
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—January 22, 2025

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Joe Omo-Osagie, Tony Nichols, Molly McLay, Elaine Palencia, Kyle Patterson, Jane Sprandel, Jon Paul Youakim

MEMBERS EXCUSED: Chris Miner

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo

OTHERS PRESENT: Rachel Jackson, UIUC; Brenda Eakins, GROW; Cindy Crawford, Community Services Center of Northern Champaign County (CSCNCC); Angela Yost, Jessica McCann, CCRPC; Melissa Courtwright, CU at Home; Aiden Novinska, Uniting Pride; Jami Olsen, DSC; Nicole Dowling, Family Service

CALL TO ORDER:

CCMHB President McLay called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

The agenda was approved.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

MOTION: Ms. McLay moved to approve the meeting schedule as presented. Dr. Youakim seconded the motion. A voice vote was taken and the motion passed unanimously.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reviewed the agenda.

WELCOME TO NEWLY APPOINTED CCMHB MEMBERS:

New members were welcomed.

APPROVAL OF CCMHB MINUTES:

Minutes from the 11/20/24 meeting were included in the packet.

MOTION: Dr. Youakim moved to approve the meeting minutes from 11/20/24. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Dr. Youakim moved to accept the Vendor Invoice Lists. Ms. Sprandel seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Staff reports from Kim Bowdry, Lynn Canfield, Leon Bryson, Stephanie Howard-Gallo, and Chris Wilson were included in the packet.

NEW BUSINESS:

Mid-Year Progress Report:

Jessica McCann and Angela Yost from Champaign County Regional Planning Commission presented on the Community Life Short Term Assistance program. Board members were given an opportunity to ask questions following the presentation.

Notice of Funding Availability (NOFA):

A copy of the Notice of Funding Availability (NOFA) was included in the Board packet for information only. The application system is open until February 10, 2025.

Draft Revised CCMHB By-Laws:

A Decision Memorandum and a draft of revised CCMHB By-Laws were included in the Board packet. Suggested changes were highlighted.

MOTION: Ms. Sprandel moved to accept the draft revised CCDDDB By-Laws as presented. Ms. McLay seconded the motion. A voice vote was taken and the motion passed unanimously.

Relocation of Staff Offices:

A Decision Memorandum was included in the packet. A relocation of the CCDDDB/CCMHB business offices will be necessary. The County has different plans for the Brookens building.

MOTION: Ms. Sprandel moved to approve the relocation of staff offices to the Scott M. Bennett Administrative Building and to authorize the Executive Director to terminate the current lease and enter a new one with the County, pending staff assessment of the space and contingent on approval by the Champaign County Mental Health Board. Dr. Youakim seconded the motion. A voice vote was taken and the motion passed unanimously.

OLD BUSINESS:

Evaluation Capacity Building Project Update:

An oral update was provided by representatives from the Evaluation Team.

Community Behavioral Health Needs Assessment Activities:

Information on community needs assessment activities was included in the packet. Board members discussed immigrant needs at length.

disAbility Resource Expo Update:

A report from the Expo Coordinators was provided.

Agency Request for Waiver of Payment Suspension:

A request from Family Service was included in the packet. The request was to waive the suspension of payments due to a late PY2024 audit. Nicole Dowling from Family Service was present to provide additional information and answer Board questions.

MOTION: Ms. McLay moved to waive the suspension of the January payment due to a late PY2024 audit and authorize CCMHB staff to release the January payment. Ms. Palencia seconded the motion. A roll call vote was taken. Ms. Sprandel voted nay. All other Board members voted aye. The motion passed.

SUCSESSES AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

Ms. Palencia attended two Community Coalition meetings and provided highlights.

COUNTY BOARD INPUT:

Ms. Rodriguez shared that the County Board will have difficult decisions this year.

CCDDB INPUT:

The CCDDB met earlier in the day.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 7:50 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Minutes approved by the CCMHB on February 19, 2025.*