



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

REVISED

Champaign County Developmental Disabilities Board (CCDDDB) Meeting Agenda

Wednesday, September 18, 2024, 9:00 AM

*This meeting will be held in person at the Shields-Carter Room of the
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL 61802
Members of the public may attend in person or watch the meeting live through this link:
<https://us02web.zoom.us/j/81559124557> Meeting ID: 815 5912 4557*

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. CCDDDB and MHB Schedules, updated DDB Timeline (pages 3-8) *No action is needed.***
- V. CCDDDB Acronyms and Glossary (pages 9-20) *No action is needed.***
- VI. Citizen Input/Public Participation *All are welcome to attend the Board's meeting to observe and to offer thoughts during this time. The Chair may limit public participation to 5 minutes per person and/or 20 minutes total.***
- VII. Chairperson's Comments – Ms. Vicki Niswander**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCDDDB Board Meeting Minutes (pages 21-28)*
*Minutes from the 7/17/24 and 7/31/24 CCDDDB meetings are included for approval.
Action is requested.***
- X. Vendor Invoice Lists (pages 29-34)*
*Action is requested to accept the "Vendor Invoice Lists" and place them on file.***
- XI. Staff Reports (pages 35-51)
*Included for information only are reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.***
- XII. New Business**
 - a) DRAFT Strategic Plan for 2025 (pages 52-68)
*For information are a briefing memorandum with overview of proposed revisions and a draft of the CCDDDB Strategic Plan with Objectives for Fiscal Year 2025.***
 - b) DRAFT Funding Priorities for PY26 (pages 69-85)
*For information only, a briefing memorandum presents a draft of CCDDDB funding priorities and decision support criteria for Program Year 2026. Input from agency representatives is attached.***
- XIII. Old Business**

- a) **Engage Illinois**
An oral update will be provided on the statewide system redesign effort.
- b) **Evaluation Capacity Building Project Update**
An oral update will be provided by representatives from the Evaluation Team.
- c) **disAbility Resource Expo Update** (pages 86-90)
For information only are promotional materials for the October 26, 2024 event.
- d) **PY24 Fourth Quarter Reports and Data** (pages 91-110)
For information only are submitted fourth quarter service activity reports for all PY24 funded I/DD programs.
- e) **PY24 Fourth Quarter Claims Data** (pages 111-124)
For information only are charts with year-end cumulative individual service claims data for many PY24 funded I/DD programs.

XIV. Successes and Other Agency Information

The Chair reserves the authority to limit individual agency representative participation to 5 minutes and/or total time to 20 minutes.

XV. County Board Input

XVI. Champaign County Mental Health Board Input

XVII. Board Announcements and Input

XVIII. Other Business - Review of Closed Session Minutes*

Board staff and attorneys request that the Board continue to maintain as closed the minutes of closed sessions held February 19, 2020, February 26, 2020, July 21, 2021, and February 23, 2022, which have been distributed for review.

For discussion, the Board may “move to executive session, exception 5 ILCS 120/2(c)(11) of the Open Meetings Act, to discuss litigation involving the CCDDB and to review status of minutes of prior closed session meetings, and that the following individuals remain present: members of the Champaign County Developmental Disabilities Board, Executive Director Canfield, Assistant State’s Attorney Joel Fletcher, and Associate Director Kim Bowdry.”

*If this motion is approved, those authorized will move to **Brookens Meeting Room 3** for roll call and discussion. When the closed session discussion ends, they will move back to the Shields Carter Room, for a motion to return to Open Session and new roll call.*

Once the Open Session is re-established, the recommended action is: “to accept the February 19, 2020, February 26, 2020, July 21, 2021, and February 23, 2022 closed session minutes as presented (or revised), to continue maintaining them as closed, and to destroy the recording of the July 21, 2021 meeting.”

XIX. Adjournment

** Board action is requested.*

For accessible documents or assistance with any portion of this packet, please [contact us](mailto:kim@ccmhb.org) (kim@ccmhb.org).