (8AM)

December 16, 2020 – Lyle Shields Room (8AM) - *tentative*

*This schedule is subject to change due to unforeseen circumstances.*

*Please call the CCMHB/CCDDB office to confirm all meetings.*



**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

**CCMHB 2019-2020 Meeting Schedule**

**First Wednesday after the third Monday of each month--5:45 p.m.  
Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St., Urbana, IL (unless noted otherwise)**

*January 22, 2020*  
*February 19, 2020*  
*February 26, 2020 – Study Session*  
*March 18, 2020*  
~~*March 25, 2020 – Study Session - Cancelled*~~  
*April 22, 2020*  
*April 29, 2020 – Study Session*  
*May 13, 2020 – Study Session*  
*May 20, 2020*  
*June 17, 2020*  
*July 15, 2020 – off cycle*  
*September 23, 2020*  
*October 21, 2020*  
*November 18, 2020*  
*December 16, 2020 - tentative*

*\*This schedule is subject to change due to unforeseen circumstances. Please call the  
CCMHB-CCDDB office to confirm all meetings.*



**DRAFT July 2019 to December 2020 Meeting Schedule with Subject and Allocation  
Timeline, and moving into PY2022 process**

The schedule provides the dates and subject matter of meetings of the Champaign County Developmental Disabilities Board through June 2020. The subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled; topics will be based on issues raised at meetings, brought by staff, or in conjunction with the Champaign County Mental Health Board. Regular meetings of the CCDDDB are usually at 8AM; study sessions at 5:45PM. Included are tentative dates for steps in the funding allocation process for Program Year 2021 (July 1, 2019 – June 30, 2020) and deadlines related to PY2020 agency contracts.

07/10/19	<b>Regular Board Meeting (Lyle Shields Room)</b> Election of Officers
08/30/19	<i>Agency PY2019 Fourth Quarter and Year End Reports Due</i>
09/18/19	<b>Regular Board Meeting (Dimit Conference Room)</b>
10/23/19	<b>Regular Board Meeting (Dimit Conference Room)</b> Draft Three Year Plan 2019-2021 with 2020 Objectives Release Draft Program Year 2021 Allocation Criteria
10/25/19	<i>Agency PY2020 First Quarter Reports Due</i>
10/28/19	<i>Agency Independent Audits, Reviews, or Compilations Due</i>
11/20/19	<b>Regular Board Meeting (Dimit Conference Room)</b> Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY21 Allocation Criteria
12/08/19	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/18/19	<b>Regular Board Meeting (Dimit Conference Room)</b>
01/03/20	<i>CCMHB/CCDDDB Online System opens for Agency Registration and Applications for PY21 Funding.</i>
01/22/20	<b>Regular Board Meeting (Lyle Shields Room)</b>
01/31/20	<i>Agency PY2020 Second Quarter and CLC Progress Reports Due</i>
02/07/20	<i>Agency deadline for submission of applications for PY2021 funding. Online system will not accept forms after 4:30PM.</i>
02/19/20	<b>Regular Board Meeting (Lyle Shields Room)</b> List of Requests for PY21 Funding

03/18/20	<b>Regular Board Meeting (Lyle Shields Room)</b>
04/15/20	<i>Program summaries released to Board, copies posted online with the CCDDDB April 22, 2020 Board meeting agenda</i>
04/22/20	<b>Regular Board Meeting (Lyle Shields Room)</b> Program Summaries Review and Discussion
04/24/20	<i>Agency PY2020 Third Quarter Reports Due</i>
05/13/20	<i>Allocation recommendations released to Board, copies posted online with the CCDDDB May 20, 2020 Board meeting agenda.</i>
05/20/20	<b>Regular Board Meeting (Lyle Shields Room)</b> Allocation Decisions; Authorize Contracts for PY2021
06/17/20	<b>Regular Board Meeting (Lyle Shields Room)</b>
06/24/20	<i>PY21 Contracts completed/First Payment Authorized</i>
07/15/20	<b>Regular Board Meeting at 4:00PM (Lyle Shields Room)</b> – off cycle and different time Election of Officers; Approve FY2021 Draft Budget
08/19/20	<b>Regular Board Meeting (Lyle Shields Room) - tentative</b>
08/28/20	<i>Agency PY2020 Fourth Quarter Reports, CLC Progress Reports, and Annual Performance Measures Reports Due</i>
09/23/20	<b>Regular Board Meeting (Lyle Shields Room)</b>
10/21/20	<b>Regular Board Meeting (Dimit Conference Room)</b> Draft Three Year Plan 2019-2021 with 2021 Objectives Release Draft Program Year 2022 Allocation Criteria
10/28/20	<i>Agency Independent Audits, Reviews, or Compilations Due</i>
10/30/20	<i>Agency PY2021 First Quarter Reports Due</i>
11/18/20	<b>Regular Board Meeting (Dimit Conference Room)</b> Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY22 Allocation Criteria
12/11/20	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/16/20	<b>Regular Board Meeting (Lyle Shields Room) - tentative</b>

#9.D.

**Agency and Program acronyms**

- CC – Community Choices
- CCDDDB – Champaign County Developmental Disabilities Board
- CCHS – Champaign County Head Start, a program of the Regional Planning Commission
- CCMHB – Champaign County Mental Health Board
- CCRPC – Champaign County Regional Planning Commission
- DSC - Developmental Services Center
- DSN – Down Syndrome Network
- FDC – Family Development Center
- PACE – Persons Assuming Control of their Environment, Inc.
- RCI – Rosecrance Central Illinois
- RPC – Champaign County Regional Planning Commission
- UCP – United Cerebral Palsy

**Glossary of Other Terms and Acronyms**

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

AAC – Augmentative and Alternative Communication

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ABLE Act – Achieving a Better Life Experience Act. A tax advantage investment program which allows people with blindness or disabilities the option to save for disability related expenses without putting their federal means-tested benefits at risk.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADA – Americans with Disabilities Act

ADD – Attention Deficit Disorder

ADHD – Attention Deficit/Hyperactivity Disorder

ADL – Activities of Daily Living

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

BD – Behavior Disorder

BSP – Behavior Support Plan

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARF- Council on Accreditation of Rehabilitation Facilities

CC – Champaign County

CDS – Community Day Services, formerly “Developmental Training”

CFC – Child and Family Connections Agency

CFCM – Conflict Free Case Management

C-GAF – Children’s Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CMS – Center for Medicare and Medicaid Services, the federal agency administering these programs.

CNA – Certified Nursing Assistant

COTA – Certified Occupational Therapy Assistant

CP – Cerebral Palsy

CQL – Council on Quality and Leadership

CSEs - Community Service Events. A category of service measurement on the Part II Utilization form. Activity to be performed should also be described in the Part I Program Plan form-Utilization section. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CUSR – Champaign Urbana Special Recreation, offered by the park districts.

CY – Contract Year, runs from July to following June. For example, CY18 is July 1, 2017 to June 30, 2018. May also be referred to as Program Year – PY. Most contracted agency Fiscal

Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY18.

DCFS – (Illinois) Department of Children and Family Services.

DD – Developmental Disability

DDD – Division of Developmental Disabilities

DHFS – (Illinois) Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – (Illinois) Department of Human Services

DOJ – (US) Department of Justice

DRS – (Illinois) Division of Rehabilitation Services

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training, now “Community Day Services”

DT – Developmental Therapy, Developmental Therapist

Dx – Diagnosis

ED – Emotional Disorder

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ED – Emergency Department

ER – Emergency Room

FAPE – Free and Appropriate Public Education

FFS – Fee For Service. Type of contract that uses performance-based billings as the method of payment.

FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

HBS – Home Based Services, also referred to as HBSS or HBSP

HCBS – Home and Community Based Services

HI – Hearing Impairment or Health Impairment

Hx – History

ICAP – Inventory for Client and Agency Planning

ICDD – Illinois Council for Developmental Disabilities

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ID – Intellectual Disability

IDEA – Individuals with Disabilities Education Act

IDOC – Illinois Department of Corrections

IDPH – Illinois Department of Public Health

IDT – Interdisciplinary Team

IEP – Individualized Education Plan

IFSP – Individualized Family Service Plan

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under

Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

I&R – Information and Referral

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan, Individual Success Plan

ISSA – Independent Service & Support Advocacy

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LD – Learning Disability

LGTBQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

LPN – Licensed Practical Nurse

MCO – Managed Care Organization

MDC – Multidisciplinary Conference

MDT – Multidisciplinary Team

MH – Mental Health

MHP - Mental Health Professional, a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MSW – Master of Social Work

NCI – National Core Indicators

NOS – Not Otherwise Specified

NTPC -- NON - Treatment Plan Clients. Persons engaged in a given quarter with case records but no treatment plan. May include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts, or cases assessed for another agency. It is a category of service measurement, providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form. The actual activity to be performed should also be described in the Part I Program Form, Utilization section. Similar to TPCs, they may be divided into two groups: New TPCS – first contact within any quarter of the plan year; Continuing NTPCs - those served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which Continuing NTPCs are reported.

OMA – Open Meetings Act.

OT – Occupational Therapy, Occupational Therapist

OTR – Registered Occupational Therapist

PAS – Pre-Admission Screening

PASS – Plan for Achieving Self Support (Social Security Administration)

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning, Primary Care Physician

PDD – Pervasive Developmental Disorders

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PRN – when necessary, as needed (i.e., medication)

PSH – Permanent Supportive Housing

PT – Physical Therapy, Physical Therapist

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individual's classification of need may be emergency, critical, or planning.



PY – Program Year, runs from July to following June. For example, PY18 is July 1, 2017 to June 30, 2018. May also be referred to as Contract Year (CY) and is often the Agency Fiscal Year (FY).

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional, a Master’s level clinician with field experience who has been licensed.

RCCSEC – Rural Champaign County Special Education Cooperative

RD – Registered Dietician

RN – Registered Nurse

RT – Recreational Therapy, Recreational Therapist

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SCs - Service Contacts/Screening Contacts. The number of phone and face-to-face contacts with eligible persons who may or may not have open cases in the program. Can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II form, and the activity to be performed should be described in the Part I Program Plan form-Utilization section.

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SF – Service Facilitation, now called “Self-Direction Assistance”

SH – Supportive Housing

SIB – Self-Injurious Behavior

SIB-R – Scales of Independent Behavior-Revised

SLI – Speech/Language Impairment

SLP – Speech Language Pathologist

SPD – Sensory Processing Disorder

SSA – Social Security Administration

SSDI – Social Security Disability Insurance

SSI – Supplemental Security Income

SST – Support Services Team

SUD – Substance Use Disorder

SW – Social Worker

TIC – Trauma Informed Care

TPC – Transition Planning Committee

TPCs - Treatment Plan Clients - service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II Utilization form, and the actual activity to be performed should also be described in the Part I Program Plan form -Utilization section. Treatment Plan Clients may be divided into two groups: Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year (the first quarter of the program year is the only quarter in which this data is reported); New NTPCs are those newly served, with treatment plans, in any quarter of the program year.

VI – Visual Impairment

VR – Vocational Rehabilitation

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

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**Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities  
Staff Report – February 2020**

**CCDDDB:** 2<sup>nd</sup> Quarter reports were due on January 31, 2020. I have printed 2<sup>nd</sup> Quarter reports and have started my review of those reports. I also gathered data and created “2<sup>nd</sup> Quarter Service Data Charts,” which are included in this Board packet.

Nineteen applications for FY2021 funding were submitted by 9 different agencies in the online system. One new application for funding was submitted by CU Autism Network. I have reached out to the Independent Application Reviewer that assisted with review of PY2020 agency applications for funding for PY2021 review.

**CCDDDB Mini-Grant:** I continue to work with Mini-grant awardees and their families each day, determining specific/priority items that should be purchased. In addition to working with awardees and their families, I have worked with several vendors to secure W-9s and quotes for Purchase Orders to be developed by the Financial Manager.

I have been able to move forward with ordering several items for people. As stated in the Decision Memorandum, an Excel tracking form was created and modified to monitor purchases, payments, and engagement with Mini-grant awardees.

**Learning Opportunities:** The Champaign Public Library has been reserved through December 2020 for additional learning opportunities. Due to a conflict with the Human Services Council meeting on the first Thursday of each month, I have opted for the last Thursday of each month, except for those months with a conflicting holiday. Due to the Thanksgiving and Christmas holidays, the library has been reserved for December 3, 2020, rather than the last Thursday of November and December.

John Brusveen, JB Consulting is scheduled to present, “Bookkeeping 101 for Non-Profit Programs,” on March 5, 2020. Bookkeeping 102 is scheduled for April 2, 2020.

**MHDDAC:** I participated in the monthly meeting of the MHDDAC and coordinated with the MHDDAC Chair to arrange for a presentation on the 2020 Census.

**NACBHDD:** I participated in monthly I/DD committee call.

**ACMHAI:** I participated in the ACMHAI I/DD committee call.

**Disability Resource Expo:** I participated in Steering Committee meetings for the 13<sup>th</sup> Annual Disability Resource Expo. The Expo is scheduled for Saturday, March 28, 2020 from 9:00 am until 2:00 pm at The Vineyard Church.

I created a wish list of sensory items to request from Flaghouse. In the past, Flaghouse has donated items to the Children’s Room. I also participated in a Children’s Room Committee Meeting.

I am checking the mail daily for Expo related mailings. Expo payments are routed to the Financial Manager, while copies of Expo payments and application forms are routed to Barb Bressner.

**Other activities:** I participated in the following webinars: *The PATH to Real Person-Centered Solutions; Adaptive Equipment, Assistive Technology, Minor Home and Vehicle Modifications AND OSFM Requirements for CILA.* I also participated in the *Annual Disability Statistics Compendium* webcast.

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I participated in the Birth to 3 Council Meeting.

I printed and delivered Artist Cards for the February featured AIR artist at International Galleries.

I was also nominated by the CCDDDB Executive Director for the Illinois Department of Human Services (IDHS) Division of Developmental Disabilities (DDD) Developmental Disabilities Advisory Committee. If appointed, I will work with other committee members to provide advice and recommendations on the activities of the Division and the Illinois DD service system. Meetings will be held on a quarterly basis with video locations in Springfield and Chicago. This would be a 3 year appointment.

**Community Coalition Race Relations Subcommittee:** I participated in the January meeting of the Race Relations Subcommittee. I also attended and took notes at two Youth Race Talks events.

**Prioritization of Urgency of Needs for Services (PUNS) Summary Reports:** 1,247 PUNS selection letters were mailed out by the Illinois Department of Human Services Division of Developmental Disabilities (IDHS-DDD) in late August. 33 PUNS Selection letters were mailed to people in Champaign County.

13 of 33 people have received an award letter Home Based Services (HBS) and one person's packet for HBS has been submitted to IDHS-DDD. One person has moved out of Champaign County. The remaining people are working with CCRPC ISC to complete the PAS process, 13 people have expressed an interest in HBS and 2 have expressed an interest in CILA, 3 people are still undecided.

23 PUNS Preselection letters were mailed to residents of Champaign County for an upcoming 2020 PUNS Selection.

Updated "PUNS Summary by County and Selection Detail for Champaign County" and the "Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS) Summary of Total and Active PUNS by Zip Code" reports are attached. IDHS posted updated versions on January 13, 2020. These documents detail the number of Champaign County residents enrolled in the PUNS database.



**Division of Developmental Disabilities**  
**Prioritization of Urgency of Needs for Services (PUNS)**  
**Summary By County and Selection Detail**

January 13, 2020

**County: Champaign**

<b>Reason for PUNS or PUNS Update</b>	<b>930</b>
New	51
Annual Update	344
Change of Category (Seeking Service or Planning for Services)	24
Change of Service Needs (more or less) - unchanged category (Seeking Service or Planning for Services)	20
Person is fully served or is not requesting any supports within the next five (5) years	198
Moved to another state, close PUNS	21
Person withdraws, close PUNS	25
Deceased	17
Individual Stayed in ICF/DD	1
Individual Moved to ICF/DD	2
Individual Determined Clinically Ineligible	6
Unable to locate	46
Submitted in error	2
Other, close PUNS	173
<b>CHANGE OF CATEGORY (Seeking Service or Planning for Services)</b>	<b>456</b>
<b>PLANNING FOR SERVICES</b>	<b>162</b>
<b>EXISTING SUPPORTS AND SERVICES</b>	<b>409</b>
Respite Supports (24 Hour)	10
Respite Supports (<24 hour)	14
Behavioral Supports (includes behavioral intervention, therapy and counseling)	150
Physical Therapy	45
Occupational Therapy	103
Speech Therapy	139
Education	191
Assistive Technology	48
Homemaker/Chore Services	4
Adaptions to Home or Vehicle	6
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	57
Medical Equipment/Supplies	31
Nursing Services in the Home, Provided Intermittently	4
Other Individual Supports	163
<b>TRANSPORTATION</b>	<b>452</b>
Transportation (include trip/mileage reimbursement)	128
Other Transportation Service	295
Senior Adult Day Services	1
Developmental Training	98
"Regular Work"/Sheltered Employment	69
Supported Employment	90
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	67
Other Day Supports (e.g. volunteering, community experience)	28
<b>RESIDENTIAL SUPPORTS</b>	<b>84</b>
Community Integrated Living Arrangement (CILA)/Family	3
Community Integrated Living Arrangement (CILA)/Intermittent	5
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	32
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	1
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	2
Skilled Nursing Facility/Pediatrics (SNF/PED)	5
Supported Living Arrangement	8

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**Division of Developmental Disabilities**  
**Prioritization of Urgency of Needs for Services (PUNS)**  
**Summary By County and Selection Detail**

January 13, 2020

Community Living Facility	1
Shelter Care/Board Home	1
Children's Residential Services	4
Child Care Institutions (Including Residential Schools)	8
Children's Foster Care	1
Other Residential Support (Including homeless shelters)	14
<b>SUPPORTS NEEDED</b>	<b>415</b>
Personal Support (includes habilitation, personal care and intermittent respite services)	368
Respite Supports (24 hours or greater)	21
Behavioral Supports (includes behavioral intervention, therapy and counseling)	151
Physical Therapy	46
Occupational Therapy	79
Speech Therapy	96
Assistive Technology	53
Adaptations to Home or Vehicle	15
Nursing Services in the Home, Provided Intermittently	4
Other Individual Supports	80
<b>TRANSPORTATION NEEDED</b>	<b>370</b>
Transportation (include trip/mileage reimbursement)	309
Other Transportation Service	331
<b>VOCATIONAL OR OTHER STRUCTURED ACTIVITIES</b>	<b>289</b>
Support to work at home (e.g., self employment or earning at home)	5
Support to work in the community	256
Support to engage in work/activities in a disability setting	100
Attendance at activity center for seniors	3
<b>RESIDENTIAL SUPPORTS NEEDED</b>	<b>134</b>
Out-of-home residential services with less than 24-hour supports	65
Out-of-home residential services with 24-hour supports	83
<b>Total PUNS:</b>	<b>56,397</b>

**Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS)**  
**Summary of Total and Active PUNS by Zip Code**  
 Updated 01/13/20

Zip Code	Active PUNS	Total PUNS
60949 Ludlow	1	3
61801 Urbana	40	85
61802 Urbana	67	120
61815 Bondville (PO Box)	1	1
61816 Broadlands	2	3
61820 Champaign	46	90
61821 Champaign	88	184
61822 Champaign	53	104
61840 Dewey	0	2
61843 Fisher	7	11
61845 Foosland	1	1
61847 Gifford	1	1
61849 Homer	0	5
61851 Ivesdale	1	2
61852 Longview	1	1
61853 Mahomet	42	68
61859 Ogden	4	13
61862 Penfield	1	2
61863 Pesotum	1	2
61864 Philo	5	11
61866 Rantoul	28	86
61871 Royal (PO Box)	--	-- No data
61872 Sadorus	2	2
61873 St. Joseph	15	26
61874 Savoy	10	16
61875 Seymour	2	3
61877 Sidney	4	10
61878 Thomasboro	0	2
61880 Tolono	8	26
Total	431	880

[http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNS\\_Sum\\_by\\_Zip-Code.pdf](http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNS_Sum_by_Zip-Code.pdf)

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## 2020 February Monthly Staff Report

Shandra Summerville, Cultural and Linguistic Competence Coordinator

### Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

#### CLC Compliance Check:

Agencies have completed the 2<sup>nd</sup> CLC quarterly reports. The new report format is more streamlined and will ask specific questions about the organization's progress based on the required components of the CLC PLAN.

#### Funding Applications FY21:

CLC Plans were submitted with FY21 Applications. Since the CLC Plans were not cloned from FY20, some organizations were able to upload their CLC Plans to the system. As I review the plans will be providing a summary of the plan for the Board to Review.

Champaign County Health Care Consumers: I met with Claudia Lennhoff and provided technical assistance for the FY21 CLC plan. I also met with her about her CLC 2<sup>nd</sup> Quarter Report.

GROW Illinois: I provided technical assistance about completing the FY21 CLC Plan.

Community Choices: I provided training for the board members of Community Choices, Serving on Groups- How to Engage Families. This is a training series that provides information on how to engage families that are going to be serving on boards and other advisory groups.

Promise Healthcare: I completed their CLC Training on January 16, 2020. The was during their all staff meeting and the information was well received by the staff.

C-U Trauma Resilience Initiative: I conducted the Cultural Competence Training for the 40 Hour Healing Solutions training for community volunteers. The learning opportunity was focused on how being culturally responsive can lead to better outcomes for families that have experienced trauma.

#### CLC Coordinator Direct Service Activities

Mental Health First Aid Training: The Next Training will be for the U of I School of Social Work on February 21<sup>st</sup> and 28<sup>th</sup> 2020.

We will offer Mental Health First Aid for Adults on May 15<sup>th</sup> and May 22<sup>nd</sup> 9:00-1:00pm. This class will be offered to community members and will be held at Brookens in the Jeanie Putnam Room. For additional information please email [shandra@ccmhb.org](mailto:shandra@ccmhb.org).

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## 2020 February Monthly Staff Report

### Shandra Summerville, Cultural and Linguistic Competence Coordinator

#### Upcoming Trainings:

Teen Mental Health: Supporting Schools and Expanding Resources- February 24, 2020. This will be an online webinar.

Mental Health First Aid Summit for Instructors. This will be a training for instructors to learn about best practices and tips on how to be an effective instructor. It will be in Austin, TX on April 4, 2020.

UIUC Community Learning Lab: Katie Shumway of the Community Learning Lab is interested in additional volunteers for the disAbility Expo. I sent her a copy of the sign-up link for the students and other social work students.

#### Anti-Stigma Activities/Community Collaborations and Partnerships

Disability Resource Expo: Attended the Expo Steering Committee Meeting. We are looking for Volunteers. If you are interested in volunteering at the Expo please contact Shandra Summerville: [shandra@ccmhb.org](mailto:shandra@ccmhb.org) or you can go to disAbility Expo site and volunteer directly. <http://www.disabilityresourceexpo.org/volunteer/>

AIR- Alliance for Inclusion and Respect will have a meeting with the partners on February 25, 2020 at 10:30 am. We will discuss the film, related activities, art show, and promotion. Please visit the Facebook Page to see how the Alliance for Inclusion and Respect promotes inclusion and the work of many local artists with diverse abilities.

C-HEARTS African American Story Telling Project: I attended two meetings for C-HEARTS this month. On January 27, 2020, I attended a meeting with representation from CUAP (Champaign Urbana Area Project), Bruce Nesbit African American Cultural Center, C-U Trauma and Resilience, and Krannert Art Center. This meeting was to talk about the storytelling project and opportunities to bring the training Emancipation Circles to the community.

On February 3, 2020 we had our regular meeting. We discussed our Work-In meeting and begin looking at dates for the follow-up meeting. We also talked about how we will continue to strengthen the storytelling project with DREAAM.

Community Events: I attended the following Community Events:

Annual Countywide Dr. MLK, Jr. Celebration January 17, 2020 – Vineyard Church

Annual Community Dr. MLK Jr. Celebration, January 19, 2020 Krannert Center

United Way Annual Meeting- February 4, 2020- I-Hotel

Diversity in Tech: A Celebration of Black History Month- Enterprise Works

National African American Parent Involvement Day- Westview School/Bottenfield

School/Centennial High School- Film Push Out.

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