



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

Champaign County Mental Health Board (CCMHB) Meeting Agenda Wednesday, February 19, 2025, 5:45PM

This meeting will be held in person at the

Shields-Carter Room of the Brookens Administrative Building, 1776 East Washington Street, Urbana, IL 61802

Members of the public may attend in person or watch the meeting live through this link:

<https://uso2web.zoom.us/j/81393675682> Meeting ID: 813 9367 5682

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. MHB and DDB Schedules, updated MHB Timeline (pages 3-7) for information only.**
- V. CCMHB Acronyms and Glossary (pages 8-19) for information only.**
- VI. Public Participation/Agency Input See below for details.****
- VII. Other Business - Closed Session***
 - *The Board may move to “enter into Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County. The following individuals will join this closed session: members of the Champaign County Mental Health Board, Executive Director Canfield, Operations and Compliance Coordinator Howard-Gallo, and Assistant State’s Attorney Fletcher.”*
 - *The Board may move to “ enter into Closed Session for Semi-Annual Closed Session Minutes Review Pursuant to 5 ILCS 120/2(c)(21). The following individuals will join this closed session: members of the Champaign County Mental Health Board, Executive Director Canfield, and Operations and Compliance Coordinator Howard-Gallo.”*
 - *If the motions are approved, those authorized will meet in **The Putman Room** and move for roll call and discussion. When discussion ends, they will return to the Shields-Carter Room, and the Board will call for a motion to return to Open Session, with a new roll call.*
 - *Once the Open Session is re-established, the recommended actions are to “accept the February 19, 2020, February 26, 2020, and July 21, 2021 closed session minutes as presented (or revised) and to continue maintaining them as closed.”*
- VIII. Chairperson’s Comments – Molly McLay**
- IX. Executive Director’s Comments – Lynn Canfield**
- X. Approval of CCMHB Board Meeting Minutes (pages 20-25)***

Action is requested to approve the minutes of the CCMHB’s January 22, 2025 meeting and January 29, 2025 study session.
- XI. Vendor Invoice Lists (pages 26-36)***

Action is requested to accept the "Vendor Invoice Lists" and place them on file. For information are Additional Details for these expenditures.

XII. Staff Reports (pages 37-53)

Included for information only are reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, and Chris Wilson.

XIII. New Business

- a) **2024 Mental Health Crisis Intervention Reports & Court Cases** (pages 54-59) For information only is a report on collected by the Champaign County State's Attorney's Office Civil Division for 2024. ASA Andrew Muller will present.
- b) **Review of Applications for PY2026 Funding** (pages 60-65)
For information only, the packet includes a briefing memorandum on the process of reviewing requests for funding, with a checklist for (optional) Board member use. A list of successful applications is attached.

XIV. Old Business

- a) **Evaluation Capacity Building Project Update**
An oral update will be provided by representatives from the Evaluation Team.
- b) **disAbility Resource Expo Update - deferred**
- c) **Community Needs Assessment Activities - deferred**
- d) **Special Agency Request** (pages 66-80)*
A Decision Memorandum provides background information to support the Board's discussion of action requested by Immigrant Services of CU, Urbana Neighborhood Connections Center, and Women in Need Recovery.
- e) **PY2025 Second Quarter MHB Program Activity Reports** (pages 81-125)
For information only, funded program service reports are included in the packet.

XV. Public Participation/Agency Input See below for details.**

XVI. Board to Board Reports (page 126)

XVII. County Board Input

XVIII. Champaign County Developmental Disabilities Board Input

XIX. Board Announcements and Input

XX. Adjournment

* Board action is requested.

**Public input may be given virtually or in person.

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or leon@ccmhb.org any comments for us to read aloud during the meeting. The Chair reserves the right to limit individual time to five minutes and total time to twenty minutes. All feedback is welcome.

The Board does not respond directly but may use input to inform future actions.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For accessible documents or assistance with any portion of this packet, please [contact us](#) (leon@ccmhb.org).



CCMHB 2025 Meeting Schedule

5:45PM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81393675682> (if it is an option)

- January 22, 2025** – Shields-Carter Room
- January 29, 2025** – *Study Session* - Shields-Carter Room
- February 19, 2025** – Shields-Carter Room
- March 19, 2025** – Shields-Carter Room
- March 26, 2025** – *Joint Meeting w CCDDDB* - Shields-Carter
- April 16, 2025** – *Study Session* -Shields-Carter Room
- April 30, 2025** –Shields-Carter Room (*off cycle*)
- May 21, 2025** – *Study Session* - Shields-Carter Room
- May 28, 2025** – Shields-Carter Room (*off cycle*)
- June 18, 2025** – Shields-Carter Room
- July 23, 2025** – Shields-Carter Room
- August 20, 2025** – Shields-Carter Room - *tentative*
- September 17, 2025** – Shields-Carter Room
- September 24, 2025** – *Joint Study Session w CCDDDB* - Shields-Carter
- October 22, 2025** – Shields-Carter Room
- October 29, 2025** – *Joint Study Session w CCDDDB* - Shields-Carter
- November 19, 2025** – Shields-Carter Room
- December 17, 2025** – Shields-Carter Room - *tentative*

This schedule is subject to change due to unforeseen circumstances.

Meeting information is posted, recorded, and archived at <http://www.co.champaign.il.us/mhbddb/DDBMeetingDocs.php>
Please check the website or email stephanie@ccmhb.org to confirm meeting times and locations.

All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend, virtually or in person, to observe and to offer thoughts during "**Public Participation**" or "**Public Input.**"
An individual's comments may be limited to five minutes, and total time for input may be limited to twenty minutes. The Board does not respond directly but may use the content to inform future actions.

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For alternative format documents, language access, or other accommodation or support to participate, contact us in advance and let us know how we might help by emailing stephanie@ccmhb.org or leon@ccmhb.org.



CCDDB 2025 Meeting Schedule

9:00AM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81559124557>

- January 22, 2025 – Shields-Carter Room
- February 19, 2025 – Shields-Carter Room
- March 19, 2025 – Shields-Carter Room
- March 26, 2025 5:45PM – Shields-Carter Room – *joint meeting with CCMHB*
- April 16, 2025 – Shields-Carter Room (*off cycle*)
- April 30, 2025 – Shields-Carter Room - *tentative*
- May 21, 2025 – Shields-Carter Room
- June 18, 2025 – Shields-Carter Room
- July 23, 2025 – Shields-Carter Room
- August 20, 2025 – Shields-Carter Room - *tentative*
- September 17, 2025 – Shields-Carter Room
- September 24, 2025 – Shields-Carter Room – *joint study session with MHB*
- October 22, 2025 – Shields-Carter Room
- October 29, 2025 5:45PM – Shields-Carter Room – *joint study session with MHB*
- November 19, 2025 – Shields-Carter Room
- December 17, 2025 – Shields-Carter Room - *tentative*

This schedule is subject to change due to unforeseen circumstances.

Meeting information is posted, recorded, and archived at
<http://www.co.champaign.il.us/mhbddb/DDDBMeetingDocs.php>

Please check the website or email stephanie@ccmhb.org to confirm meeting times and locations.

All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend, virtually or in person, to observe and to offer thoughts during "**Public Participation**" or "**Public Input.**" An individual's comments may be limited to five minutes, and total time for input may be limited to twenty minutes. The Board does not respond directly but may use the content to inform future actions.

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or kim@ccmhb.org any comments for us to read aloud during the meeting.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For alternative format documents, language access, or other accommodation or support to participate, contact us in advance and let us know how we might help by emailing stephanie@ccmhb.org or kim@ccmhb.org.

IMPORTANT DATES

2025 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY26 Allocation Timeline

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDDB. Included are tentative dates for steps in the funding allocation process for PY26 and deadlines related to PY24 and PY25 agency contracts. **Regular meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed with Board staff.**

- | | |
|-----------------|---|
| <i>12/20/24</i> | <i>Online System opens for Applications for PY2026 Funding.</i> |
| <i>12/31/24</i> | <i>Agency PY24 Independent Audits, Reviews, Compilations due.</i> |
| 1/22/25 | Regular Board Meeting
Mid-Year Program Presentations |
| 1/29/25 | Study Session: Mid-Year Program Presentations |
| <i>1/31/25</i> | <i>Agency PY25 2nd Quarter and CLC progress reports due.</i> |
| <i>2/10/25</i> | <i>Deadline for submission of applications for PY26 funding
(Online system will not accept any forms after 4:30PM).</i> |
| 2/19/25 | Regular Board Meeting
Discuss list of PY26 Applications and Review Process |
| 3/19/25 | Regular Board Meeting
Discussion of PY26 Funding Requests |
| 3/26/25 | Joint Meeting with CCDDDB |
| <i>4/9/25</i> | <i>Program summaries released to Board, posted
online with CCMHB April 16 study session packet.</i> |

- 4/16/25** **Study Session**
Board Review, Staff Summaries of Funding Requests
- 4/25/25 *Agency PY2025 3rd Quarter Reports due.*
- 4/30/25** **Regular Board Meeting (off cycle)**
2024 Annual Report
- 5/14/25 *Allocation recommendations released to Board, posted online with CCMHB May 21 study session packet.*
- 5/21/25** **Study Session: Allocation Recommendations**
- 5/28/25** **Regular Board Meeting (off cycle)**
Allocation Decisions; Authorize Contracts for PY2026
- 6/1/25 *For contracts with a PY25-PY26 term, all updated PY26 forms should be completed and submitted by this date.*
- 6/17/25 *Deadline for agency application/contract revisions.
Deadline for agency letters of engagement w/ CPA firms.*
- 6/18/25** **Regular Board Meeting**
Draft FY2026 Budget, Election of Officers
- 6/20/25 *PY2026 agency contracts completed.*
- 6/30/25 *Agency Independent Audits, Reviews, or Compilations due.
(only applies to those with calendar FY, check contract)*
- 7/23/25** **Regular Board Meeting**
- 8/20/25** **Regular Board Meeting - tentative**
- 8/29/25 *Agency PY2025 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due.*
- 9/17/25** **Regular Board Meeting**
Draft Three Year Plan 2025-27 with 2025 Objectives
Approve DRAFT FY 2026 Budgets

- 9/24/25** **Joint Study Session with CCDDDB**
- 10/22/25** **Regular Board Meeting**
Draft Program Year 2027 Allocation Criteria
- 10/29/25** **Joint Meeting with CCDDDB**
I/DD Special Initiatives
- 10/31/25* *Agency PY2026 First Quarter Reports due.*
- 11/19/25** **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY27 Allocation Criteria
- 11/28/25* *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*
- 12/17/25** **Regular Board Meeting– tentative**
- 12/19/25* *Online system opens for applications for PY27 funding.*
- 12/30/25* *Agency Independent Audits, Reviews, Compilations due.*

Agency and Program Acronyms

AA- Alcoholics Anonymous
AIR – Alliance for Inclusion and Respect (formerly Anti-Stigma Alliance)
BLAST – Bulldogs Learning and Succeeding Together, at Mahomet Area Youth Club
CC – Community Choices or Courage Connection
CCCAC or CAC – (Champaign County) Children’s Advocacy Center
CCCHC – Champaign County Christian Health Center
CCDDB or DDB – Champaign County Developmental Disabilities Board
CCHCC – Champaign County Health Care Consumers
CCHS – Champaign County Head Start, a department of the Champaign County Regional Planning Commission (also CCHS-EHS, for Head Start-Early Head Start)
CCMHB or MHB – Champaign County Mental Health Board
CCRPC or RPC – Champaign County Regional Planning Commission
CN - Crisis Nursery
CSCNCC - Community Service Center of Northern Champaign County, also CSC
CU TRI – CU Trauma & Resiliency Initiative
Courage Connection – previously The Center for Women in Transition
DMBGC - Don Moyer Boys & Girls Club
DREAAM – Driven to Reach Excellence and Academic Achievement for Males
DSC - Developmental Services Center
ECHO – a program of Cunningham Children’s Home
ECIRMAC or RAC – East Central Illinois Refugee Mutual Assistance Center or The Refugee Center
ECMHS - Early Childhood Mental Health Services, a program of CCRPC Head Start
FD – Family Development, previously Family Development Center, a DSC program
FS - Family Service of Champaign County
FST – Families Stronger Together, a program of Cunningham Children’s Home
GCAP – Greater Community AIDS Project of East Central Illinois
IAG – Individual Advocacy Group, Inc., a provider of I/DD services
MAYC - Mahomet Area Youth Club
NA- Narcotics Anonymous
NAMI – National Alliance on Mental Illness
PATH – regional provider of 211 information/call services
PEARLS - Program to Encourage Active Rewarding Lives
PHC – Promise Healthcare
PSC - Psychological Services Center (UIUC) or Problem Solving Courts (Drug Court)
RAC or ECIRMAC – East Central Illinois Refugee Mutual Assistance Center
RACES – Rape Advocacy, Counseling, and Education Services
RCI – Rosecrance Central Illinois
RPC or CCRPC – Champaign County Regional Planning Commission
UNCC – Urbana Neighborhood Community Connections Center
UP Center – Uniting Pride
UW or UWCC – United Way of Champaign County
WIN Recovery – Women in Need Recovery
YAC – Youth Assessment Center, a program of CCRPC
YFPSA-Youth & Family Peer Support Alliance

Glossary of Other Terms and Acronyms

211 – Information and referral services call service

988 – Suicide and Crisis Lifeline

ABA – Applied Behavioral Analysis, an intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ACA – Affordable Care Act

ACEs – Adverse Childhood Experiences

ACMHAI – Association of Community Mental Health Authorities of Illinois

ACL – federal Administration for Community Living

ACT- Acceptance Commitment Therapy

ACT – Assertive Community Treatment

ADD/ADHD – Attention Deficit Disorder/Attention Deficit Hyperactivity Disorder

ADL – Activities of Daily Living

ALICE - Asset Limited, Income Constrained, Employed

A/N – Abuse and Neglect

ANSA – Adult Needs and Strengths Assessment

APN – Advance Practice Nurse

ARC – Attachment, Regulation, and Competency

ARMS – Automated Records Management System. Information management system used by law enforcement.

ASAM – American Society of Addiction Medicine. May be referred to in regard to assessment and criteria for patient placement in level of treatment/care.

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

ATOD – Alcohol, Tobacco, and Other Drugs

BARJ - Balanced and Restorative Justice approach

BD – Behavior Disorder

BJMHS - Brief Jail Mental Health Screening Tool

CADC – Certified Alcohol and Drug Counselor, substance abuse professional providing clinical services that has met the certification requirements of the Illinois Alcoholism and Other Drug Abuse Professional Certification Association.

CALAN or LAN – Child and Adolescent Local Area Network

CANS – Child and Adolescent Needs and Strengths, a multi-purpose tool to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARS - Childhood Adversities & Resilience Services, a service of the UIUC Psychological Services Center

C-CARTS – Champaign County Area Rural Transit System

CATS – Child and Adolescent Trauma Screen

CBCL – Child Behavior Checklist

CBT – Cognitive Behavioral Therapy

CC – Champaign County

CCBoH – Champaign County Board of Health

CCHVC - Champaign County Home Visiting Consortium

CCMHDDAC or MHDDAC – Champaign County Mental Health and Developmental Disabilities Agencies Council

CCSO – Champaign County Sheriff's Office

CDC – federal Centers for Disease Control and Prevention

CDS – Community Day Services, day programming for adults with I/DD, previously Developmental Training

CES – Coordinated Entry System

CESSA – Community Emergency Services and Support Act, an Illinois law also referred to as the Stephon Watts Act, requiring mental health professionals be dispatched to certain crisis response.

C-GAF – Children’s Global Assessment of Functioning

CGAS – Children’s Global Assessment Score

CHW – Community Health Worker

CILA – Community Integrated Living Arrangement, Medicaid-waiver funded residential services for people with I/DD

CIT – Crisis Intervention Team; law enforcement officer trained to respond to calls involving an individual exhibiting behaviors associated with mental illness.

CLC – Cultural and Linguistic Competence

CLST – Casey Life Skills Tool

CMS – federal Centers for Medicare and Medicaid Services

COC - Continuum of Care Program

CQL – Council on Quality and Leadership

CPTSD or c-PTSD – Complex Post-Traumatic Stress Disorder

CRSS- Certified Recovery Support Specialist

CRT – Co-Responder Team; mobile crisis response intervention coupling a CIT trained law enforcement officer with a mental health crisis worker. Also CCRT – Crisis Co-Responder Team.

CSEs – Community Service Events, as described in a funded agency’s program plan, may include public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Meetings directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CSPH – Continuum of Service Providers to the Homeless

CSPI – Childhood Severity of Psychiatric Illness. A mental health assessment instrument

CST – Community Support Team

CY – Contract Year, July 1-June 30. Also Program Year (PY), most agencies’ Fiscal Year (FY)

CYFS – Center for Youth and Family Solutions (formerly Catholic Charities)

DASA – Division of Alcoholism and Substance Abuse in the Illinois Department of Human Services, renamed as IDSUPR or SUPR

DBT -- Dialectical Behavior Therapy

DCFS – Illinois Department of Children and Family Services

DECA – Devereux Early Childhood Assessment for Preschoolers

DEI – Diversity, Equity, and Inclusion

Detox – abbreviated reference to detoxification, a general reference to drug and alcohol detoxification program or services, e.g. Detox Program.

DD – Developmental Disability

DDD or IDHS DDD – Illinois Department of Human Services - Division of Developmental Disabilities

DFI – Donated Funds Initiative, source of matching funds for some CCMHB funded contracts. The Illinois Department of Human Services administers the DFI Program funded with federal Title XX Social Services Block Grant. The DFI is a “match” program meaning community-based agencies must match the DFI funding with locally generated funds. The required local match is 25 percent of the total DFI award.

DHFS – Illinois Department of Healthcare and Family Services, previously IDPA (Illinois Department of Public Aid)

DHS – Illinois Department of Human Services

DMH or IDHS DMH – Illinois Department of Human Services - Division of Mental Health

DOJ – federal Department of Justice

DSM – Diagnostic Statistical Manual

DSP – Direct Support Professional, a certification required for those serving people with I/DD

DT – Developmental Therapy (children), or Developmental Training (adults), now Community Day Services

DV – Domestic Violence

EAP – Employee Assistance Program

EBP - Evidence Based Practice

EHR – Electronic Health Record

EI – Early Intervention

EMS – Emergency Medical Services

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ER – Emergency Room

FACES – Family Adaptability and Cohesion Evaluation Scale

FAST – Family Assessment Tool

FFS – Fee for Service, reimbursement or performance-based billings are the basis of payment

FOIA – Freedom of Information Act

FPL – Federal Poverty Level

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

GAIN-Q – Global Appraisal of Individual Needs-Quick. Is the most basic form of the assessment tool taking about 30 minutes to complete and consists of nine items that identify and estimate the severity of problems of the youth or adult.

GAIN Short Screen - Global Appraisal of Individual Needs, is made up of 20 items (four five-item subscales). The GAIN-SS subscales identify internalizing disorders, externalizing disorders, substance use disorders, crime/violence.

GSRC – Gender and Sexuality Resource Center

GSA – Gender/Sexuality Alliances

HACC – Housing Authority of Champaign County

HBS – Home Based Support, a Medicaid-waiver program for people with I/DD

HCBS – Home and Community Based Supports, a federal Medicaid program

HEARTH Act – Homeless Emergency and Rapid Transition to Housing

HFS or IDHFS – Illinois Department of Healthcare and Family Services

HHS – federal department of Health and Human Services

HIC – Housing Inventory Counts

HIPPA – Health Insurance Portability and Accountability Act

HMIS – Homeless Management Information System

HRSA – Health Resources and Services Administration, housed within the federal Department of Health and Human Resources and responsible for Federally Qualified Health Centers.

HSSC – Homeless Services System Coordination

HUD – Housing and Urban Development

I&R – Information and Referral

ILAPSC – Illinois Association of Problem-Solving Courts

ICADV – Illinois Coalition Against Domestic Violence

ICASA – Illinois Coalition Against Sexual Assault

ICDVP – Illinois Certified Domestic Violence Professional

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ICJIA – Illinois Criminal Justice Authority

ID or I/DD – Intellectual Disability or Intellectual/Developmental Disability

IDHFS or HFS – Illinois Department of Healthcare and Family Services

IDHS DDD or DDD – Illinois Department of Human Services Division of Developmental Disabilities

IDHS DMH or DMH – Illinois Department of Human Services - Division of Mental Health

IDOC – Illinois Department of Corrections

IDSUPR or SUPR – Illinois Division of Substance Use Prevention & Recovery

IECAM - Illinois Early Childhood Asset Map

IEP – Individualized Education Plan

I/ECMHC – Infant/Early Childhood Mental Health Consultation

IGA – Intergovernmental Agreement

IM+CANS – The Illinois Medicaid Comprehensive Assessment of Needs and Strengths

IOP – Intensive Outpatient Treatment

IPLAN - Illinois Project for Local Assessment of Needs, a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is

grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan

ISSA – Independent Service & Support Advocacy

JDC – Juvenile Detention Center

JJ – Juvenile Justice

JJPD – Juvenile Justice Post Detention

LAN – Local Area Network

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LGTBQ+ – Lesbian, Gay, Bi-Sexual, Transgender, Queer, plus all the gender identities and sexual orientations that letters and words cannot yet fully describe.

LIHEAP – Low Income Home Energy Assistance Program

LPC – Licensed Professional Counselor

MAP – Matching to Appropriate Placement, a tool focused on those seeking stable housing

MBSR – Mindfulness-Based Stress Reduction

MCO – Managed Care Organization. Entity under contract with the state to manage healthcare services for persons enrolled in Medicaid.

MCR – Mobile Crisis Response, previously SASS, a state program that provides crisis intervention for children and youth on Medicaid.

MDT – Multi-Disciplinary Team

MH – Mental Health

MHFA – Mental Health First Aid

MHDDAC or CCMHDDAC – Mental Health and Developmental Disabilities Agencies Council

MHP – Mental Health Professional. Rule 132 term, typically referring to a bachelor's level staff providing services under the supervision of a QMHP.

MI – Mental Illness, also Mental Impairment

MI – Motivational Interview

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MISA – A dual diagnosis condition of Mental Illness and Substance Abuse

MOU – Memorandum of Understanding

MRT – Moral Reconciliation Therapy

NACBHDD – National Association of County Behavioral Health and Developmental Disability Directors

NACO – National Association of Counties

NADCP – National Association of Drug Court Professionals

NMT – Neurodevelopmental Model of Therapeutics

NOFA – Notice of Funding Availability

NTPC – NON Treatment Plan Clients, new clients engaged in a given quarter with case records but no treatment plan, which may include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts or cases assessed for another agency. It is a category of service measurement described in a funded agency's program plan. Continuing NTPCs are those without treatment plans who were served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported. New TPCs are those new in a given quarter of the program year.

NREPP – National Registry of Evidence-based Programs and Practices maintained by Substance Abuse Mental Health Services Administration (SAMHSA)

OCD – Obsessive-Compulsive Disorder

ODD – Oppositional Defiant Disorder

OMA – Open Meetings Act

OP – Outpatient (treatment)

ODU/SUD – Opioid Use Disorder/Substance Use Disorder

PAS – Pre-Admission Screening

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning

PFS - Protective Factors Survey

PIT- Point in Time count. A count of sheltered and unsheltered homeless persons carried out on one night in the last 10 calendar days of January or at such other time as required by HUD.

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PLL – Parenting with Love and Limits. Evidenced based program providing group and family therapy targeting youth/families involved in juvenile justice system.

PLWHA – People living with HIV/AIDS

PPSP – Parent Peer Support Partner

PSR – Patient Service Representative; staff position providing support services to patients and medical staff.

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services, a database implemented by IDHS to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individuals' classification of need may be emergency, critical or planning.

PWD – People with Disabilities

PWI – Personal Well-being Index

PY – Program Year, July 1 to June 30. Also Contract Year (CY), often agency Fiscal Year (FY)

QCPS – Quarter Cent for Public Safety. The funding source for the Juvenile Justice Post Detention programming. May also be referred to as Quarter Cent.

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional. Rule 132 term that, simply stated, refers to a Master's level clinician with field experience who has been licensed.

REBT -- Rational Emotive Behavior Therapy

RFI – Request for Information

RFP – Request for Proposals

RTC – Residential Treatment Center

SA – Sexual Assault

SA – Substance Abuse

SACIS – Sexual Assault Counseling and Information Service

SAD – Seasonal Affective Disorder

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SAMHSA NOMs – National Outcome Measures

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid.

SBIRT – Screening, Brief Intervention, Referral to Treatment. SAMHSA defines SBIRT as a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders.

SCs – Service Contacts/Screening Contacts, phone and face-to-face contacts with consumers who may or may not have open cases in the program, can include information and referral contacts or initial screenings/assessments or crisis services, sometimes referred to as service encounter.

SDOH – Social Determinants of Health

SDQ – Strengths and Difficulties Questionnaire

Seeking Safety – present-focused treatment for clients with history of trauma and substance use

SED – Serious Emotional Disturbance

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SIM – Sequential Intercept Mapping, a model developed by SAMHSA

SMI – Serious Mental Illness

SNAP – Supplemental Nutrition Assistance Program

SOAR – SSI/SSDI Outreach, Access, and Recovery, assistance with applications for Social Security Disability and Supplemental Income, provided to homeless population.

SSI – Supplemental Security Income, a program of Social Security

SSDI – Social Security Disability Insurance, a program of Social Security

SSPC – Social Skills and Prevention Coaches.

SUD – Substance Use Disorder (replaces SA – Substance Abuse)

SUPR or IDSUPR – (Illinois Division of) Substance Use Prevention & Recovery

TANF – Temporary Assistance for Needy Families

TBRA – Tenant-Based Rental Assistance

TF-CBT – Trauma-Focused Cognitive Behavioral Therapy

TPCs – Treatment Plan Clients, service participants with case records and treatment plans. Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported. Essentially it is a case carried from one program year into the next. New TPCs are new clients with treatment plans written in a given quarter of the program year. Each TPC should be reported only once during a program year.

TPITOS - The Pyramid Infant-Toddler Observation Scale, used by Champaign County Head Start

TPOT - Teaching Pyramid Observation Tool, used by Champaign County Head Start

TCU DS - Texas University Drug Screening tool

VAWA - Violence Against Women Act

VOCA - Victims of Crime Act

WHODAS – World Health Organization Disability Assessment Schedule, a generic assessment instrument for health and disability, used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

WIC – Women, Infants, and Children, A food assistance program for pregnant women, new mothers and young children eat well and stay healthy.

WRAP – Wellness Recovery Action Plan, a manualized group intervention for adults that guides participants through identifying and understanding their personal wellness resources and helps them develop an individualized plan to use these resources daily to manage their mental illness.

YASI – Youth Assessment and Screening Instrument, assesses risks, needs, and protective factors in youth, used in Champaign County by Youth Assessment Center and Juvenile Detention Center.

**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—January 22, 2025

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Joe Omo-Osagie, Tony Nichols, Molly McLay, Elaine Palencia, Kyle Patterson, Jane Sprandel, Jon Paul Youakim

MEMBERS EXCUSED: Chris Miner

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo

OTHERS PRESENT: Rachel Jackson, UIUC; Brenda Eakins, GROW; Cindy Crawford, Community Services Center of Northern Champaign County (CSCNCC); Angela Yost, Jessica McCann, CCRPC; Melissa Courtwright, CU at Home; Aiden Novinska, Uniting Pride; Jami Olsen, DSC; Nicole Dowling, Family Service

CALL TO ORDER:

CCMHB President McLay called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

The agenda was approved.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

MOTION: Ms. McLay moved to approve the meeting schedule as presented. Dr. Youakim seconded the motion. A voice vote was taken and the motion passed unanimously.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reviewed the agenda.

WELCOME TO NEWLY APPOINTED CCMHB MEMBERS:

New members were welcomed.

APPROVAL OF CCMHB MINUTES:

Minutes from the 11/20/24 meeting were included in the packet.

MOTION: Dr. Youakim moved to approve the meeting minutes from 11/20/24. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Dr. Youakim moved to accept the Vendor Invoice Lists. Ms. Sprandel seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Staff reports from Kim Bowdry, Lynn Canfield, Leon Bryson, Stephanie Howard-Gallo, and Chris Wilson were included in the packet.

NEW BUSINESS:

Mid-Year Progress Report:

Jessica McCann and Angela Yost from Champaign County Regional Planning Commission presented on the Community Life Short Term Assistance program. Board members were given an opportunity to ask questions following the presentation.

Notice of Funding Availability (NOFA):

A copy of the Notice of Funding Availability (NOFA) was included in the Board packet for information only. The application system is open until February 10, 2025.

Draft Revised CCMHB By-Laws:

A Decision Memorandum and a draft of revised CCMHB By-Laws were included in the Board packet. Suggested changes were highlighted.

MOTION: Ms. Sprandel moved to accept the draft revised CCDDDB By-Laws as presented. Ms. McLay seconded the motion. A voice vote was taken and the motion passed unanimously.

Relocation of Staff Offices:

A Decision Memorandum was included in the packet. A relocation of the CCDDDB/CCMHB business offices will be necessary. The County has different plans for the Brookens building.

MOTION: Ms. Sprandel moved to approve the relocation of staff offices to the Scott M. Bennett Administrative Building and to authorize the Executive Director to terminate the current lease and enter a new one with the County, pending staff assessment of the space and contingent on approval by the Champaign County Mental Health Board. Dr. Youakim seconded the motion. A voice vote was taken and the motion passed unanimously.

OLD BUSINESS:

Evaluation Capacity Building Project Update:

An oral update was provided by representatives from the Evaluation Team.

Community Behavioral Health Needs Assessment Activities:

Information on community needs assessment activities was included in the packet. Board members discussed immigrant needs at length.

disAbility Resource Expo Update:

A report from the Expo Coordinators was provided.

Agency Request for Waiver of Payment Suspension:

A request from Family Service was included in the packet. The request was to waive the suspension of payments due to a late PY2024 audit. Nicole Dowling from Family Service was present to provide additional information and answer Board questions.

MOTION: Ms. McLay moved to waive the suspension of the January payment due to a late PY2024 audit and authorize CCMHB staff to release the January payment. Ms. Palencia seconded the motion. A roll call vote was taken. Ms. Sprandel voted nay. All other Board members voted aye. The motion passed.

SUCSESSES AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

Ms. Palencia attended two Community Coalition meetings and provided highlights.

COUNTY BOARD INPUT:

Ms. Rodriguez shared that the County Board will have difficult decisions this year.

CCDDB INPUT:

The CCDDB met earlier in the day.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 7:50 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Minutes are in draft form and subject to CCMHB approval.*

**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
STUDY SESSION**

Minutes—January 29, 2025

*This study session was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Molly McLay, Joe Omo-Osagie, Kyle Patterson, Elaine Palencia (virtual participation), Emily Rodriguez (virtual participation)

MEMBERS EXCUSED: Chris Miner, Tony Nichols, Jon Paul Youakim, Jane Sprandel

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield

OTHERS PRESENT: Darya Shahgheibi, Meg McDonald, GCAP; Jim Hamilton, Lisa Kilawee, Promise Healthcare; Melissa Courtwright, CU at Home

CALL TO ORDER:

CCMHB President McLay called the meeting to order at 5:54 p.m.

ROLL CALL:

Roll call was taken, and a quorum was not present.

APPROVAL OF AGENDA: N/A

CITIZEN INPUT / PUBLIC PARTICIPATION: None.

PRESIDENT'S COMMENTS:

President McLay thanked the presenters and commented on the importance of service to all Champaign County residents, including those vulnerable to stigma and discrimination.

ASSOCIATE DIRECTOR'S COMMENTS:

Mr. Bryson referenced recent events which may impact service providers. He thanked the presenters for providing their materials well in advance of tonight's study session.

STUDY SESSION:

Mid-Year Progress Report

Darya Shahgheibi and Meg McDonald offered a progress report on GCAP's CCMHB funded program and some history of the organization.

Mid-Year Progress Reports

Jim Hamilton and Lisa Kilawee of Promise Healthcare reported on the CCMHB funded programs, Mental Health Services and Wellness, and other highlights.

After each presentation, board members and staff had comments and questions.

PUBLIC PARTICIPATION/AGENCY INPUT: None.

BOARD ANNOUNCEMENTS AND INPUT: None.

ADJOURNMENT:

The study session adjourned at 7:05 p.m.

Respectfully

Submitted by: Lynn Canfield
CCMHB/CCDDB Executive Director

**Minutes are in draft form and subject to CCMHB approval.*

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1	CHAMPAIGN COUNTY TREASURER									
Jan '25	IDDSI25-089	01/01/2025	010725A	41517	19,336.00	19,336.00	01/31/2025	INV	PD	IDDSI25-089 Community
CHECK DATE:	01/07/2025									
1 INVOICES					19,336.00					

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10703	BARBARA J. BRESSNER									
Q1	MHB25-046	12/29/2024	011725A	41787	2,500.00	2,500.00	01/31/2025	INV	PD	Q1 MHB25-046 2025 Disa
	CHECK DATE: 01/17/2025									
18805	C-U AT HOME									
Jan '25	MHB25-021	01/01/2025	010725A	41527	21,391.00	21,391.00	01/31/2025	INV	PD	MHB25-021 Shelter Case
	CHECK DATE: 01/07/2025									
1 CHAMPAIGN COUNTY TREASURER										
Jan '25	MHB24-006	01/01/2025	010725A	41519	5,325.00	5,325.00	01/31/2025	INV	PD	MHB24-006 Children's A
	CHECK DATE: 01/07/2025									
Jan '25	MHB24-025	01/01/2025	010725A	41515	6,362.00	6,362.00	01/31/2025	INV	PD	MHB24-025 Youth Assess
	CHECK DATE: 01/07/2025									
Jan '25	MHB25-004	01/01/2025	010725A	41514	4,523.00	4,523.00	01/31/2025	INV	PD	MHB25-004 Homeless Ser
	CHECK DATE: 01/07/2025									
Jan '25	MHB25-026	01/01/2025	010725A	41513	32,371.00	32,371.00	01/31/2025	INV	PD	MHB25-026 Early Childh
	CHECK DATE: 01/07/2025									
Jan '25	Office Rent	01/01/2025	010725A	41518	2,196.78	2,196.78	01/31/2025	INV	PD	Jan '25 Office Rent 053
	CHECK DATE: 01/07/2025									
27	18259	CHAMPAIGN COUNTY HEALTH CARE CONSUMERS			50,777.78					
Jan '25	MHB24-044	01/01/2025	010725A	504730	7,208.00	7,208.00	01/31/2025	INV	PD	MHB24-044 CHW Outreach
	CHECK DATE: 01/07/2025									
Jan '25	MHB24-045	01/01/2025	010725A	504730	7,512.00	7,512.00	01/31/2025	INV	PD	MHB24-045 Justice Invo
	CHECK DATE: 01/07/2025									
Jan '25	MHB25-066	01/01/2025	010725A	504730	8,750.00	8,750.00	01/31/2025	INV	PD	MHB25-066 Disability A
	CHECK DATE: 01/07/2025									
10148	COMMUNITY SERVICE CENTER OF NORTHERN				23,470.00					
Jan '25	MHB24-008	01/01/2025	010725A	41540	5,717.00	5,717.00	01/31/2025	INV	PD	MHB24-008 Resource Con
	CHECK DATE: 01/07/2025									
10163	CRISIS NURSERY									
Jan '25	MHB24-005	01/01/2025	010725A	41542	7,500.00	7,500.00	01/31/2025	INV	PD	MHB24-005 Beyond Blue
	CHECK DATE: 01/07/2025									

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
18305 CUNNINGHAM CHILDRENS HOME										
Jan '25 MHB25-018		01/01/2025	010725A	41543	16,975.00	16,975.00	01/31/2025	INV	PD	MHB25-018 ECHO Housing
CHECK DATE: 01/07/2025										
Jan '25 MHB25-036		01/01/2025	010725A	41543	23,511.00	23,511.00	01/31/2025	INV	PD	MHB25-036 Families Str
CHECK DATE: 01/07/2025										
10170 DEVELOPMENTAL SERVICES CENTER OF					40,486.00					
Jan '25 MHB24-012		01/01/2025	010725A	41546	54,681.00	54,681.00	01/31/2025	INV	PD	MHB24-012 Family Devel
CHECK DATE: 01/07/2025										
10175 DON MOYER BOYS & GIRLS CLUB										
Jan '25 MHB25-015		01/01/2025	010725A	41548	7,131.00	7,131.00	01/31/2025	INV	PD	MHB25-015 CU Change
CHECK DATE: 01/07/2025										
10183 ALEXANDER F CAMPBELL										
711-2468		12/20/2024	011725A	504806	2,449.95	2,449.95	01/15/2025	INV	PD	Q1 Support MHB25-038
CHECK DATE: 01/17/2025										
712-2469		12/20/2024	011725A	504806	1,203.95	1,203.95	01/15/2025	INV	PD	Annual Renewals MHB25-
CHECK DATE: 01/17/2025										
20173 GREATER COMMUNITY AIDS PROJECT OF EAST CENTRAL IL					3,653.90					
Jan '25 MHB25-022		01/01/2025	010725A	504739	5,130.00	5,130.00	01/31/2025	INV	PD	MHB25-022 Advocacy, Ca
CHECK DATE: 01/07/2025										
10242 GROW IN ILLINOIS										
Jan '25 MHB25-011		01/01/2025	010725A	41558	13,140.00	13,140.00	01/31/2025	INV	PD	MHB25-011 Peer Support
CHECK DATE: 01/07/2025										
10263 I3 BROADBAND - CU										
3952043-1		01/04/2025	011725A	41839	144.95	144.95	02/01/2025	INV	PD	Internet Service 2/4/2
CHECK DATE: 01/17/2025										
10358 AUTOMATED COMMUNICATIONS, INC.										
435288		10/29/2024	010725A	41598	2,887.92	2,887.92	11/28/2024	INV	PD	1000 ct. Resource Book

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 01/07/2025										
10348 MCS OFFICE TECHNOLOGIES INC										
01-707783		01/01/2025	011725A	504826	609.00	609.00	01/31/2025	INV	PD	Jan '25 MHB Managed IT
CHECK DATE: 01/17/2025										
19988 NACBHDD										
INV000045		01/02/2025	011725A	41878	900.00	900.00	02/01/2025	INV	PD	Authority Membership 2
CHECK DATE: 01/17/2025										
10423 PEPSI COLA CHAMPAIGN-URBANA BOTTLING										
10225852		01/14/2025	012425A	504874	15.00	15.00	02/13/2025	INV	PD	Acct # 05734
CHECK DATE: 01/24/2025										
18413 PROMISE HEALTHCARE										
Jan '25 MHB24-013		01/01/2025	010725A	41607	27,500.00	27,500.00	01/31/2025	INV	PD	MHB24-013 Mental Health
CHECK DATE: 01/07/2025										
Jan '25 MHB24-041		01/01/2025	010725A	41607	8,923.00	8,923.00	01/31/2025	INV	PD	MHB24-041 Wellness
CHECK DATE: 01/07/2025										
29										
10453 QUILL CORPORATION										
42443153		01/16/2025	012425A	504877	104.25	104.25	02/15/2025	INV	PD	Acct # 8197518
CHECK DATE: 01/24/2025										
42453347		01/17/2025	013125A	504921	35.00	35.00	02/16/2025	INV	PD	Acct # 8197518
CHECK DATE: 01/31/2025										
42518328		01/22/2025	013125A	504921	101.66	101.66	02/21/2025	INV	PD	Acct # 8197518
CHECK DATE: 01/31/2025										
10464 RAPE, ADVOCACY, COUNSELING & EDUCATION SERVICES										
Jan '25 MHB24-002		01/01/2025	010725A	41609	6,250.00	6,250.00	01/31/2025	INV	PD	MHB24-002 Sexual Violence
CHECK DATE: 01/07/2025										
Jan '25 MHB24-035		01/01/2025	010725A	41609	11,666.00	11,666.00	01/31/2025	INV	PD	MHB24-035 Sexual Trauma
CHECK DATE: 01/07/2025										
10488 ROSECRANCE, INC.										
					240.91	240.91				
					36,423.00	36,423.00				
					17,916.00	17,916.00				

Champaign County, IL



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
Jan '25 MHB25-019		01/01/2025	010725A	41612	7,052.00	7,052.00	01/31/2025	INV	PD	MHB25-019 Benefits Cas
CHECK DATE:	01/07/2025									
Jan '25 MHB25-020		01/01/2025	010725A	41612	28,000.00	28,000.00	01/31/2025	INV	PD	MHB25-020 Criminal Jus
CHECK DATE:	01/07/2025									
Jan '25 MHB25-023		01/01/2025	010725A	41612	8,333.00	8,333.00	01/31/2025	INV	PD	MHB25-023 Recovery Hom
CHECK DATE:	01/07/2025									
Jan '25 MHB25-027		01/01/2025	010725A	41612	6,431.00	6,431.00	01/31/2025	INV	PD	MHB25-027 Child & Fami
CHECK DATE:	01/07/2025									
Jan '25 MHB25-028		01/01/2025	010725A	41612	15,575.00	15,575.00	01/31/2025	INV	PD	MHB25-028 Specialty Co
CHECK DATE:	01/07/2025									
Jan '25 MHB25-030		01/01/2025	010725A	41612	25,833.00	25,833.00	01/31/2025	INV	PD	MHB25-030 Crisis Co-Re
CHECK DATE:	01/07/2025									
10563 TROPHYTIME, INC.					91,224.00					
138604		01/22/2025	013125A	504927	10.00	10.00	02/21/2025	INV	PD	Plastic Signage
CHECK DATE:	01/31/2025									
138605		01/22/2025	013125A	504927	10.00	10.00	02/21/2025	INV	PD	Plastic Signage
CHECK DATE:	01/31/2025									
10583 UNIVERSITY OF ILLINOIS					20.00					
3930 1/10/25 Award 112237		01/01/2025	010725A	41616	10,730.00	10,730.00	01/31/2025	INV	PD	MHB23-039 Building Age
CHECK DATE:	01/07/2025									
10595 UP CENTER OF CHAMPAIGN COUNTY					15,838.00					
Jan '25 MHB25-009		01/01/2025	010725A	41618	15,838.00	15,838.00	01/31/2025	INV	PD	MHB25-009 Children, Yo
CHECK DATE:	01/07/2025									
10638 ELAN FINANCIAL SERVICES					865.91					
3930 1/10/25 FY24		01/22/2025	013125A	42433	865.91	865.91	02/07/2025	INV	PD	Acct # 479851004957393
CHECK DATE:	01/31/2025									
3930 1/10/25 FY25		01/22/2025	013125A	42433	530.00	530.00	02/07/2025	INV	PD	Acct # 479851004957393
CHECK DATE:	01/31/2025									
10687 XEROX CORPORATION					1,395.91					

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
230724853		01/04/2025	011725A	41932	199.06	199.06	02/03/2025	INV	PD	Dec'24 Copier Service

45 INVOICES 414,121.43

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2025 01 TO 2025 01

ORG YR/PR	OBJECT PROJ	JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	
20000154	501002			OFFICE SUPPLIES							
25/01	205 01/15/25	API 010453		81691			504877		60.24	60.24	
	W 012425A	Copy plus 8.5X11 copy 8Rm		QUILL CORPORATION							
25/01	205 01/15/25	API 010453		81691			504877		44.01	104.25	
	W 012425A	Ideal butterfly clamps large		QUILL CORPORATION							
25/01	314 01/21/25	API 010453		81828			504921		35.00	139.25	
	W 013125A	8X11 green 24Lb paper -100		QUILL CORPORATION							
25/01	314 01/21/25	API 010563		82303			504927		10.00	149.25	
	W 013125A	Plastic Signage		TROPHYTIME, INC.							
25/01	314 01/21/25	API 010563		82304			504927		10.00	159.25	
	W 013125A	Plastic Signage		TROPHYTIME, INC.							
		LEDGER BALANCES --- DEBITS:		159.25			CREDITS:		.00	NET:	
										159.25	
20000154	501005			FOOD NON-TRAVEL							
25/01	205 01/15/25	API 010423		81581			504874		15.00	15.00	
	W 012425A	water 5gal jug		PEPSI COLA CHAMPAIGN							
25/01	314 01/21/25	API 010453		82306			504921		101.66	116.66	
	W 013125A	Just water spring 300ml 24Ct		QUILL CORPORATION							
		LEDGER BALANCES --- DEBITS:		116.66			CREDITS:		.00	NET:	
										116.66	
20000154	502001			PROFESSIONAL SERVICES							
25/01	43 01/03/25	API 010583		80425			41616		10,730.00	10,730.00	
	W 010725A	Jan'25 Award 112237		MHB23-039 UNIVERSITY OF ILLINO							
25/01	156 01/08/25	API 010183		81282			504806		2,449.95	13,179.95	
	W 011725A	Q1 Support MHB25-038		EMK CONSULTING LLC							
25/01	156 01/08/25	API 010703		81286			41787		2,500.00	15,679.95	
	W 011725A	Q1 MHB25-046 2025 Disability E BRESSNER									

ACCOUNT DETAIL HISTORY FOR 2025 01 TO 2025 01

ORG YR/PR	OBJECT PROJ	JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
	LEDGER BALANCES	---	DEBITS:		15,679.95			CREDITS:		NET:	15,679.95
20000154	502002		OUTSIDE SERVICES								
25/01	156 01/08/25	API 010348	MHB25-040	80906				504826		609.00	609.00
	W 011725A	Jan'25	MHB Managed IT Service	MCS OFFICE TECHNOLOG							
	LEDGER BALANCES	---	DEBITS:		609.00			CREDITS:		NET:	609.00
20000154	502004		CONFERENCES AND TRAINING								
25/01	314 01/21/25	API 010638		82298				42433		530.00	530.00
	W 013125A	NACO 1/8/25		VISA CARDMEMBER SERV							
	LEDGER BALANCES	---	DEBITS:		530.00			CREDITS:		NET:	530.00
20000154	502013		RENT								
25/01	43 01/03/25	API 000001	203	80429				41518		2,196.78	2,196.78
	W 010725A	Jan'25	Office Rent 053	CCT							
	LEDGER BALANCES	---	DEBITS:		2,196.78			CREDITS:		NET:	2,196.78
20000154	502021		DUES, LICENSE & MEMBERSHIP								
25/01	156 01/08/25	API 019988	80900					41878		900.00	900.00
	W 011725A	Authority Membership 2/2/25	- NACBHDD								
	LEDGER BALANCES	---	DEBITS:		900.00			CREDITS:		NET:	900.00
20000154	502022		OPERATIONAL SERVICES								
25/01	156 01/08/25	API 010183	MHB25-038	81283				504806		1,203.95	1,203.95
	W 011725A	Annual Renewals	MHB25-038	EMK CONSULTING LLC							
	LEDGER BALANCES	---	DEBITS:		1,203.95			CREDITS:		NET:	1,203.95

ACCOUNT DETAIL HISTORY FOR 2025 01 TO 2025 01

ORG	OBJECT PROJ	JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
20000154	502025	CONTRIBUTIONS & GRANTS									
25/01	43 01/03/25	W	010725A	API 000001	MHB24-006	803356		41519		5,325.00	5,325.00
				MHB24-006	Children's Ad CCT						
25/01	43 01/03/25	W	010725A	API 000001	MHB25-026	803368		41513		32,371.00	37,696.00
				MHB25-026	Early Childho CCT						
25/01	43 01/03/25	W	010725A	API 000001	MHB25-004	803374		41514		4,523.00	42,219.00
				MHB25-004	Homeless Serv CCT						
25/01	43 01/03/25	W	010725A	API 000001	MHB24-025	803376		41515		6,362.00	48,581.00
				MHB24-025	Youth Assessm CCT						
25/01	43 01/03/25	W	010725A	API 010148	MHB24-008	803378		41540		5,717.00	54,298.00
				MHB24-008	Resource Conn COMMUNITY SERVICE CE						
25/01	43 01/03/25	W	010725A	API 010163	MHB24-005	803379		41542		7,500.00	61,798.00
				MHB24-005	Beyond Blue - CRISIS NURSERY						
25/01	43 01/03/25	W	010725A	API 010170	MHB24-012	803391		41546		54,681.00	116,479.00
				MHB24-012	Family Develo DEVELOPMENTAL SERVIC						
25/01	43 01/03/25	W	010725A	API 010175	MHB25-015	803395		41548		7,131.00	123,610.00
				MHB25-015	CU Change DON MOYER BOYS & GIR						
25/01	43 01/03/25	W	010725A	API 010242	MHB25-011	803399		41558		13,140.00	136,750.00
				MHB25-011	Peer Support GROW IN ILLINOIS						
25/01	43 01/03/25	W	010725A	API 010464	MHB24-035	80404		41609		11,666.00	148,416.00
				MHB24-035	Sexual Trauma RAPE, ADVOCACY, COUN						
25/01	43 01/03/25	W	010725A	API 010464	MHB24-002	80407		41609		6,250.00	154,666.00
				MHB24-002	Sexual Violen RAPE, ADVOCACY, COUN						
25/01	43 01/03/25	W	010725A	API 010488	MHB25-019	80413		41612		7,052.00	161,718.00
				MHB25-019	Benefits Case ROSECRANCE, INC.						
25/01	43 01/03/25	W	010725A	API 010488	MHB25-027	80415		41612		6,431.00	168,149.00
				MHB25-027	Child & Famil ROSECRANCE, INC.						

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2025 01 TO 2025 01

ORG YR/PR	OBJECT PROJ JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
25/01	W 010725A	43 01/03/25	API 010488 MHB25-020	80417		41612		28,000.00	196,149.00
			MHB25-020 Criminal Just ROSECRANCE, INC.						
25/01	W 010725A	43 01/03/25	API 010488 MHB25-030	80419		41612		25,833.00	221,982.00
			MHB25-030 CRISTS Co-Res ROSECRANCE, INC.						
25/01	W 010725A	43 01/03/25	API 010488 MHB25-023	80420		41612		8,333.00	230,315.00
			MHB25-023 Recovery Home ROSECRANCE, INC.						
25/01	W 010725A	43 01/03/25	API 010488 MHB25-028	80422		41612		15,575.00	245,890.00
			MHB25-028 Specialty Cou ROSECRANCE, INC.						
25/01	W 010725A	43 01/03/25	API 010595 MHB25-009	80423		41618		15,838.00	261,728.00
			MHB25-009 Children, You UP CENTER OF CHAMPAIGN						
25/01	W 010725A	43 01/03/25	API 018259 MHB24-044	80362		504730		7,208.00	268,936.00
			MHB24-044 CHW Outreach CHAMPAIGN COUNTY HEA						
25/01	W 010725A	43 01/03/25	API 018259 MHB25-066	80363		504730		8,750.00	277,686.00
			MHB25-066 Disability Ap CHAMPAIGN COUNTY HEA						
25/01	W 010725A	43 01/03/25	API 018259 MHB24-045	80366		504730		7,512.00	285,198.00
			MHB24-045 Justice Invol CHAMPAIGN COUNTY HEA						
25/01	W 010725A	43 01/03/25	API 018305 MHB25-018	80383		41543		16,975.00	302,173.00
			MHB25-018 ECHO Housing CUNNINGHAM CHILDRENS						
25/01	W 010725A	43 01/03/25	API 018305 MHB25-036	80385		41543		23,511.00	325,684.00
			MHB25-036 Families Stro CUNNINGHAM CHILDRENS						
25/01	W 010725A	43 01/03/25	API 018413 MHB24-013	80401		41607		27,500.00	353,184.00
			MHB24-013 Mental Health Promise HEALTHCARE						
25/01	W 010725A	43 01/03/25	API 018413 MHB24-041	80403		41607		8,923.00	362,107.00
			MHB24-041 wellness PROMISE HEALTHCARE						
25/01	W 010725A	43 01/03/25	API 018805 MHB25-021	80387		41527		21,391.00	383,498.00
			MHB25-021 Shelter Case C-U AT HOME						
25/01	W 010725A	43 01/03/25	API 020173 MHB25-022	80397		504739		5,130.00	388,628.00

ACCOUNT DETAIL HISTORY FOR 2025 01 TO 2025 01

ORG YR/PR	OBJECT PROJ	JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	
W 010725A	Jan'25	MHB25-022	Advocacy, Car	GREATER COMMUNITY						
25/01	424 01/29/25	API 010185	MHB24-001	82799		42654		5,166.00	393,794.00	
W 020725A	Jan'25	MHB24-001	Family Suppor	EAST CNTRL IL REFUGE						
25/01	424 01/29/25	API 010597	MHB25-042	82640		42771		6,726.00	400,520.00	
W 020725A	Jan'25	MHB25-042	C-U Early	URBANA ADULT EDUCATI						
25/01	424 01/29/25	API 018343	MHB24-014	82642		42666		2,500.00	403,020.00	
W 020725A	Jan'25	MHB24-014	Counseling	FAMILY SERVICE OF CH						
25/01	424 01/29/25	API 018343	MHB24-016	82643		42666		2,410.00	405,430.00	
W 020725A	Jan'25	MHB24-016	Self Help Cen	FAMILY SERVICE OF CH						
25/01	424 01/29/25	API 018343	MHB24-017	82644		42666		14,865.00	420,295.00	
W 020725A	Jan'25	MHB24-017	Senior Counse	FAMILY SERVICE OF CH						
LEDGER BALANCES --- DEBITS: 420,295.00 CREDITS: .00 NET: 420,295.00										
20000154	502048	PHONE/INTERNET								
25/01	156 01/08/25	API 010263	80763			41839		144.95	144.95	
W 011725A	Internet Service	2/4/25 - 3/3/ I3 BROADBAND - CU								
25/01	180 01/14/25	API 018287	81367			41808		51.67	196.62	
W 011725A	Mental Health	Phone CONSOLIDATED COMMUNI								
LEDGER BALANCES --- DEBITS: 196.62 CREDITS: .00 NET: 196.62										
GRAND TOTAL --- DEBITS: 441,887.21 CREDITS: .00 NET: 441,887.21										

49 Records printed

** END OF REPORT - Generated by Chris M. Wilson **

Kim Bowdry,
Associate Director for Intellectual & Developmental Disabilities
Staff Report – February 2025

CCDDB/CCMHB/IDDSI: PY2025 2nd Quarter Reports were due on January 31, 2025. Ms. Howard-Gallo sent a reminder of the 2nd Quarter due date to agency representatives on January 7, 2025. PY2025 2nd Quarter Claims reports for CCDDB and CCMHB I/DD funded programs were created using the data entered in the system by agency staff. I am reviewing and documenting the information provided in the reports. This information was added to the CCDDB and CCMHB I/DD funded program Performance Data Charts.

The deadline for PY2026 application submission was February 10, 2025, at 4:30 PM CST. Lists of all I/DD related funding requests for PY2026 can be found in this Board packet. The next few months will be spent reviewing all I/DD applications. Final funding recommendations will be presented to the Board in May.

I participated in monthly meetings with CCDDB/CCMHB staff and Dr. Dariotis from the Family Resiliency Center, related to the Evaluation Capacity project. I also created a survey of agency staff related to the support they have received from the ECB team. This information will be included in the March Board packets.

I provided support to agency users with claims in the Online System. I also worked with agency staff to merge clients who had duplicate entries in the Online System. I provided technical assistance with the Online Reporting System to three applicants.

The PY2024 claims data from the Online Reporting System will be included in the March CCDDB packet.

I participated in an Electronic Records Retention training.

I participated in the First Follower site visit with Associate Director Bryson.

Learning Opportunities: Laura Gallagher Watkin, JD, Director, Strategic Initiatives & Program Development, Certified Dementia Practitioner & Trainer, CRIS Healthy Aging is scheduled to present 'Developmental Disability and Dementia: Caring for Persons over 40' on March 27, 2025. This training will be held at the CRIS Healthy Aging office. Registration to follow.

DISABILITY Resource Expo: Planning for the 2025 Disability Resource Expo is underway, stay tuned for more information.

MHDDAC: I participated in the January meeting of the MHDDAC. Annie Bruno, Arc of Illinois and Joe Pittenger, RCCSEC presented on the Champaign County Transition Planning Committee.

ACMHAI: I also participated in the February Executive Committee meeting and a meeting with the ACMHAI insurance agent.

Human Services Council: I participated in the February HSC Meeting. Erika Quinn, Counselor, MSW, LSW, PhD (history)-Evergreen Coaching and Counseling provided information on the services offered at Evergreen Coaching and Counseling.

Champaign County Transition Planning Committee (TPC): I participated in the January TPC meeting. There was a presentation from Illinois Guardianship and Advocacy Commission Human Rights Authority and the Special Education Initiative. The TPC is planning a Transition Event for parents on April 1, 2025. Please see the attached flyer.

Other: I participated in the January LIC meeting. I also participated in several webinars.

Navigating Adult Disability Services: Tips, Tricks, and Lived Experiences

Tuesday April 1st, 2025

Champaign Public Library, Robeson A & B
200 W. Green St. Champaign, IL 61820
5:00pm - 7:00pm



Are you supporting a teenager with intellectual or developmental disabilities?

Do you have a loved one preparing for adulthood?

Please join us for a wonderful evening of learning and connection. You will hear from a panel of parents & siblings who have loved ones with developmental disabilities that have grown into adulthood. Panelists will discuss four major service systems that can be utilized for adults with

disabilities:

SSI/SSDI

Medicaid/Medicare

Guardianship & Alternatives

Waiver Services

With thanks:

Champaign Public Library

The Arc of Illinois

Rural Champaign County Special Education

Cooperative

DSC

Community Choices

Regional Planning Commission

Diane Ducey, Stevie Jay Radio Broadcasting

Unit 4

Knights of Columbus, Urbana Council 5752

Please Register by scanning the QR code or visiting:

<https://forms.gle/3fKHPWFSsstP6tc27>

This event is free, but registration is required by
March 15th.



Leon Bryson, Associate Director for Mental Health & Substance Use Disorders

Staff Report- February 2025

Summary of Activity

Monday, February 10, 2025, marked the end of the PY26 funding period. I assisted a couple of agencies with the technical aspects of the application, like reopening application forms and creating new or recovering passwords.

Program Service Activity reports for the second quarter of PY25 were due on January 31, 2025. Agencies received a reminder from Ms. Howard-Gallo on the deadline for the second quarter report and requests for extensions. Several agencies asked for extensions: Courage Connection, Christian Health Center, ECIRMAC, RACES, The UP Center, and WIN Recovery.

Contract Amendment/Action: On January 30, 2025, the Board gave its approval to cancel Rosecrance's two contracts: Specialty Courts and Child & Family Services. Rosecrance was able to secure funding to cover the remaining costs of the programs. The surplus funds were returned to CCMHB.

On February 7th, CCMHB staff met with Terrapin Station Sober Living Board President and the agency agreed to cancel the contract ending December 31, 2024. I will start working on a contract amendment to properly cancel the contract.

Audit/Review Update: The deadline for audits and reviews for agencies operating on a fiscal year July 1 to June 30 was December 31st. The deadline was missed by nine agencies. The most recent information regarding their status is provided in a decision memo included in this Board packet.

Mid-Year Presentations: On January 22nd, CCRPC did an excellent job delivering an update on the Community Life Short Term Assistance Program, which is funded by the IDD Special Initiatives Fund. GCAP and Promise Healthcare both did fantastic jobs giving updates at the Study Session on January 29th. Rosecrance was planned to provide an update on the Crisis Co-Response Team during the Regular Board Meeting on February 19th, however they were unable to attend due to a necessary CCBHC meeting. It is possible that they will present before the Board in the summer. In their place, Assistant State's Attorney Andrew Muller will give data on mental health crisis reports and court cases through 2024.

Site Visits: On February 18th, Ms. Bowdry will accompany me on a site visit with First Followers, and on February 27th, Ms. Howard-Gallo will assist me in conducting a site visit at Cunningham Children's Home.

ACMHAI Committee: On January 14th, members heard from Lara Davis, Disability Rights Manager for East Central Human Rights, on the Illinois Guardianship and Advocacy Commission's Human Rights Authority.

CCMHDDAC Meeting: On January 28th members heard presentations from Ms. Lily Walton of the Housing Authority of Champaign County and Mr. Joe Pittenger of the Champaign County

Transition Planning Committee. Ms. Karen Simms gave information about the next "Healing Solutions for Healing Communities" summit, which will be held on March 14th and 15th, 2025 at the I-Hotel in Champaign, Illinois. This two-day interactive symposium intends to educate and connect individuals from the university and the surrounding Champaign County community, with an emphasis on trauma-informed care, health justice, and creative community-based practices that promote resilience and healing for all.

CIT Steering Committee: On February 4th, members met in the Brookens Building's Shields-Carter Room to offer updates. I asked Assistant State's Attorney Muller if he would be willing to present before the CMHB on the mental health epidemic from a SAO standpoint, and he agreed.

Continuum of Service Providers to the Homeless (CSPH): Ms. Damita Parsley was introduced as the Lived Experience Representative during the February meeting, a position that was both important and required. The members also took a vote on the CSPH supporting the City of Champaign Township's upcoming tax referendum on the April ballot.

Evaluation Capacity Committee Team: The next briefing is scheduled for Friday, February 14th.

Rantoul Service Provider's Meeting: On January 27th, members gave agency updates. The Crisis Nursery published information about "This Is Our Playgroup," which begins on February 5th for children aged 0 to 3. The Beyond Blue playgroup, which will begin in March, is for expecting mothers and mothers with babies up to one year old. This focuses on mental wellness and bonding with the infant. Cunningham Children's Home emailed a referral form and flyer for the Families Stronger Together (FST) program for adolescents involved or at risk of being involved in the Juvenile Justice system (ages 8-17).

Reentry Executive Committee & Council Meetings: On February 5th, members presented agency updates and highlights, reviewed the Reentry data for November and December 2024, reviewed the Criminal Justice Program for Q2 FY25, and heard a presentation from Ms. Kerrie Hack of GROW.

Other Activities:

- I partnered with Ms. Canfield and Ms. Bowdry to create surveys for feedback from agencies on their Evaluation Capacity Project experience and anticipated federal funding freeze.

Stephanie Howard-Gallo

Operations and Compliance Coordinator Staff Report – February 2025 Board Meeting

SUMMARY OF ACTIVITY:

2nd Quarter Reporting:

2nd quarter financial and program reporting was due January 31, 2025. I sent a reminder of the deadline to the agencies on January 7th. I also sent them our form to request an extension, if needed. There were no new suspensions of payment for late 2nd quarter reports because some agencies are already suspended due to a missing audit.

Agencies who requested extensions:

Courage Connection (submitted)

Christian Health Center (submitted)

ECIRMAC

RACES

UP Center (missing reports)

WIN Recovery

Agencies who did not request an extension:

First Followers (submitted on Feb 3)

TSSL (submitted Feb 6)

Other Compliance:

I continue to contact agencies requesting that they keep us up to date on their approved board minutes.

Audits:

Audits/financial compilations for most of the agencies were due December 31, 2024. Completed audits are sent to a consultant (John Brusveen) for review. We provide the consultant with all financial reports for funded programs from FY2024. A detailed memorandum regarding the status of audits is located elsewhere in the board packet.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

Conversation is beginning to happen regarding the Ebertfest art show in 2025 and what that will look like. We are hoping to have the Art Show for 2 days, if we have interest from the artists.

Site Visits:

I have some site visits on my schedule for February and March.

Funding Applications:

The funding application deadline was February 10th. I am beginning to review Eligibility Questionnaires that have been submitted.

Other:

- Prepared meeting materials for CCMHB/CCDDB regular meetings, special meetings, and study sessions/presentations.
- Attended meetings for the CCMHB/CCDDB.
- Composed minutes for the CCMHB/CCDDB meetings.

FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVL MNTL DISABILITY BOARD

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13



	ACTUAL 2023 JAN -	ACTUAL 2024 JAN -	2024 ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	4,879,250.90	5,178,682.62	5,179,568.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	2,415.00
04 PAYMENT IN LIEU OF TAXES	2,396.21	268.59	4,000.00
06 MOBILE HOME TAX	3,221.83	2,910.73	3,000.00
4001 PROPERTY TAX TOTAL	4,884,868.94	5,181,861.94	5,188,983.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	84,072.14	92,363.75	44,834.00
4008 INVESTMENT EARNINGS TOTAL	84,072.14	92,363.75	44,834.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	50,550.00	0.00	5,000.00
4009 MISCELLANEOUS REVENUES TOTAL	50,550.00	0.00	5,000.00
TOTAL REVENUES	5,019,491.08	5,274,225.69	5,238,817.00
EXPENDITURES			
5020 SERVICES			
01 PROFESSIONAL SERVICES	389,194.00	389,917.00	425,371.00
07 INSURANCE (NON-PAYROLL)	0.00	4,333.00	4,333.00
25 CONTRIBUTIONS & GRANTS	4,090,901.00	4,557,261.00	4,816,113.00
5020 SERVICES TOTAL	4,480,095.00	4,951,511.00	5,245,817.00
TOTAL EXPENDITURES	4,480,095.00	4,951,511.00	5,245,817.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	5,063.90	0.00	7,000.00
6001 OTHER FINANCING SOURCES TOTAL	5,063.90	0.00	7,000.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	-50,000.00	0.00	0.00

FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVL MNTL DISABILITY BOARD

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13



	<u>ACTUAL</u> 2023 JAN -	<u>ACTUAL</u> 2024 JAN -	<u>2024</u> ANNUAL BUDGET
7001 OTHER FINANCING USES TOTAL	-50,000.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES (USES)	-44,936.10	0.00	7,000.00
NET CHANGE IN FUND BALANCE	-494,459.98	-322,714.69	0.00



FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13

	ACTUAL 2023 JAN -	ACTUAL 2024 JAN -	2024 ANNUAL BUDGET
REVENUES			
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	23,965.96	20,179.67	6,000.00
4008 INVESTMENT EARNINGS TOTAL	23,965.96	20,179.67	6,000.00
TOTAL REVENUES	23,965.96	20,179.67	6,000.00
EXPENDITURES			
5010 COMMODITIES			
17 EQUIPMENT LESS THAN \$5000	0.00	0.00	5,063.00
5010 COMMODITIES TOTAL	0.00	0.00	5,063.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	0.00	0.00	1,000.00
19 ADVERTISING, LEGAL NOTICES	0.00	0.00	200.00
25 CONTRIBUTIONS & GRANTS	142,998.00	220,646.00	399,737.00
5020 SERVICES TOTAL	142,998.00	220,646.00	400,937.00
TOTAL EXPENDITURES	142,998.00	220,646.00	406,000.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	50,000.00	0.00	0.00
6001 OTHER FINANCING SOURCES TOTAL	50,000.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES (USES)	50,000.00	0.00	0.00
NET CHANGE IN FUND BALANCE	69,032.04	200,466.33	400,000.00



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13

	ACTUAL 2023 JAN -	ACTUAL 2024 JAN -	2024 ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	5,937,146.24	6,304,477.51	6,302,595.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	2,941.00
04 PAYMENT IN LIEU OF TAXES	2,915.74	326.98	1,500.00
06 MOBILE HOME TAX	3,920.38	3,543.48	4,200.00
4001 PROPERTY TAX TOTAL	5,943,982.36	6,308,347.97	6,311,236.00
4004 INTERGOVERNMENTAL REVENUE			
76 OTHER INTERGOVERNMENTAL	389,194.00	389,917.00	425,371.00
4004 INTERGOVERNMENTAL REVENUE TOTAL	389,194.00	389,917.00	425,371.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	99,692.57	88,481.88	56,268.00
4008 INVESTMENT EARNINGS TOTAL	99,692.57	88,481.88	56,268.00
4009 MISCELLANEOUS REVENUES			
01 GIFTS AND DONATIONS	450.00	575.00	3,000.00
02 OTHER MISCELLANEOUS REVENUE	22,057.50	19,666.78	42,000.00
4009 MISCELLANEOUS REVENUES TOTAL	22,507.50	20,241.78	45,000.00
TOTAL REVENUES	6,455,376.43	6,806,988.63	6,837,875.00
EXPENDITURES			
5001 SALARIES AND WAGES			
02 APPOINTED OFFICIAL SALARY	107,000.00	110,745.00	110,745.00
03 REGULAR FULL-TIME EMPLOYEES	368,204.14	379,174.88	389,583.00
05 TEMPORARY STAFF	88.00	157.50	1,000.00
08 OVERTIME	0.00	0.00	500.00
5001 SALARIES AND WAGES TOTAL	475,292.14	490,077.38	501,828.00
5003 FRINGE BENEFITS			
01 SOCIAL SECURITY-EMPLOYER	34,796.37	35,841.37	38,275.00
02 IMRF - EMPLOYER COST	12,013.17	12,696.77	13,559.00
04 WORKERS' COMPENSATION INSURANC	2,121.28	1,927.36	2,001.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13



	ACTUAL 2023 JAN -	ACTUAL 2024 JAN -	2024 ANNUAL BUDGET
05 UNEMPLOYMENT INSURANCE	1,655.53	1,899.88	1,899.88
06 EE HEALTH/LIFE	56,037.66	53,039.76	88,820.12
5003 FRINGE BENEFITS TOTAL	106,624.01	105,405.14	144,555.00
5010 COMMODITIES			
01 STATIONERY AND PRINTING	3,959.68	4,134.71	4,400.00
02 OFFICE SUPPLIES	3,511.63	2,071.83	2,300.00
03 BOOKS, PERIODICALS, AND MANUAL	71.85	0.00	300.00
04 POSTAGE, UPS, FEDEX	1,339.24	1,314.09	2,000.00
05 FOOD NON-TRAVEL	882.66	1,298.11	1,500.00
12 UNIFORMS/CLOTHING	703.50	543.00	550.00
13 DIETARY NON-FOOD SUPPLIES	233.89	122.66	200.00
17 EQUIPMENT LESS THAN \$5000	6,337.62	7,190.75	7,450.00
19 OPERATIONAL SUPPLIES	2,233.94	2,212.33	2,500.00
21 EMPLOYEE DEVELOP/RECOGNITION	134.78	0.00	285.00
5010 COMMODITIES TOTAL	19,408.79	18,887.48	21,485.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	207,753.25	192,864.15	207,000.00
02 OUTSIDE SERVICES	8,062.42	8,851.64	17,700.00
03 TRAVEL COSTS	8,758.35	4,132.44	7,000.00
04 CONFERENCES AND TRAINING	2,368.18	550.00	4,000.00
05 TRAINING PROGRAMS	4,739.30	1,075.00	12,000.00
07 INSURANCE (non-payroll)	19,040.93	5,285.00	15,000.00
12 REPAIRS AND MAINTENANCE	0.00	0.00	300.00
13 RENT	30,751.09	37,420.67	40,000.00
14 FINANCE CHARGES AND BANK FEES	0.00	2.17	30.00
19 ADVERTISING, LEGAL NOTICES	7,780.30	4,591.20	9,500.00
21 DUES, LICENSE & MEMBERSHIP	18,139.99	16,069.99	20,000.00
22 OPERATIONAL SERVICES	2,448.19	1,987.02	7,000.00
24 PUBLIC RELATIONS	16,631.20	15,100.00	20,000.00
25 CONTRIBUTIONS & GRANTS	5,227,317.86	5,855,619.00	6,033,281.00
37 REPAIR & MAINT - BUILDING	0.00	0.00	300.00
45 ATTORNEY/LEGAL SERVICES	2,300.00	0.00	2,000.00
46 EQUIP LEASE/EQUIP RENT	2,388.72	2,388.72	3,000.00
47 SOFTWARE LICENSE & SAAS	9,243.67	10,640.80	14,000.00
48 PHONE/INTERNET	2,425.49	2,657.39	2,770.00
5020 SERVICES TOTAL	5,570,148.94	6,159,235.19	6,414,881.00



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2024 FROM PERIOD: 01 THROUGH PERIOD: 13

	<u>ACTUAL</u> 2023 JAN -	<u>ACTUAL</u> 2024 JAN -	<u>2024</u> ANNUAL BUDGET
TOTAL EXPENDITURES	6,171,473.88	6,773,605.19	7,082,749.00
OTHER FINANCING SOURCES (USES)			
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	-132,598.90	0.00	-7,000.00
7001 OTHER FINANCING USES TOTAL	-132,598.90	0.00	-7,000.00
TOTAL OTHER FINANCING SOURCES (USES)	-132,598.90	0.00	-7,000.00
NET CHANGE IN FUND BALANCE	-151,303.65	-33,383.44	251,874.00

PROJECT BUDGET REPORT

FOR 01/01/2024 - 12/31/2024

Original Budget	Net Budget Amendments	Revised Budget	Requisitions	Encumbrances	Actuals	Available Budget	Percent Used
Project: DisExpo - disABILITY Resource Expo							
E DisExpo	-COMM	-OPER SUPP					
	0.00	2,500.00	0.00	0.00	2,212.33	287.67	88.49%
E DisExpo	-COMM	-STA PRINT					
	0.00	4,500.00	0.00	0.00	4,134.71	365.29	91.88%
E DisExpo	-COMM	-Uniform					
	0.00	1,000.00	0.00	0.00	543.00	457.00	54.30%
TOTALS for Phase/Source: COMM -							
	0.00	8,000.00	0.00	0.00	6,890.04	1,109.96	86.13%
F DisExpo	-MISC REV	-OtherMisc					
	0.00	-15,000.00	0.00	0.00	-14,015.00	-985.00	93.43%
TOTALS for Phase/Source: MISC REV -							
	0.00	-15,000.00	0.00	0.00	-14,015.00	-985.00	93.43%
E DisExpo	-SERVICES	-JB REQ TRV					
	0.00	300.00	0.00	0.00	79.17	220.83	26.39%
E DisExpo	-SERVICES	-LEGAL ADV					
	0.00	7,000.00	0.00	0.00	4,490.00	2,510.00	64.14%
E DisExpo	-SERVICES	-PR					
	0.00	1,000.00	0.00	0.00	100.00	900.00	10.00%
E DisExpo	-SERVICES	-PROF SVC					
	0.00	60,000.00	0.00	0.00	48,317.00	11,683.00	80.53%
E DisExpo	-SERVICES	-Rent					
	0.00	5,000.00	0.00	0.00	11,276.00	-6,276.00	225.52%
TOTALS for Phase/Source: SERVICES -							
	0.00	73,300.00	0.00	0.00	64,262.17	9,037.83	87.67%
EXPENSE TOTALS for Project: DisExpo - disABILITY Resource Expo							
FUNDING SOURCE TOTALS for Project: DisExpo - disABILITY Resource Expo							
	0.00	81,300.00	0.00	0.00	71,152.21	10,147.79	87.52%
	0.00	-15,000.00	0.00	0.00	-14,015.00	-985.00	93.43%
TOTALS for Project: DisExpo - disABILITY Resource Expo							
	0.00	66,300.00	0.00	0.00	57,137.21	9,162.79	
TOTALS FOR EXPENSE STRINGS							
	0.00	81,300.00	0.00	0.00	0.00	71,152.21	10,147.79
TOTALS FOR FUNDING SOURCE STRINGS							
	0.00	-15,000.00	0.00	0.00	0.00	-14,015.00	-985.00
							42.30
							43.80

PROJECT BUDGET REPORT

FOR 01/01/2024 - 12/31/2024

Original Budget	Net Budget Amendments	Revised Budget	Requisitions	Encumbrances	Actuals	Available Budget	Percent Used
0.00	66,300.00	66,300.00	0.00	0.00	0.00	57,137.21	9,162.79
REPORT TOTAL	Net Budget Amendments 66,300.00	Revised Budget 66,300.00	Requisitions 0.00	Encumbrances 0.00	Actuals 0.00	Available Budget 57,137.21	Percent Used 9,162.79

PROJECT BUDGET REPORT

REPORT OPTIONS

Template Information

Report template code: PROJBU DRPT
 Template description: Project Budget Report
 Master template: Y

Report Options

Format: 8 columns
 Segment description: Short
 Print report definitions? Y
 Showing funding source strings as credits? Y
 Double space the report? N
 Exclude project strings with zero balances? Y
 Include cents in dollar amounts? Y
 Amounts exceed 999 million? N
 Only include project strings that exceed 0% of available budget

Column Definitions

Column 1 code:001 Original Budget
 Column 2 code:002 Amendments
 Column 3 code:005 Revised Budget
 Column 4 code:007 Requisitions
 Column 5 code:006 Encumbrances
 Column 6 code:008 Actuals
 Column 7 code:011 Available
 Column 8 code:015 PCTUSD(enc/act)

Project String Selection

Project: Expense Funding Source
 Phase: DisExpo DisExpo
 Task:
 Sub-Task:

Report Options

Beginning year/month: 2024/1
 Ending year/month: 2024/12
 Group by Major Project? N
 Group by Budget Level? N

Sorting Options

1: Project Y
 Total Y
 Page break N
 2: Phase/Source Total Y
 Page break N
 3: Task/Detail Total N
 Page break N
 4: Sub-Task/Type Total N
 Page break N

Detail Options

Include string description: Short
 Include Project String Detail: Y
 Include Employee Detail: N

PROJECT BUDGET REPORT

REPORT OPTIONS

Inclue Closed Projects: N
Inclue Journal Detail: N
Inclue Actual Detail: N
Inclue Encumbrance Detail: N
Inclue Budget Detail: N
Inclue vendor info: N
Inclue unposted transactions: N
Journal source code(s): N

** END OF REPORT - Generated by Chris M. Wilson **

2024
MENTAL HEALTH
CRISIS INTERVENTION
REPORTS
& COURT CASES

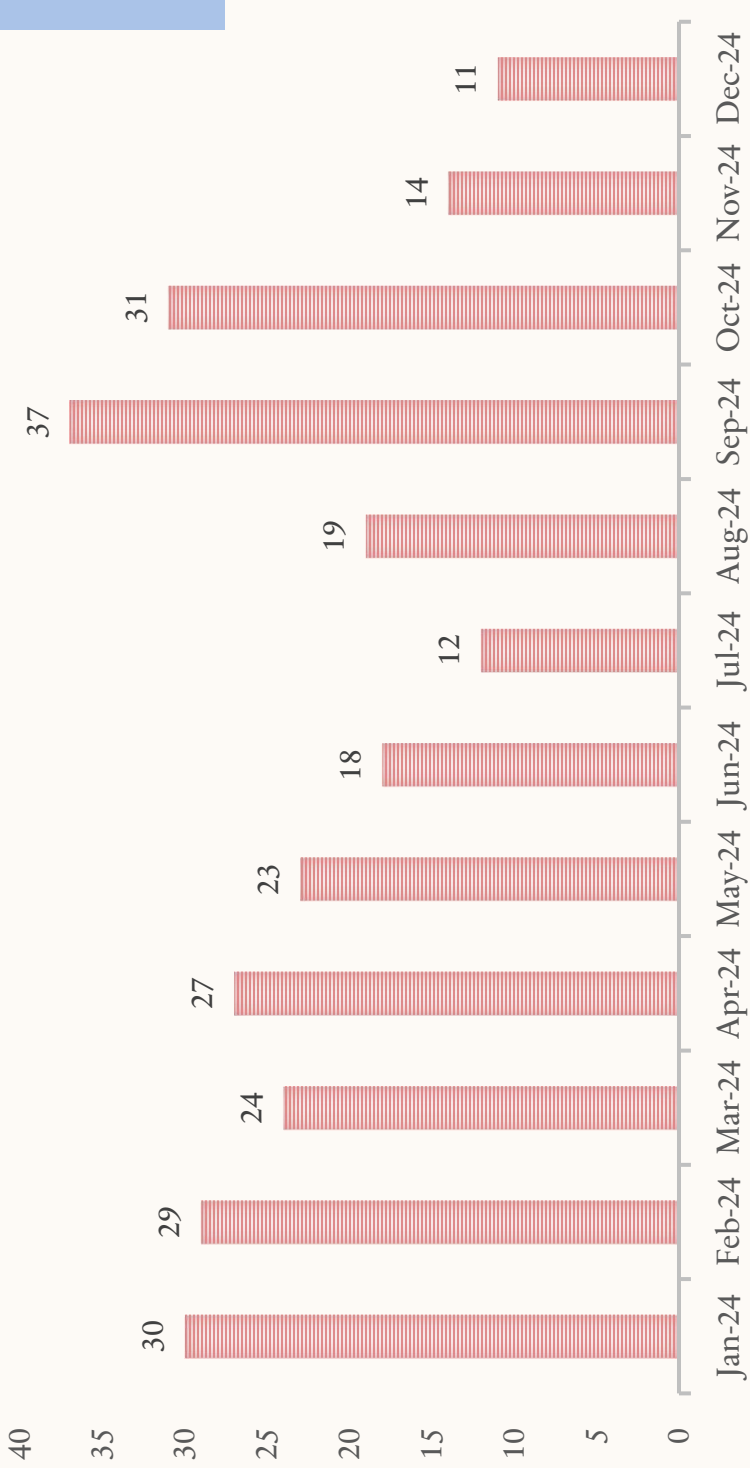
Prepared by:

CHAMPAIGN COUNTY STATE'S ATTORNEY'S OFFICE
CIVIL DIVISION

CRISIS INTERVENTION REPORTS

These are reports from law enforcement agencies for community members experiencing MH crises that our office logs into our system/Jano.

TOTAL CIT REPORTS PER MONTH

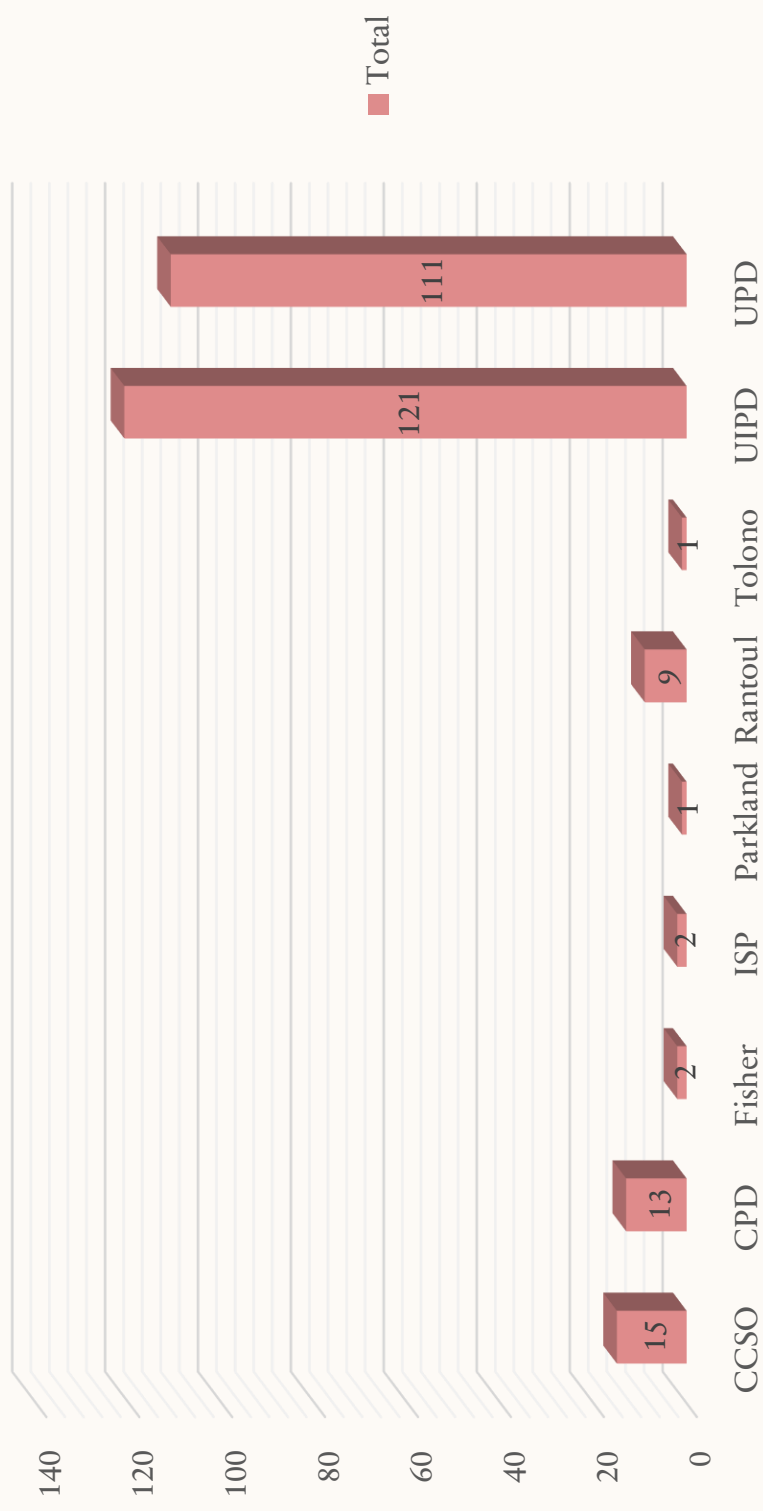


Month	Total # of CITs Logged
January	30
February	29
March	24
April	27
May	23
June	18
July	12
August	19
September	37
October	31
November	14
December	11
Grand Total	275

CRISIS INTERVENTION REPORTS

Agency	Total # of CITs Logged
CCSO	15
CPD	13
Fisher	2
ISP	2
Parkland	1
Rantoul	9
Tolono	1
UIPD	121
UPD	111
Grand Total	275

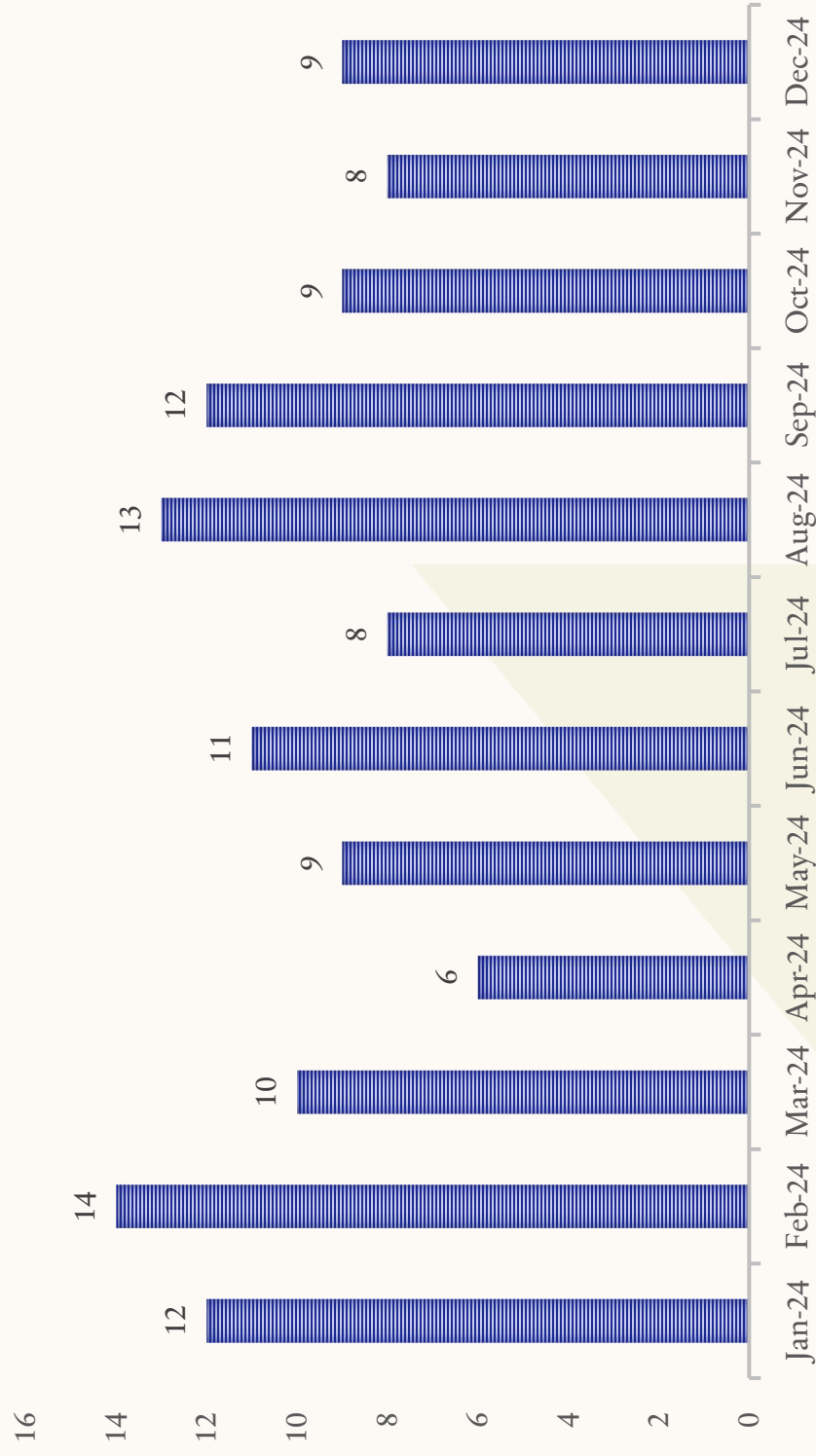
Total CITs by Agency



COURT CASES

Month	Total # of MH Cases
January	12
February	14
March	10
April	6
May	9
June	11
July	8
August	13
September	12
October	9
November	8
December	9
Grand Total	121

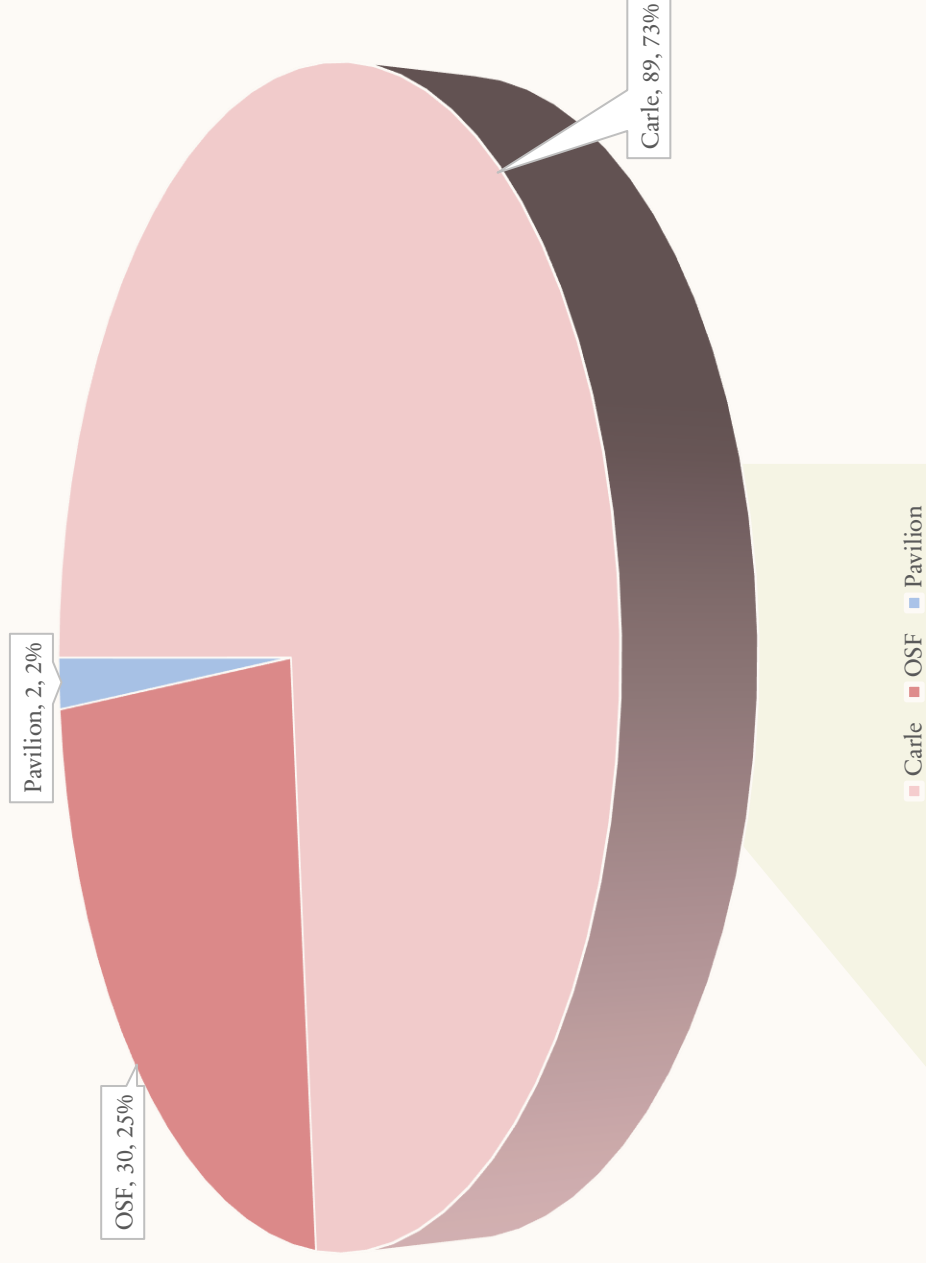
MH COURT CASES PER MONTH



COURT CASES

MH CASES BY HOSPITAL

Facility	Total # of MH Cases
Carle	89
OSF	30
Pavilion	2
Grand Total	121



AS OF JANUARY 2025

CIT Reports Jan 2025	CIT Reports Jan 2024
22	30
MH Court Cases Jan 2025	MH Court Cases Jan 2024
14	12



BRIEFING MEMORANDUM

DATE: February 19, 2025
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Application Review Process

Purpose:

This memorandum offers a summary of activities related to the review of requests for funding for PY2026. The focus is on those tasks the CCMHB staff team will complete, with timelines for each, to support the Board’s discussions and final allocation decisions. Some of these have been modified from prior years to better support board discussions. Board members offered feedback to the President on this as well as on the Board’s own review and decision processes, which may result in further changes.

Background:

Organizations applied for PY2026 funding between December 20, 2024 and February 10, 2025. A list of PY26 funding requests will be presented as addendum, with agency and program title and amount requested, and the process of review will begin. Applications relating to I/DD services which may be funded by the CCMHB will be reviewed by both the CCMHB and the Champaign County Developmental Disabilities Board (CCDDB). Applications relating to mental health or substance use disorders are expected to be numerous, and due to loss of other funding sources, more competitive than in recent years.

At any point in the process, Board members may view applications online at <http://ccmhddbrds.org> using their unique login credentials. Support is available from the site’s developer or Board staff. After application forms are submitted, staff can create pdf versions of each agency’s full set of

applications and share these with Board members electronically. Printed copies of applications will be available upon request.

CCMHB staff reviews result in a “program summary” for each complete application. While Board discussion of applications is supported by these reviews and along the timeline below, the Board may have questions for applicants at any point in the process, or about elements not addressed through the staff review. Board questions or concerns may be shared with staff at any time or posed during meetings or study sessions. We will look into any we may be able to answer or direct questions to applicants for their responses. To incorporate responses and concerns, I have added two deadlines in the final section of this memo.

The staff reviews, presented in April, and recommendations, presented in May, are improved by Board discussion of the process, the quality of requests, and any information provided in response to a question.

From the Allocation Process Timeline:

- *February 10* was the deadline for submission of applications for PY26 funding.
- *February 19* is a regular board meeting, during which a list of submitted applications will be presented to the Board and public. The list will either be included in the Board packet or posted at least 48 hours in advance of the meeting as an addendum. The Board might use time at this meeting to discuss specific requests or their own review process.
- ***NEW for PY2026:*** Expectations for Minimal Responsiveness have been set in [priorities memoranda](#) for many years. There are six expectations and a greater focus on demonstration of financial clarity, to reduce the risk of loss of funds. To assess responsiveness to the five standards other than timely submission of the application, staff review is needed. This will begin February 11, with results shared as we go, so that the Board will have the option to pause review or decline further consideration.
- *March 19* is a regular board meeting during which the Board might also discuss the requests or the review process.

- *April 9* is the deadline for staff program summaries to be made available to the Board and public, posted online as part of the packet for the upcoming study session and meeting.
- *April 16* and *April 30* are a study session and a meeting, with focus on Board review of applications, supported by program summaries. The April 30 meeting will also include some business items for action, so that most applications would be discussed on April 16.
- *May 14* is the staff deadline for draft recommendations to the Board about allocations for PY2026. A full board packet for the next study session will be posted online and paper copies mailed.
- *May 21* is a study session, for Board discussion of allocations of funding for PY2026.
- *May 28* is a regular meeting, with goal to finalize decisions about allocation of funding for PY2026. Because this is a regular meeting, there will be other items of business. With the quick turnaround time from study session to board meeting, staff will strive to track details of decisions the Board would prefer to modify from those recommended in the initial staff memorandum.
- Following final board decisions, staff plan to complete contract negotiations in early June. This will allow agency representatives to complete any application form revisions and CCMHB staff to prepare each contract according to the decision. With final, signed contracts, July payments may be released in a timely fashion.

Expectations and Considerations:

Throughout the review and decision processes, staff are available to work with Board members. These conversations are critical to our program summary process and eventual recommendations. The timeline is intended to support the Board's mission of allocating funds for the benefit of the community and may be modified to allow more or less time. Limitations of the process and timeline can be frustrating. Adding to the pressures are realities of the operating environment: while we work through all details, things also change for applicants and the people who seek services.

- A template checklist for (optional) Board use is attached.
- During the April session and meeting when staff program summaries are presented, Board members may have questions for

Board staff or applicants. Agency representatives able to speak to application content will be expected to attend.

- Board members may have questions which relate directly to an application or are outside the application's scope, because their decision process includes understanding the larger service system and determining best value for residents of Champaign County.
- Board questions may be raised at any time, prior to staff reviews, during a study session or meeting, or afterward. Staff will forward questions to the specific applicant, and the applicant's written response should answer the question(s) directly. Responses will be shared with all Board members and in a publicly posted board packet, for transparency of the process.
- *April 30* is the ideal final date for Board members to pose such questions to agencies.
- *May 7* is the ideal final date for applicants' written responses, allowing Board and staff time to consider the exchanges fully.
- The turnaround time between Board discussions can be very short, sometimes making it difficult to incorporate all concerns raised. If the staff recommendations are not revised to match expectations by the time the May board meeting packet is published, additional board discussion or a subsequent board meeting may be necessary.

CCMHB PY2026 Agency Requests for Funding		Min Expectations	Min Expectation	PY2025	PY2026	PY25-PY26
Agency	Program	1-3?	4-6?	Allocation	Request	Contract
CCRPC - Community Services	Homeless Services System Coordination	n/a	yes	\$54,281	n/a	\$54,281
	Youth Assessment Center		TBD	\$76,350	\$76,350	n/a
CU at Home	Shelter Case Management Program	n/a	yes	\$256,700	n/a	\$256,700
CU Early	CU Early	n/a	yes	\$80,723	n/a	\$80,723
CC Children's Advocacy Center	Children's Advocacy		TBD	\$63,911	\$63,911	n/a
CC Christian Health Center	Mental Health Care at CCHC	??	TBD	\$33,000	\$100,000	n/a
CC Head Start/Early Head Start	Early Childhood MH Svcs (MH and DD)	n/a	yes	\$388,463	n/a	\$388,463
CC Health Care Consumers	CHW Outreach and Benefit Enrollment		TBD	\$86,501	\$97,139	n/a
	Justice Involved CHW Services & Benefits		TBD	\$90,147	\$103,284	n/a
	Disability Services	n/a	yes	\$105,000	n/a	\$105,000
Community Svc Center of North	Resource Connection		TBD	\$68,609	\$70,667	n/a
Courage Connection	Courage Connection		TBD	\$128,038	n/a	\$128,038
Crisis Nursery	Beyond Blue-Champaign County		TBD	\$90,000	\$90,000	n/a
Cunningham Childrens Home	ECHO Housing and Employment Support	n/a	yes	\$203,710	n/a	\$203,710
	Families Stronger Together	n/a	yes	\$282,139	n/a	\$282,139
DSC	Family Development (DD)		TBD	\$656,174	\$702,000	n/a
Don Moyer Boys and Girls Club	C-U CHANGE	n/a	yes	\$85,575	n/a	\$85,575
	Community Coalition Summer Initiatives	n/a	yes	\$100,000	n/a	\$100,000
East Central IL Refugee Mutual A	Family Support & Strengthening		TBD	\$62,000	\$75,441	n/a
Family Service of CC	Counseling		TBD	\$30,000	\$143,322	n/a
	Self-Help Center		TBD	\$28,930	\$38,191	n/a
	Senior Counseling & Advocacy		TBD	\$178,386	\$214,360	n/a
FirstFollowers	FirstSteps Community Reentry House		yes	\$69,500	n/a	\$69,500
	Peer Mentoring for Reentry		yes	\$95,000	n/a	\$95,000
GCAP	Advocacy, Care, and Education Services	n/a	yes	\$61,566	n/a	\$61,566
GROW in Illinois	Peer-Support	n/a	yes	\$157,690	n/a	\$157,690
Immigrant Services of CU	Immigrant Mental Health Program	??	TBD	n/a	\$200,256	n/a
Promise Healthcare	Mental Health Services		TBD	\$330,000	\$360,000	n/a
	PHC Wellness		TBD	\$107,078	\$125,000	n/a
Rape Advocacy, Counseling & Ed	Sexual Trauma Therapy Services		TBD	\$140,000	\$196,205	n/a
	Sexual Violence Prevention Education		TBD	\$75,000	\$108,115	n/a
Rosecrance Central Illinois	Benefits Case Management	n/a	yes	\$84,625	n/a	\$84,625
	Child & Family Services	n/a	yes	\$77,175	\$0	n/a
	Criminal Justice PSC	n/a	yes	\$336,000	n/a	\$336,000
	Crisis Co-Response Team (CCRT)	n/a	yes	\$310,000	n/a	\$310,000
	Recovery Home	n/a	yes	\$100,000	n/a	\$100,000
	Specialty Courts	n/a	yes	\$186,900	\$0	n/a
Terrapin Station Sober Living	Recovery Home	no	TBD	\$88,880	n/a	n/a
The UP Center of CC	Children, Youth & Families Program	n/a	yes	\$190,056	n/a	\$190,056
Urbana Neighborhood Connectio	Community Study Center	no	yes	\$0	\$382,180	n/a
WIN Recovery	Community Support ReEntry Houses	no	TBD	\$183,000	\$183,000	n/a
	WIN Resilience Resource Ctr NEW	no	TBD	n/a	\$270,000	n/a
	PY26 Requests (??) plus 2 Yr Contracts (??)			\$5,741,107	\$3,599,421	\$3,089,066
	EARLY Estimate of Available Totals			TOTAL PY25	NEW PY26	CONT. PY26
Total (PY25 Awards vs PY26 Requests plus 2 Yr Contracts)		64	Total PY25 =	\$5,741,107	\$6,688,487	= total PY26

CCMHB Application Review Template

Minimal responsiveness (staff confirm first): **Y/N concerns/comments**

1. Eligible per questionnaire if new. Eligible per compliance if incumbent.		
2. Recent audit, review, compilation, or audited balance sheet if new. Recent audit or review with no concerns if incumbent.		
3. All application forms submitted on time.		
4. Relates to MI, SUD, or I/DD.		
5. Other pay sources have been maximized.		
6. Relationships with providers of similar or related services.		

CCMHB Priority Categories: check appropriate

- Strengthening the Behavioral Health Workforce _____
- Safety and Crisis Stabilization _____
- Healing from Interpersonal Violence _____
- Closing the Gaps in Access and Care _____
- Thriving Children, Youth, and Families _____
- Collaboration with CCDDDB: Young Children and their Families _____

Best Value Considerations: **Y/N concerns/comments**

Is there a clear connection between the budget plan and the program activities?		
Are measurable, meaningful participant outcomes included? Are the access measures and utilization targets reasonable?		
Do the people served have a say in their own service plan? How are program activities impacted by people with lived experience?		
Does the program plan narrative add program-specific strategies (beyond the agency CLCP) to engage underserved populations?		
Does the application address whether and how rural residents may use the program?		
Is inclusion in the community (anti-stigma) described at the individual level? Through program activities?		
Does the application describe use of virtual supports and training?		
Is an evidence-based, evidence-informed, promising, or innovative approach identified?		
Are staff credentials/specialized training identified?		
Are other resources identified, with efforts to leverage them demonstrated?		



DECISION MEMORANDUM

DATE: February 19, 2025
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Agency Requests for Board Consideration

Purpose:

This memorandum summarizes certain contract requirements and the process for exceptions, to offer a framework for considering the attached agency request(s). The standard context offered here is meant to support Board deliberations, to save time on questions of process and rules.

To respond to an agency request, the Board may require additional information to be answered through Board staff review of records or by the agency directly. Developing accurate and thorough replies to Board questions is not always possible, depending on the timing of an agency request. Board decisions may also be complicated by public health emergencies, natural disasters, or changes in operating environment, e.g., federal or state funding and regulatory systems.

Background on Requirements:

The Board exercises its responsibilities and authorities as described in [the Community Mental Health Act, 405 ILCS 20/0.1-13](#), which incorporates [Illinois Department of Human Services Administrative Rules](#) and the [Illinois Administrative Procedure Act](#). Section 5-30 of the latter details “Regulatory Flexibility” through which rules may be established or amended to reduce the burden on small businesses or non-profit organizations.

[The CCMHB Funding Requirements and Guidelines](#) are based on these rules, describe expectations, are agreed to upon each request for funding and at execution of each contract, and posted at cmhddbrds.org and co.champaign.il.us/mhbddb/PublicDocuments.php. Financial Management and Reporting Requirements are referenced on pages 5-7 and 11, Non-Compliance and Appeals Processes pages 13-15, Extension Requests pages 12 and 19; Audit and Financial Accountability Requirements pages 15-19.

Case-by-case consideration may be appropriate for certain decisions. These excerpts from the Funding Requirements and Guidelines are relevant:

“... Board staff are not authorized to approve extensions of deadlines for the submission of applications for funding or for annual independent audit, review, or compilation reports. In such situations, the full Board may consider an agency request presented to them during a Board meeting. To make a formal written request, the agency should provide full information to the CCMHB staff at least ten (10) calendar days in advance of the Board’s regular or special meeting. The Board has complete discretion to approve or disapprove a request for extension.”

“... The following procedures will be followed in the appeal of suspension, reduction, or termination of funding:

- (i) The provider may appeal the decision to suspend, reduce, or terminate funding by submitting a written request within fourteen (14) calendar days of the postmark of CCMHB staff notification.
- (ii) The written formal appeal should include the reasons for reconsideration and, at minimum: (1) a thorough explanation of what happened to cause the noncompliance; (2) proof of corrective action that has been taken, or is underway, to ensure that the root cause has been addressed and will not happen again; (3) a proposed plan for additional reporting by the agency and possible additional oversight by CCMHB relevant to the noncompliance for the remainder of the contract; and (4) other evidence relevant to the decision.
- (iii) CCMHB shall review information from the CCMHB Executive Director and the agency at the next available regular meeting or at an intervening special meeting if the Board President so chooses. All written materials for consideration should be

submitted by the provider a minimum of ten (10) calendar days prior to the meeting of the Board. The agency shall be afforded the opportunity to discuss the issue with the CCMHB prior to a final decision. Additional information may be required for the CCMHB to arrive at their final decision.”

History of Exceptions:

Until 2021, Board action had not been necessary to extend an audit, review, or compilation deadline or to waive suspension of payments or contract cancellation. Such requests were handled by CCMHB staff and described in reports posted at <https://co.champaign.il.us/mhbddb/MHBMeetingDocs.php>:

[January 23, 2019, page 41](#) - 9 agencies requested and received extensions (not listed); 3 with late audits did not request prior to deadline (CU Area Project, DREAAM, UCP Land of Lincoln.)
[January 22, 2020, page 35](#) - 7 agencies requested and received extensions (not listed); 4 with late audits did not request prior to deadline (CU Area Project, DREAAM, FirstFollowers, Promise)
[January 21, 2021, page 104](#) - 13 agencies requested and received extensions (not listed); 5 did not meet the extended deadline (Cunningham Children’s Home, DREAAM, ECIRMAC, FirstFollowers, Up Center); 2 with late audits did not request prior to deadline (Champaign County Christian Health Center, Urbana Neighborhood Connections.)

Since implementation of the 2021 revisions, whenever an exception has been sought, the Board has discussed it during a regular meeting. Archived documents include board packets, recordings, and minutes of each meeting, which summarize board actions and can be reviewed at the following links:

[October 20, 2021](#) - Promise extra time, waive contract cancellations.
[January 19, 2022](#) - release payments for several agencies with audits delayed by CPA firm.
[September 21, 2022](#) - Promise extra time (6 months more total.)
[January 18, 2023](#) - release payments for several agencies with audits delayed by CPA firm.

[February 22, 2023](#) - release 2 months' payments to The Well Experience to cover extra audit cost.

[March 22, 2023](#) - waive cancellation of contracts with GROW, Urbana Neighborhood Connections Center, and Well Experience; release payments to GROW.

[May 24, 2023](#) - extra time to Well Experience.

[June 21, 2023](#) - waive cancellation of GROW contract.

[September 20, 2023](#) - no quorum to waive cancellation of Promise contracts.

[October 18, 2023](#) - extra time for Promise (6 months total.)

[January 17, 2024](#) - release GROW payments (delay now due to bank;) postpone decision on Promise' request to waive contract cancellation.

[April 17, 2024](#) - waive cancellation of WIN contract, hold payments.

[May 22, 2024](#) - waive cancellation of Promise contracts, release 2023 payments but hold 2024 payments.

[June 12, 2024](#) - release 3 of 4 withheld payments to Well Experience.

[September 18, 2024](#) - cancel Promise contracts if no audit by September 30.

January 22, 2025 (to be posted after approval) – release January Family Service payments.

Requirement Revisions:

The Funding Requirements and Guidelines were amended several times between 2018 and 2023. A history of the revisions and their causes is offered on pages 120-123 of the Board's [September 18, 2024 meeting packet](#). This memorandum also included recent feedback from a CPA firm, that if financial records are in order and agency staff are available to meet, an audit can be completed in eight weeks. This suggests that the current period of six months to complete, approve, and file an audit is reasonable.

An important revision was moving the deadline for the submission of an independent audit, review, or compilation from four months past the agency's fiscal year to six months, typically December 30 or 31. Despite the additional two months, delays continued: eleven for PY21, twelve for PY22, nine for PY23, and nine for PY24. In some cases, the Board has been asked to waive suspension of payments (during the three-month grace period) or cancellation of contracts (after the three-month grace period.)

Agency Updates:

Of the nine CCMHB agencies with PY2024 audits or reviews not filed before December 31, three had informed us prior to the deadline:

- **ECIRMAC (The Refugee Center)** provided the audit and a follow up letter on January 30, 2025. Payments have resumed.
- **Family Service** attributed the delay to revision of internal policies and financial services. The audit was completed and shared with CCMHB staff on February 5, and payments have resumed.
- **FirstFollowers** “surpassed the \$750,000 threshold again, so we have to have a single audit conducted. That said, things are taking a little longer and we won't have the audit completed by 12/31/24. I'm anticipating having the audit completed in January.”

When the audit/review deadline passed, staff notified six others:

- **Champaign County Christian Health Center** anticipated that the auditors would be finished by mid-February and were scheduled for a site visit with their auditor for that time.
- **CU Early** shared their audit on January 7, 2025 and provided additional information as requested. Payments have resumed.
- **Courage Connection** expected a preliminary report by January 24, to be reviewed by their finance committee. On February 7, the director indicated the final version was being reviewed and would be shared with their board for approval by electronic vote as soon as possible.
- **Immigrant Services of CU** (*not currently funded, so there are no payments to suspend*) urged their contracted CPA firm to complete the work. They do not anticipate completion until late May.
- **Terrapin Station Sober Living** had indicated their review was completed in the fall of 2024. It was successfully transmitted until February 7. CCMHB staff worked with the Director and Board President to resolve barriers and agreed to terminate the contract.
- **WIN Recovery** were “working with our auditor right now. We had to make a change in the type of audit we have to complete due to our larger state grant. We needed a GAGAS, which is still GAAP standards. We were unaware that the State required this version.”

If an audit/review is received on or before March 31, the agency's contracts will continue, and CCMHB staff will begin to review them and ask for any follow-up indicated, releasing payments once issues are resolved.

In the event an audit/review is not received by March 31, the CCMHB will be asked to consider contract cancellation(s).

If an agency with an outstanding audit/review requests release of payments or contract continuation, the Board might agree and set conditions such as:

- The agency will document the causes of the delay and identify an appropriate future remedy.
- If the CPA firm has contributed to the delay, they will communicate directly with the Board, explaining the circumstances through a letter or by attending a Board meeting.
- The agency will inform Board staff on a regular basis of progress on the audit or review and of progress toward the future remedy.
- If the circumstances and remedy are complex, the agency will propose a corrective action plan for Board consideration.

Attached to this memorandum are requests from Immigrant Services of CU, Urbana Neighborhood Connections Center, Inc., and WIN Recovery. Details may support Board discussion and action:

- **Immigrant Services of CU (ISCU)** requests that the Board give full consideration to their PY2026 application despite late audit. They provided the PY23 audit with their PY24 application, which was the first year they contracted with the CCMHB. They did not apply for funding in PY25 but have done so for PY26. They expect the PY24 audit to be completed by late May 2025.
- **Urbana Neighborhood Connections Center, Inc. (UNCC)** requests that the Board give full consideration to their PY2026 application despite a PY24 audit or audited balance sheet not being available. The agency had been funded by the CCMHB for several years, though not in PY24 or PY25. Upon request, they provided an audit for their last funded year, PY23. Their PY22 audit was submitted 6/30/23. During 2021, they shifted from January 1-December 31 fiscal year to July 1-June 30 fiscal year, providing a six-month audit 3/31/22.

- **Women in Need (WIN) Recovery** requests that the Board waive the suspension of payments while waiting for the completed PY24 audit, which is anticipated March 31. The PY23 audit was submitted on 4/24/24, and PY22 on 7/7/23.

Future Consideration:

The issue of full consideration for PY26 funding requests, which is raised by **Immigrant Services of CU** and **Urbana Neighborhood Connections**, may impact others. PY26 funding has also been requested by **Champaign County Christian Health Center** and **WIN Recovery**, for which the PY24 audits would make the funding requests complete.

Eligibility relies on a filed audit, review, or compilation of an applicant's most recently completed fiscal year and resolution of any issues raised. This new requirement with funding requests is another effort to ensure eligibility prior to contracting.

FirstFollowers and **Courage Connection** have two-year contracts and were not expected to apply for PY26 funding during the application period which closed February 10. They still need to submit audits for PY2024.

Further Board action may be requested in March or April, related to funding requests or cancellation of current contracts.

Possible Actions:

Motion to defer consideration of the **Immigrant Services of CU** Program Year 2026 funding request until such time as the PY2024 audit report has been filed and any related follow-up issues resolved.

OR

Motion to consider the **Immigrant Services of CU** Program Year 2026 funding request if the PY2024 audit report is filed on or before March 31, 2025 and any related follow-up issues resolved.

Motion to defer consideration of the **Urbana Neighborhood Connections Center, Inc.** Program Year 2026 funding request until such time as an PY2024 audit report or audited balance sheet has been filed and any related follow-up issues resolved.

OR

Motion to consider the **Urbana Neighborhood Connections Center, Inc.** Program Year 2026 funding request if the PY2024 audit report or audited balance sheet is filed on or before March 31, 2025 and any related follow-up issues resolved.

Motion to **waive** suspension of payments on the **WIN Recovery** Program Year 2025 contract due to late audit and to authorize CCMHB staff to release January, February, and March payments as scheduled.

OR

Motion to **continue** the suspension of payments on the **WIN Recovery** Program Year 2025 contract, until the PY24 audit is submitted and any follow-up issues resolved.



February 4, 2025

To the Champaign County Mental Health Board,

ISCU requests an extension to the end of May, 2025, for the FY 23-24 audit that CCMHB required as part of our grant funding for that year. The revised letter of engagement recently submitted to the CCMHB indicates that ISCU is moving forward with an audit of our FY 23-24 fiscal year. However the accountant we normally use, as well as the other accountants we have recently contacted, are tied up with tax filings through April, which is why the engagement letter indicates that Coffman Accounting will start the audit by May 1st. It is for this reason that we are asking for an extension until the end of May for fulfilling the audit requirement.

Between the Fall of 2023 and the Spring of 2024, ISCU had two Executive Director resignations. The turmoil this caused resulted in a lapse of sufficient grant management oversight. One result of that lapse is that the audit requirement (subsequently reduced to a financial review requirement for organization with under \$500K in revenue) deadline of 12/31/2024 was overlooked. Missing this audit requirement and deadline was one of many oversights due to a lack of adequate management procedures and processes needed to fulfill our numerous grant requirements.

As a result of the then current lack of adequate procedures in place to manage our grants and our programs adequately, ISCU decided to not apply for any large grants in FY 24 -25. Instead we are using this fiscal year to put in place the management procedures need to to adequately manage our activities and the requirements of any grants we apply for.

I am happy to report that we are well along the way to putting in place all the procedures and processes we will need to fulfill all the requirements of the grants for which we are applying for FY 25 - 26. Among the steps we have taken is setting up a shared Grant Calendar indicating when all grant-related requirement are due and that all staff are required to consult on a regular basis--and assigning the responsibility for meeting each grant requirement to a specific person. We have also revised our database, budgeting and accounting procedures to efficiently produce the reporting that our grants will require.

We apologize for our lack of compliance with the audit deadline, and would like to assure the CCMHB that we are in a much better position to adequately meet all requirements of the grants that we are applying for, including the grant application we will be submitting to the CCMHB for FY 25 -26.

Regards,

David Dorman
President of the Board, ISCU

Our purpose is to help immigrant families overcome barriers and become an integral part of our community where they can thrive and contribute to the greater good.

www.isc-u.org · IS.CU · iscu@isc-u.org
Address: 201 W. Kenyon Rd., Suite 4-A · Champaign, IL 61820
Mailing Address: P.O. Box 364 · Urbana, IL 61803

**MICHAEL S COFFMAN CPA PC
3110 N KANDY LANE
DECATUR IL 62526**

Audit Engagement Letter

June 16, 2023

Board of Officers
Immigrant Services of Champaign-Urbana
201 West Kenyon Rd, Suite 4-A
Champaign, IL 61820

We are pleased to confirm our understanding of the services we are to provide for Immigrant Services of Champaign-Urbana for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of Immigrant Services of Champaign-Urbana, which comprise the statement of financial position as of June 30, 2024, the related statements of activities, functional expenses, and cash flows for the year then ended, and the disclosures (collectively, the "financial statements"). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Operating Income by CCMHB/CCDDB – Funded Program
- 2) Schedule of Operating Expenses by CCMHB/CCDDB – Funded Program
- 3) Financial Accountability Checklist

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in

accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Organization and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Other Services

We will prepare the Organization's financial statements of Immigrant Services of Champaign-Urbana in conformity with accounting principles generally accepted in the United States of America based on information provided by you. You are responsible for preparation of the annual Exempt Organization tax return as we have not been engaged to perform tax preparation services.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of

the financial statements in conformity with accounting principles generally accepted in the United States of America. You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Michael Coffman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately May 1, 2025.

We estimate that our fees for the audit will be \$3,200. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered upon completion and are payable on presentation.

Reporting

We will issue a written report upon completion of our audit of Immigrant Services of Champaign-Urbana's financial statements. Our report will be addressed to the Board of Officers of Immigrant Services of Champaign-Urbana. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,


Michael S Coffman CPA PC

(Continued)

RESPONSE:

This letter correctly sets forth the understanding of Immigrant Services of Champaign-Urbana.

Management signature: David Dorman _____
Title: Board President _____
Date: January 20, 2025 _____



1401 East Main Street, Urbana, IL 61802
(217) 954-1749
info@urbanaconnectionscenter.org
www.urbanaconnectionscenter.org

February 6, 2025

Dear Champaign County Mental Health Board,

I am writing to request a waiver of the requirement for submitting the PY24 audit as a requirement for consideration for funding to support our organization's programming.

Our PY23 audit was completed extremely late, despite our timely submission of documents to the auditor, as well as efforts from executive leadership team members, our accountant, and board of directors members to communicate over a 7-month period with our previous auditor in Springfield, IL. We received it in November of 2024 and are now in the process of selecting another affordable, yet reputable auditing firm to conduct our PY24 audit.

In collaboration with our accounting firm, we have worked very hard to complete all components of the funding application for PY26 and will continue to work closely with our accountant to implement the appropriate procedures for budgeting, spending, and reporting according to the outlined GAAP standards and requirements of the Champaign County Mental Health Board. It is our hope and intention to have this audit completed in the very near future. Immediately upon completion of the PY24 audit, we agree to submit it to your organization.

We ask that you take into consideration the hard work of the staff and volunteers at Urbana Neighborhood Connections Center, "Where our youth will grow, our parents will help, and our community will share." Please look toward us with empathy, human kindness, and support. Feel free to reach out to me with any questions I may answer pertaining to this matter. I can be reached at: jeniece@urbanaconnectionscenter.org, (217) 954-1749 (office), or (217) 850-3337 (cell). Thank you.

Warm Regards,

Dr. Jeniece D. Mitchell
Executive Director



WIN Recovery

01/07/2025

To Whom This May Concern,

My name is Bethany Little, the chief executive officer of WIN Recovery. I am contacting you after our grant funding was frozen due to not meeting the audit deadline listed in our contract. Unfortunately, this was due to a discrepancy with our auditor who was unaware of the total sum of our grants exceeding the 750k cap requiring additional oversight through a GAGAS audit.

I would sincerely appreciate if I could have an extension or reinstatement of funding due to these issues with our auditor.

I expect this audit to be re-done and completed by 3/31. Thank you kindly for all of your assistance. I am grateful to you for providing grants to our non-profit organization.

Kind Regards,
Bethany Little

PY2025
2nd Quarter
Program Service Activity
Reports

For the Champaign County Mental Health Board



Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Children's Advocacy Center**

Program: **Champaign County Children's Advocacy Cen Period Second Quarter PY25**

Submitted **01/27/2025** by **ELEBS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	8	170	40	130	
Quarterly Data (NEW Clients)	1	32	11	21	
Continuing from Last Year (Q1 Only)					

Comments:



Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Head Start/Early Head Start MHB**

Program: **Early Childhood Mental Health Svs Period Second Quarter PY25**

Submitted **01/28/2025** by **JSPAINMHB**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	5	3000	380	100	12
Quarterly Data (NEW Clients)	0	466	15	29	5
Continuing from Last Year (Q1 Only)					

Comments:



Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Christian Health Center**

Program: **Mental Health Care by CCCHC** Period **Second Quarter PY25**

Submitted **01/31/2025** by **JTRASK**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	8	800	500	200	100
Quarterly Data (NEW Clients)	6	18	265	22	4
Continuing from Last Year (Q1 Only)					

Comments:

CCCHC has started regular mental health clinics 1-2 times a month and the Outreach and Wellness Director goes out with the resident psychiatrists to do onsite assessments at various locations. The next report will include the numbers associated with those efforts.



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Health Care Consumers**

Program: **Disability Application Services** Period **Second Quarter PY25**

Submitted **01/30/2025** by **CLAUDIALENNHOFF**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	5	700	8	69	12
Quarterly Data (NEW Clients)	4	376	4	31	11
Continuing from Last Year (Q1 Only)					

Comments:

The Disability Application Services Program is extremely busy! People are hearing about our program and coming out of the woodwork. It is overwhelming. The great news is that in these first two quarters, we have gotten 17 people approved for disability benefits! Some of these were clients from the previous fiscal year whose cases were ongoing, and some were brand new this fiscal year. All of the clients in the MHB funded program have behavioral health issues, and most of these individuals also have physical health issues as well. We are also working with a lot of individuals who are homeless who have no source of income and who are clearly disabled and need help from our program. It is important to know that almost every single one of our clients in this program has extensive needs and we end up often having to help them with multiple needs, besides the disability applications. For example, we have some clients at risk of losing their housing, so we help them apply for rental assistance. And we have some clients who really need help with housing navigation, which we end up helping with because they are not getting that help elsewhere. We have directly helped 7 people get housed in this last quarter. The 11 under Other includes the 7 whom we helped find housing and 4 whom we helped with prescriptions, free phones, or other services. This work is extremely difficult because some clients cannot reliably follow up on the work that they need to do on their end, so we have to have a lot of contacts with certain clients. Others come to us for help but they have not seen a doctor in a long time, so we have to help them with healthcare navigation so that they can have medical documentation of their conditions. It is heartbreaking how many clients we have who are young (under 30 years old), and how many we have who are 60+ years old. If someone is 62 years old and in desperate need of income before a disability application is approved, we help them apply for early Social Security Retirement, though they might not get much income from that, depending on their work history. When our clients get approved, most of them get a good-sized back pay lump sum payment. If they have been getting Township Assistance, the Township gets paid back first, and then the client gets the rest of the backpay lump sum payment. We have one client who has received over \$40k in backpay lump sum. We are now helping him find permanent housing. The sums of money that our clients get once they have been approved is amazing - we have helped bring over \$130,000 to the approved clients, and that sum is growing as a result of the approvals. We continue to have devastating problems with the Social Security Administration, with "lost" applications, etc. Some clients have inexplicable "claw backs" on their benefits, and we have to fight for our clients to get their full benefits. We now have an excellent contact in Rep. Nikki Budzinski's office who helps us cut through the red tape, and they are very effective.



Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Health Care Consumers**

Program: **Justice Involved CHW Services & Benefits Period Second Quarter PY25**

Submitted 01/30/2025 by **CLAUDIALENNHOFF**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	8	200	25	75	10
Quarterly Data (NEW Clients)	3	47	1	31	1
Continuing from Last Year (Q1 Only)					

Comments:

The Champaign County Jail was closed to programs for most of this quarter, due to renovations. However, the Rosecrance staff member, and staff at the jail were still able to make referrals to Chris so that he could help out with Medicaid and SNAP issues for individuals in the jail. Chris was also able to reconnect with individuals who were previous clients who ended up in IDOC. As these individuals return home to Champaign County, Chris was reaching out to them to see if they needed help. The one under Other is a client who needed help with a prescription medication.



Quarterly Program Activity / Consumer Service Report

Agency: **Champaign County Health Care Consumers**

Program: **CHW Outreach and Benefit Enrollment Period Second Quarter PY25**

Submitted 01/30/2025 by **CLAUDIALENNHOFF**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	8	780	25	160	11
Quarterly Data (NEW Clients)	5	299	1	69	1
Continuing from Last Year (Q1 Only)					

Comments:

The second quarter of FY25 was a bit busier as a result of Open Enrollment for the Affordable Care Act. We had some new clients, as well as returning clients. Additionally, we encountered quite a few clients who came to us because of problems with their Medicaid and SNAP, where they lost benefits unexpectedly and for no good discernible reason. The State of Illinois benefits website, ABE, was down quite a bit, also for unknown reasons. We have found that when clients lose their benefits for no good reason, the most expedient thing we can do for them is to file an appeal. In our demographics, you will also see that we have had 19 clients this quarter who are homeless - they came to us for help with Medicaid and SNAP. The one client under "Other" is someone who needed a prescription from our Rx Fund. This was a prescription for an anti-seizure medication and the client was unable to afford the medication when they had a problem with their health insurance. The cost of the medication was close to \$120.00. We were able to get the client the medication, and then eventually get their insurance issue straightened out. All of the clients represented in this report are individuals with mental health/behavioral health issues. Some are struggling with substances, and almost all are anxious and/or experiencing depression.



Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: CCRPC - Community Services

Program: Homeless Services System Coordination Period Second Quarter PY25

Submitted 01/27/2025 by KHARMON@CCRPC.ORG

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	30	60	45	10	
Quarterly Data (NEW Clients)	11	93	2	13	
Continuing from Last Year (Q1 Only)					

Comments:

Community Service Events

10/2/2024 Presentation to RPC Community Action Board on CSPH Strategic Plan
 10/29/2024 Meeting with Lived Experience Representative
 10/30/2024 Meeting with Lived Experience Representative
 10/30/2024 Meeting with Courage Connection
 11/6/2024 Meeting with Public Defender's Office
 11/11/2024 Presentation to U of I Students on Homelessness
 11/12/2024 Summit on Homelessness: A Community Conversation
 11/25/2024 Meeting with City of Champaign, Equity and Engagement
 12/10/2024 Point-in-Time (PIT) Committee Meeting
 12/12/2024 Meeting with Restoration Urban Ministries (RUM)
 12/18/2024 Meeting with U of I, College of Medicine
 (11 TOTAL CSE)

Screening Contacts

10/2/2024 Presentation to RPC Community Action Board on CSPH Strategic Plan (8 Participants)
 11/11/2024 Presentation to U of I Students on Homelessness (10 Participants)
 11/12/2024 Summit on Homelessness: A Community Conversation (75 Participants)
 (93 TOTAL SC)

TPC

10/29/2024 KRMeeting to Discuss Lived Experience Involvement with CSPH
 10/30/2024 DPMMeeting to Discuss Lived Experience Involvement with CSPH
 (2 TOTAL TPC)

NTPC

11/12/2024 Courage ConnectionParticipation in Summit on Homelessness
 11/12/2024 CCHCCParticipation in Summit on Homelessness

11/12/2024	City of Champaign	Participation in Summit on Homelessness
11/12/2024	United Way	Participation in Summit on Homelessness
11/12/2024	Carle Community Health Initiatives	Participation in Summit on
Homelessness		
11/12/2024	Land of Lincoln Legal Assistance	Participation in Summit on Homelessness
11/12/2024	Habitat for Humanity	Participation in Summit on Homelessness
11/12/2024	The Salvation Army	Participation in Summit on Homelessness
11/12/2024	Promise Healthcare	Participation in Summit on Homelessness
11/12/2024	OSF Community Resource Center	Participation in Summit on
Homelessness		
11/12/2024	Community Choices	Participation in Summit on Homelessness
11/12/2024	Crisis Nursery	Participation in Summit on Homelessness
11/12/2024	First Followers	Participation in Summit on Homelessness
(13 TOTAL NTPC)		



Quarterly Program Activity / Consumer Service Report

Agency: CCRPC - Community Services

Program: YAC (Companion Proposal) Period Second Quarter PY25

Submitted 01/30/2025 by KDOUGHTY@CCRPC.ORG

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	70	100	25	115	50
Quarterly Data (NEW Clients)	10	43	8	25	13
Continuing from Last Year (Q1 Only)					

Comments:

In quarter two, the Youth Assessment Center (YAC) made meaningful growth in expanding its reach and strengthening community connections. The number of referrals continues to rise, indicating growing awareness and recognition of YAC’s services. To enhance collaboration with schools, we partnered with the Parent Teacher Student Associations (PTSA’s) at two local schools, presenting our services to parents, students, and teachers. This effort has fostered stronger relationships and increased understanding of the resources available to support youth. Additionally, we attended a productive meeting with School Resource Officers (SRO’s), school security teams, police departments, and high school principals. This meeting focused on fostering better connections and ensuring that youth are referred to services earlier for preventative measures rather than reactionary interventions.

Despite the continuous increase in referrals, a lack of engagement from families remains a significant barrier, with more than half of eligible youth opting not to participate in services. Additionally, several clients failed their station adjustments due to low engagement levels. Another concern is the increase in repeat referrals compared to both the previous quarter and last year. These challenges underscore the need for continued efforts to address barriers to engagement and implement strategies that better meet the needs of the youth and families we serve.

In our ongoing commitment to improving services, we completed a participatory research initiative, with University of Illinois graduate students, gathering feedback from YAC clients, school staff, parents, and students. This research provided valuable insights into perceptions of YAC, identified service needs, and highlighted barriers to access.

Internally, we have taken steps to improve tracking and data collection processes, which will support more efficient service delivery and evaluation.

The following testimony illustrates the impact of YAC’s programming.

Tyler was referred to YAC for the first time by the Rantoul Police Department due a fight at his school where he was a perpetrator and charged with aggravated battery/mob action. To work on his mental health issues, the youth started counseling and seeing a psychiatrist for medication related to his depression. He continued to check in with staff and actively participated in his check ins. Part of his programming included identifying his role model, their inspirational characteristics, and how he wants to be that for his siblings. He was also tasked with writing an apology letter, which came as a struggle to him at first. Tyler decided to write it to his mother because he felt he disappointed her the most. He committed to her a change in his behavior, while thanking her for supporting him and helping him work through the situation. Tyer found it very hard to recover academically from the suspension and his prior grades. He made the decision to join Lincoln’s Challenge Academy in January 2025 to complete his education, get him set on the track to join the Army and help him with his discipline. His closing YASI indicated an overall lower risk to reoffend and very high

strengths. Tyler completed the program successfully and is working to be a better role model to his siblings. He is following through with mental health treatment and creating a future for himself.

As we reflect on the quarter's achievements and challenges, we remain steadfast in our commitment to empowering youth, strengthening families, and fostering lasting change in the community.



Quarterly Program Activity / Consumer Service Report

Agency: **Courage Connection**

Program: **Courage Connection Period Second Quarter PY25**

Submitted **01/29/2025** by **AFRANCE**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	200	750	150	600	
Quarterly Data (NEW Clients)	0	64	21	46	
Continuing from Last Year (Q1 Only)					

Comments:

43 clients received 134.50 hours of counseling services



Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **Crisis Nursery**

Program: **Beyond Blue Champaign County** Period **Second Quarter PY25**

Submitted **01/27/2025** by **CRISISNURSERY**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	86	300	56	24	550
Quarterly Data (NEW Clients)	18	84	14	7	182.75
Continuing from Last Year (Q1 Only)					

Comments:

During quarter 2, we received a referral for a mother who was residing in Rantoul with a 1 year old and a 2 month old. Mom was eligible for services based on her Edinburgh Postnatal Depression Scale score of a 19 as well as other risk factors for PPD identified by the CDC. On the date of her first visit, she disclosed that she had become homeless in the time between her referral and enrollment visit and was temporarily staying with family in Champaign. After consulting internally as well as with CCMHB contacts, it was decided to move forward in serving mom under our rural enrollment as she is temporarily displaced.

During quarter 2, we enrolled 7 new mothers with 3 of them living in rural communities. This is an increase compared to quarter 2 of FY24. With upcoming presentations scheduled for January with community partners and referral sources, we are hopeful that our numbers will continue to increase for rural mothers. Out of 26 moms who we have received referrals from thus far this FY, 73% of them have been mothers residing in Champaign-Urbana and 26% have been from rural communities. Unfortunately, only 30% of total referrals were successful. This was due to lack of response from parents after referrals were received, in the attempts to determine eligibility as well as enrollment. We continue to receive referrals for mothers who are residing in Champaign-Urbana, despite us fulfilling our yearly benchmark of 11 mothers. We will continue to assess their eligibility as well as risk factors while still ensuring we have caseload openings for the remaining rural mothers needed.

Family Specialist, Sophia Marick, discusses her work with newly enrolled moms from the second quarter: I have had several new moms within the Beyond Blue program and it has been nice to get to know the new families and their unique situations. One pregnant mom and I worked on preparing for the birth of her baby and making sure she had the supplies necessary and a plan in place for her other child during the birth. Another mom was able to get into a construction course that will allow her to enter several different trades to support her child more comfortably. One of my families is starting respite care soon within our Safe children's program and is looking forward to her son interacting with other children as he typically does not have those interactions elsewhere. Another mom was able to switch from her night shift job to day shift, which will open up a lot more childcare opportunities and relieve some of her stress. It is inspiring to witness these moms firsthand overcoming their challenges to continue to be there for themselves and their children.

Strong Families Program Coordinator, Hannah Hensley, reflects on her ability to help a parent navigate intrusive

thoughts and how to use skills learned within home visits, in the event of a mental health crises:

I have been serving a mom in the Beyond Blue program for about four months now who was enrolled shortly after her child was born. This mom has consistently attended our visits and has excellent communication with her needs. Mom has been struggling in several aspects since I started working with her. At a recent home visit, mom disclosed that she had a mental health crisis between our visit dates and experienced thoughts about possible self-harm and the struggle she had with those thoughts. The crisis occurred shortly after her boyfriend, the infant's father, was away for a short period of time. After he left, she went down a path of dark thoughts and not having much support. She expressed feeling very lonely during this time period as a mom to two children. After assessing her current situation and making sure she was safe and not experiencing those thoughts anymore, we explored her support system, thought patterns, coping skills, resources to connect her with and resources she can lean on. One of the main resources that is helping her currently is our crisis care provided through the Safe Children's program. Mom is now scheduled for a weekly respite so she can utilize that time to focus on implementing the coping strategies discussed in home visits and engaging in positive activities to strengthen her mental health and improve her mood. Mom expressed the significance in the ability to have breaks so that she can focus on her needs. She expressed the importance of this for increasing her mental capacity to continue providing for all of her children's needs. While delivering the Mothers and Babies curriculum with her during home visits, this mom is very engaged and interested in the material and she has been able to implement the strategies and recommendations into her daily routine to increase her ability to cope with daily life stressors and challenging thoughts. On our most recent home visit, the father was back and she was in much higher spirits. She told me during this visit how grateful she is for Crisis Nursery and for the Beyond Blue program. She shared that I was there for her during her "darkest time" when she really needed someone to just listen nonjudgmentally and provide support. She continued to show gratitude for the services we provide and the resources to which she was connected. I am consistently impressed with this mom's resilience and ability to overcome significant challenges and continue to have a positive mindset.



Quarterly Program Activity / Consumer Service Report
 Agency: **Community Service Center of Northern Champaign County**
 Program: **Resource Connection Period Second Quarter PY25**
 Submitted **01/20/2025** by **CSCRANTOUL**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target		3500	1100		2100
Quarterly Data (NEW Clients)		936	139		226
Continuing from Last Year (Q1 Only)					

Comments:

Our Service Contacts increased by 6% from the same quarter in PY24, which could possibly be due to the unrelenting inflationary economic forces requiring clients to seek out more assistance. NTPC numbers have decreased by 34% from PY24's second quarter, however, they are consistent with the fourth quarter of PY24 and our PY25 first quarter numbers. The decrease from PY24 could be due to fewer new families moving into the community due to current high housing occupancy rates. In the "Other" agency contacts category, we have a 3% increase, which is due to Hope Springs, with Cunningham Children's Home, and the Refugee Center both increasing their client numbers here. The increase also reflects our active encouragement of area agencies to see clients onsite by offering conference room space as well as offices and Zoom capabilities to see clients virtually as well as in person. 76 of the "Other" agency numbers include CCMHB funded programs.



Quarterly Program Activity / Consumer Service Report

Agency: **C-U at Home, Inc.**

Program: **Shelter Case Management Program** Period **Second Quarter PY25**

Submitted **01/27/2025** by **MCOURTWRIGHT**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	50	5500	25	55	
Quarterly Data (NEW Clients)	18	1377	4	3	
Continuing from Last Year (Q1 Only)					

Comments:



Quarterly Program Activity / Consumer Service Report

Agency: **CU Early**

Program: **CU Early Period Second Quarter PY25**

Submitted **01/22/2025** by **KRUSSELL**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	464	5	20	
Quarterly Data (NEW Clients)	5	87	2	2	
Continuing from Last Year (Q1 Only)					

Comments:

During this second quarter the CU Early program director attended 3 Soccer Planet community wide screening events. In addition, she spoke to the congregation on November 17 at the Three Hierarches Church about the Home Visiting Consortium and CU Early.

Also, in collaboration with Early Intervention and Child and Family Connections staff, the CU Early program director organized an Early Intervention parent support group held on Saturday, November 16. This event was open to families county wide. Guest speaker CU Able spoke to the families about the Early intervention process and provided resources. Families had an opportunity to connect with other families and learn more about community resources that provide support to families who have a child with a special need. 15 families attended this event.

The CU Early bilingual home visitor provided 87 service contacts with families on her caseload.

The CU Early bilingual home visitor's caseload remained at 20. One child exited (aged out of the program) and 2 prenatal Spanish speaking teen parents were enrolled in the program. Currently, there is a wait list for services for this home visitor.

In addition, the CU Early bilingual home visitor conducted developmental screenings and referred two children on her caseload to Early Intervention.



Quarterly Program Activity / Consumer Service Report

Agency: **Cunningham Children's Home**

Program: **ECHO Housing and Employment Support** Period **Second Quarter PY25**

Submitted **01/28/2025** by **SPETERSON**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	25	510	15	20	
Quarterly Data (NEW Clients)	20	235	5	0	
Continuing from Last Year (Q1 Only)					

Comments:

Twenty-five (25) clients received services in the ECHO program during the second quarter of FY25. There were 20 continuing TPCs and 5 new NTPCs.

There were a total of 31 service inquiry contacts. As appropriate, inquiries were referred to RPC for Centralized Intake. Individuals making inquiries were also referred to other appropriate resources when applicable. Five inquiries from this quarter were enrolled as new ECHO clients (one in November and four in December - with all five ending the quarter as NTPCs). One inquiry contact was provided with 2 nights of emergency shelter (as a bridging strategy until he could be picked up by his sister - who planned to house him).

There were a total of 203 service contacts (and an additional 20 attempted contacts/missed appointments). The target number of service contacts for the year is 510 which we have exceeded. We did have some technical difficulties in November which caused a loss of some of our service documentation. While we tried to re-create as much documentation as possible, the number of contacts may be somewhat lower than actual.

Three clients were discharged from the ECHO program:

- * One client discharged to living with a friend (pays rent) and works full-time
- * One client discharged to subsidized housing (HACC voucher), employed part-time and working to earn high school diploma
- * One client discharged due to non-compliance (awarded a PSH voucher but refusal to follow through with provision of paystubs), client residing with sister at discharge.

We had a change in case managers this quarter. Case manager, Janelle Jaskuala, left the agency at the end of October, 2024. We were able to promote a case aide from another program, Mikayla Morfey, to the ECHO case manager role. Ms. Morfey has been with Cunningham for approximately one year and has experience working with our Runaway Homeless Youth (RHY) program. She transitioned to this role in early November, 2024.



Quarterly Program Activity / Consumer Service Report

Agency: **Cunningham Children's Home**

Program: **Families Stronger Together** Period **Second Quarter PY25**

Submitted **01/30/2025** by **SPETERSON**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	10	1935	75	40	
Quarterly Data (NEW Clients)	1	289	30	3	
Continuing from Last Year (Q1 Only)					

Comments:

We served a total of 40 clients during the second quarter of FY25. Seven (7) clients were continuing TPC from the first quarter. Three clients were new TPC. Thirty (30) were new NTPC served through services provided at the Juvenile Detention Center (13 groups) or the READY Program (11 unique clients served through 16 individual sessions). The program is behind projected targets for TPC (30% lower than expected) but is exceeding projected targets for NTPC by about 20%. One (1) TPC client was discharged during the second quarter.

We completed 129 Service Contacts with TPCs and 160 Service Contacts with NTPCs (total of 289 service contacts this quarter). We attempted an additional 13 contacts with TPC clients and/or caregivers. We exceeded the quarterly target for TPC Service Contacts which is 90. We did not meet the number NTPC contacts projected (160 provided - 395 projected).

There was one (1) Community Service Event this quarter. Staff attended the DISability Expo.



Quarterly Program Activity / Consumer Service Report

Agency: **Don Moyer Boys & Girls Club**

Program: **C-U CHANGE** Period **Second Quarter PY25**

Submitted **01/31/2025** by **MONICAM**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	40	480	20	20	
Quarterly Data (NEW Clients)	15	87	1	1	
Continuing from Last Year (Q1 Only)					

Comments:

Community Outreach/Collaborations/Referral Partners:

- IDES
- RPC
- Family Advocacy
- READY SCHOOL
- DREAM
- CYFS
- SOFFT/LANSIZATIONS
- Champaign Center Partnership
- Crisis Nursery
- Champaign County Head Start
- One to One Mentoring
- 1Swift program (Parkland College)
- Courage Connection
- Cunningham Township
- Champaign Church of the Brethren-Food Distribution Center



Quarterly Program Activity / Consumer Service Report

Agency: **Developmental Services Center**

Program: **Family Development** Period **Second Quarter PY25**

Submitted **01/31/2025** by **KELLI2019**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	15	200		655	
Quarterly Data (NEW Clients)	5	70		83	
Continuing from Last Year (Q1 Only)					

Comments:

Family Development staff participated in five community outreach events including the EI Public Awareness Campaign for Babies Can't Wait, The disABILITY Expo, a pop up screening event at Salt & Light, Tree of Hope, and Parent Talk Support Group. Play groups continue at both Salt & Light and through a partnership with The Autism Project (TAP). These play groups not only provide valuable skill development and socialization for the children, but it helps parents have a place to gain insight and support from each other.

There were 2 screenings completed where families did not provide their address, so they are not reflected in the DDB claim system or screening contact quarterly data.



Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **East Central Illinois Refugee Mutual Assistance Center**

Program: **Family Support & Strengthening Period Second Quarter PY25**

Submitted **02/07/2025** by **REFUGEE CENTER ADMIN**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	50	2200	2140	60	15
Quarterly Data (NEW Clients)	22	727	707	20	0
Continuing from Last Year (Q1 Only)					

Comments:

Community Service Events:

- 10/7 Lisa Wilson & Ashlyn Henke Jewish Federation of Metropolitan Chicago
(JFMC) Executive Council meeting Bi monthly meeting of all refugee resettlement organizations in the State of IL
25 organizations represented
- 10/10 Lisa Wilson Community Foundation of East Central IL (CFECI) Exec Directors
meeting Monthly meeting with other area non profit ED's to network, promote our
services and learn NFP best practices. 10 organizations represented
- 10/15 Lisa Wilson United Way Executive Directors meeting Monthly meeting of
United Way of Champaign County grantees to network, discuss local social service issues and training on a variety of
topics affecting NFP's. 30-35 organizations represented
- 10/16 Lisa Wilson Refugee Service Providers & Special Units Monthly Discussion
Monthly meeting to troubleshoot issues with immigrant clients and access to
public benefits 20 organizations represented
- 10/17 Lisa Wilson IL Welcoming Center immigrant collaborative meeting
Monthly meeting to discuss immigrant service issues in Champaign County and
ways to collaborate to eliminate barriers to service., including discussion of services offered by local agencies. 16
participants
- 10/21 Lisa Wilson Rantoul Service Providers Meeting Monthly meeting with area
social service agencies and Rantoul community leaders to discuss issues and solutions in the Rantoul community 10
organizations represented
- 10/22 Lisa Wilson CCMHB/DDB Council meeting Monthly meeting to discuss issues,
make announcements and collaborate with other human service providers 30 organizations
- 10/22 Lisa Wilson Interview with IL Public Media Interview regarding immigrant
services and issues as related to the Presidential Election
- 11/8 Lisa Wilson, Ashlyn Henke and Kirsten Forsberg Quarterly Consultation Meeting
Quarterly meeting held to advise area stakeholders about expected refugee
arrivals and discuss any the logistics of supporting refugee resettlement efforts in the area and services offered. 13
agencies represented
Provides local stake holders opportunity to share resources/information and to
discuss any stakeholder concerns or barriers to refugee resettlement.

11/14 meeting services and learn NFP best practices.	Lisa Wilson Community Foundation of East Central IL (CFECI) Exec Directors Monthly meeting with other area non profit ED's to network, promote our services and learn NFP best practices. 14 organizations represented
11/14/24	Lisa Interview with WCIA Regarding Trump Administration plans for immigration; Know your Rights; services offered by TRC
11/18	Lisa Wilson Rantoul Service Providers Meeting Monthly meeting with area social service agencies and Rantoul community leaders to discuss issues and solutions in the Rantoul community 10 organizations represented
11/19	Lisa Wilson Ambassador of Mexico at YMCA Participated in a panel discussion regarding issues related to immigrant social service access in Illinois 30 attendees
11/20	Lisa Wilson Refugee Service Providers & Special Units Monthly Discussion Monthly meeting to troubleshoot issues with immigrant clients and access to 20 organizations represented
public benefits 11/21	Lisa Wilson IL Welcoming Center immigrant collaborative meeting Monthly meeting to discuss immigrant service issues in Champaign County and ways to collaborate to eliminate barriers to service., including discussion of services offered by local agencies. 15 participants
11/26	Lisa wilson CCMHB/DDB Council meeting Monthly meeting to discuss issues, make announcements and collaborate with other human service providers 30 organizations present
12/2 (JFMC) Executive Council meeting	Lisa Wilson & Ashlyn Henke Jewish Federation of Metropolitan Chicago Bi monthly meeting of all refugee resettlement organizations in the State of IL 25 organizations represented
12/9	Lisa Wilson Adult Ed APC Meeting Biannual meeting of the Adult Education Serives Council discussing community needs and Adult Ed capacity 15 agencies represented
12/12 meeting	Lisa Wilson Community Foundation of East Central IL (CFECI) Exec Directors Monthly meeting with other area non profit ED's to network, promote our services and learn NFP best practices. 14 organizations represented
12/17	Lisa Wilson United Way Executive Directors meeting Monthly meeting of United Way of Champaign County grantees to network, discuss local social service issues and training on a variety of topics affecting NFP's. 30-35 organizations represented
12/18	Lisa Wilson Refugee Service Providers & Special Units Monthly Discussion Monthly meeting to troubleshoot issues with immigrant clients and access to 20 organizations represented
public benefits 12/19	Lisa Wilson IL Welcoming Center immigrant collaborative meeting Monthly meeting to discuss immigrant service issues in Champaign County and ways to collaborate to eliminate barriers to service., including discussion of services offered by local agencies.



Quarterly Program Activity / Consumer Service Report

Agency: **Family Service of Champaign County**

Program: **Counseling Period Second Quarter PY25**

Submitted **01/23/2025** by **JJONES**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target			20	40	
Quarterly Data (NEW Clients)			2	3	
Continuing from Last Year (Q1 Only)					

Comments:

We continue to have no waiting list and client appointments are scheduled quickly when referrals come in. A therapist's schedule includes evening hours on Thursdays. Other evening hours are available by appointment.

- We continue to see clients in person or telehealth based on the preference of the client.
- The program director attends the weekly Drug Court team meetings. Our therapists are available to provide individual, couples and family counseling to individuals referred by the Drug Court. Five Drug Court clients were seen at Family Service this quarter, three for individual counseling and two for relationship assessments.
- The program director is an active participant on the Human Services Council of Champaign County and attends the monthly meetings for outreach and promotion of the Counseling program.

The counseling staff met with an art therapist to explore ways to incorporate her and her expertise in our counseling program.



Quarterly Program Activity / Consumer Service Report

Agency: **Family Service of Champaign County**

Program: **Self-Help Center** Period **Second Quarter PY25**

Submitted **01/23/2025** by **JJONES**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	300				
Quarterly Data (NEW Clients)	66				
Continuing from Last Year (Q1 Only)					

Comments:

Program coordinator statistics for the Third Quarter:

- 161 email contacts
- 200 information and referral emails
- 308 page views on SHC website
- 15 Support Group directories distributed
- Support group updates were solicited from support group contacts and entered into the database
- Edited Self-Help Group directory on-line
- Human Services Council (X4)
- SHC Advisory Council (X2)
- Disability Expo Meeting (X1)
- research for Winter Newsletter
- planning for Spring Conference
- Winter newsletter was distributed
- attended Disability Resource Expo as a vendor
- Partnered with Champaign Public Health District to create a 3-part workshop about wellness for women. The Fall workshop was held on 10/09/2024 - 'Leading with purpose: Empowering support group leaders' at the Champaign Public Library. Eight people attended and gave 100% score in all areas for both of the presenters and for the program itself. A quote from attendee:
- "This workshop helped me identify how to plan to implement a support group for special interest groups."



Quarterly Program Activity / Consumer Service Report

Agency: **Family Service of Champaign County**

Program: **Senior Counseling & Advocacy** Period **Second Quarter PY25**

Submitted **01/31/2025** by **EALVAREZ**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	2900	700	325	2500
Quarterly Data (NEW Clients)	5	470	52	4	44
Continuing from Last Year (Q1 Only)					

Comments:

In Q2 of this year, Family Service attended -
 Active Aging Week Art Exhibit on October 2nd
 A joint social connection activity with OSF at Curtis Orchard on October 3rd
 The Urbana Farmer's Market on October 19th
 The Champaign Farmer's Market on October 22nd
 The Disability Resource Expo on October 26th

With Open Enrollment for Medicare falling in Q2 of the year, Family Service did several events to connect with clients for Medicare counseling.

This quarter saw the Senior Resource Center hire a new Counseling and Advocacy Manager in December. This has already proven to be an incredible asset for the administration and operation of the department. She has organized caseworker caseloads, put systems in place to improve follow-ups, and ensured that clients are being appropriately assigned based on the capacity and skillset of the caseworker. While that work was being done evaluated caseloads and closing clients who had not required services for an extended period of time, new Treatment Plan Clients were lower, with 3 new Counseling clients and 1 new Creative Senior Connections client. However, we expect productivity to increase moving forward with those systems in place.



Quarterly Program Activity / Consumer Service Report

Agency: **FirstFollowers**

Program: **Peer Mentoring for Re-entry** Period **Second Quarter PY25**

Submitted **02/04/2025** by **FIRSTFOLLOWERS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	18	18	147	47	0
Quarterly Data (NEW Clients)	2	5	55	21	0
Continuing from Last Year (Q1 Only)					

Comments:

The drop-in center retained a steady flow of clients during this period. However, our capacity to service them was greatly enhanced through the housing grant run by the RPC. We were able to house about 12 people through that grant which expired in December. It gave people a housing voucher for a whole year adjusted to their income. We have run into serious issues with landlords however as rent is rising and many more people from out of state are buying up property and not maintaining it properly. We have organized some focus groups and they will be presenting at the Urbana city council in February of 2025 to discuss some of the housing issues that are emerging

Our GoMAD crew has been working on a new property on Webber St. in Urbana, a joint project involving city of Urbana and local contractors. We have also organized a 12 week construction pre-apprenticeship which offers participants certification in power tools, OSHA,, CPR and a number of other areas which will assist them in moving ahead on their career path. The first cohort of 17 students completed their program in December. Another group is slated to begin in late January.

We have also been consistently upgrading our skills through computer training and education on various approaches to mental health issues, especially as they impact our clients. We have held group sessions on trauma-centered care, restorative justice, common issues faced by family members of incarcerated people as well as tightening up our data gathering systems. In addition, we have developed a better working relationship with Rosecrance, especially with our clients who have serious mental health issues and a lack of access to housing. We are optimistic that we can build on that relationship to be able to offer our clients more options in the future.



Quarterly Program Activity / Consumer Service Report

Agency: **FirstFollowers**

Program: **First Steps Community Reentry House** Period **Second Quarter PY25**

Submitted **02/04/2025** by **FIRSTFOLLOWERS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	15	8	15	8	
Quarterly Data (NEW Clients)	2	3	1	1	
Continuing from Last Year (Q1 Only)					

Comments:

We have added our house for people returning from women's prisons, New Horizons, to this project and the reporting. In terms of NewHorizons, we have devoted the bulk of our attention to putting systems in place. We have appointed a case manager and a community navigator. We have also reached out to appropriate authorities to get approval for the actual building we will be using. We have also searched for donations of furniture and other items for the house and have turned up tables, chairs, kitchen ware, and other items. We have also developed house rules and circulated applications and publicity documents to prison counselors and through our own networks. We expect to have our first resident in the house in February, a slight delay from our earlier target. The delays are largely due to slow response time from the prison personnel in terms of distributing the applications and information about the house

In terms of FirstSteps we have been doing well. We continue with two residents, both of whom are working and achieving their anticipated goals in terms of building a resume, a credit score and looking for their next step in housing. The person who had promised to come to us from Kewanee Life Skills Center opted out at the last minute and instead moved to an apartment in Decatur. We have stepped up the promotion for the house through pen pal programs for people in prison as well as sending material to prison counselors and Field Services personnel. We are optimistic about filling the other two spots in the house. Our FirstSteps graduates continue to shine with one now driving bus full-time for MTD and another has become the stalwart in building up the FirstFollowers garden project.



Quarterly Program Activity / Consumer Service Report

Agency: **Greater Community AIDS Project of East Central Illinois**

Program: **Advocacy, Care, and Education Services Period Second Quarter PY25**

Submitted **01/29/2025** by **GCAPED**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	8	20	60	10	
Quarterly Data (NEW Clients)	5	15	21	5	
Continuing from Last Year (Q1 Only)					

Comments:



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **GROW in Illinois**

Program: **Peer-Support** Period **Second Quarter PY25**

Submitted **01/30/2025** by **BEAKINS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	24	2000	250		
Quarterly Data (NEW Clients)	6	781	46		
Continuing from Last Year (Q1 Only)					

Comments:

We decided to try our youth program at Busy Body's. It was very well received. We had a volunteer willing to work with the youth and they recently moved on. I would like to continue with the youth program in the future. We also continue to work with the Free Christian health care center starting a group in the facility. We are also working with strides serving the homeless. We followed up with one GROWer that needed rehab. We helped them find a facility and they went through the 30-day program. They are doing very well in the community and have returned to work. We have had another successful group at Restoration Urban ministries most have graduated that program and are seeking work. We are hoping that Restoration Urban ministries can continue this program, they are facing funding problems. We hope the ones that have graduated the program continue to come to our community groups. The jail groups continue to be in recess we hope to resume the groups as soon as the remodeling is finished at the jail. We had our annual GROW meeting in November we met in person at the Rantoul community center. This is very nice place when you are doing in person and virtual. Cindy Crawford was more that helpful opening up on a Saturday for us. We continue to have Organizers and Recorders meetings. We have monthly socials. Some are virtual and some in person. We continue to get new GROWer's in our community groups. We update our website regularly so that anyone looking for a GROW group or information about our program is it is available and up to date. We are participating in the Evaluation Capacity Work Group. This has been valuable information for our organization.



**CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD**
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD**

Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **Promise Healthcare**

Program: **Mental Health Services** Period **Second Quarter PY25**

Submitted 01/14/2025 by AMANDAFERGUSON

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	2800	400	600	50
Quarterly Data (NEW Clients)	0	618	100	68	24
Continuing from Last Year (Q1 Only)					

Comments:

Counseling

CSE: 0

SC: 618 kept appointments with counselors by Champaign County Residents

NTPC: 100 Champaign County residents who do not complete assessment or chose not to engage in therapy

TPC: 68 Unique Champaign County residents served more than once by Counselors

Other: 24 SC patients with no other payer source



Quarterly Program Activity / Consumer Service Report

Agency: **Promise Healthcare**

Program: **Mental Health Services** Period **Second Quarter PY25**

Submitted 01/14/2025 by AMANDAFERGUSON

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	2800	400	600	50
Quarterly Data (NEW Clients)	0	618	100	68	24
Continuing from Last Year (Q1 Only)					

Comments:

Counseling

CSE: 0

SC: 618 kept appointments with counselors by Champaign County Residents

NTPC: 100 Champaign County residents who do not complete assessment or chose not to engage in therapy

TPC: 68 Unique Champaign County residents served more than once by Counselors

Other: 24 SC patients with no other payer source



Quarterly Program Activity / Consumer Service Report

Agency: **Promise Healthcare**

Program: **PHC Wellness Period Second Quarter PY25**

Submitted 01/14/2025 by AMANDAFERGUSON

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	30	1600	400	200	100
Quarterly Data (NEW Clients)	3	695	392	65	220
Continuing from Last Year (Q1 Only)					

Comments:

CSE: 3 Outreach and Community events attended during the quarter:

2nd Annual Black Mental Health & Wellness 10/26/2024 8a-4p

WIN Recovery Trunk or Treat Resource Fair Tuesday at 701 Devonshire Dr. Champaign, IL. Oct 29th from 6-8pm

HACC Job and Resource Fair Nov. 1, 2024 11a-1p

SC: 695 patient encounters during the quarter

NTPC: 392 patient who were helped at least once during the quarter and not seen in previous quarters of this project year.

TPC: 65 patient who had 2 or more contacts/assists during the quarter and were not seen in previous quarters of this project year.

Other: 220 SC patients with no other payor source

Adult Wellness Community Partnerships/Collaborations:

Carle

OSF

U of I School of Social Work

Rosencrance

Urbana School District #116

Rantoul City Schools #137

Unit #4 Champaign School District

Strides

Region 9 Action Plan

YWCA

Champaign County Community Coalition

READY

CTSO - Homeless Outreach and Shelter Group

CSPH - Regional Planning Commission

The Well Experience

Restoration Urban Ministries

CUPHD

Bright Point

Feeding Champaign County
DSC
CU at Home
Birth to Five Illinois
Land of Lincoln Legal Aide
Cunningham Township
Champaign County Board of Health
Rantoul Chamber of Commerce



Quarterly Program Activity / Consumer Service Report

Agency: **Rape Advocacy, Counseling, & Education Services**

Program: **Sexual Trauma Therapy Services** Period **Second Quarter PY25**

Submitted **02/07/2025** by **JKOLISSETY**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	2	25	250	170	2
Quarterly Data (NEW Clients)	1	34	133	34	1
Continuing from Last Year (Q1 Only)					

Comments:

Due to a database error, we only reported 16 NTP clients in Q1; however, it did not include the full number of medical calls served; this report includes those calls previously excluded, for the total NTP clients served. For the TPC figure, clients missed being counted in Q1 due to the same database error are now included to ensure an accurate year to date total. In Q2, a total of 85 clients were served including new and continuing clients.



Quarterly Program Activity / Consumer Service Report

Agency: **Rape Advocacy, Counseling, & Education Services**

Program: **Sexual Violence Prevention Education Period Second Quarter PY25**

Submitted **02/07/2025** by **JKOLISSETY**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	600	4000	0	0	10
Quarterly Data (NEW Clients)	77	447	0	0	1
Continuing from Last Year (Q1 Only)					

Comments:

Year to date numbers are lower than average due to a staff vacancy and the fact that the Juvenile Detention Center continues to decline resuming participation in our program. Related to the latter, the "Other" program offered this quarter was to the Delta Tau Delta fraternity. While numbers are lower in the first half of FY25, RACES does expect to reach the annual target, since multiple schools had not yet complete the applicable 4-session program. To avoid duplication, students are only counted once they have completed all sessions of the program.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Benefits Case Management** Period **Second Quarter PY25**

Submitted **01/24/2025** by **DKELLERHALS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	0	600	250	0	0
Quarterly Data (NEW Clients)	0	127	19	0	0
Continuing from Last Year (Q1 Only)					

Comments:

The Benefits Case Manager, Kathy Finley, links Champaign County clients from across Rosecrance Central Illinois programs with benefits such as Medicaid/Managed Care Organizations, Medicare, Social Security Income (SSI), Social Security Disability Insurance (SSDI), SNAP/Link Card, pharmacy assistance, and other public programs.

In this quarter, she served 19 new Champaign County residents. She provided 127 contacts (SC) such as in-person sessions, phone calls, applications submitted, letters written, and other communications on behalf of clients to help them access benefits.

There are currently no other funding sources available for this service.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Crisis Co-Response Team & Diversion Ctr. Period Second Quarter PY25**

Submitted **01/24/2025** by **DKELLERHALS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	50	250	10	70	350
Quarterly Data (NEW Clients)	17	50	32	6	0
Continuing from Last Year (Q1 Only)					

Comments:

CSE: 17: Staff presentations, resource fairs, and/or coordination meetings.

SC: 50: number of attempts to contact and engage individuals and families who have had Crisis Intervention Team (CIT) or domestic related police contact

NTPC: 32: Individuals whose initial screening indicates that crisis can be resolved without further action from CCRT and no plan for treatment is necessary.

TPC: 6: Individuals enrolled in short-term care planning, coordination and monitoring based on entry assessment results. The Champaign County Sherriff's CCRT position remains vacant at this time. Our recruitment team is prioritizing this position.

Other: 0: Number of visitors to the Crisis Diversion Resource Center as recorded on the registration app. We are currently discussing how best to pilot this program as it relates to the physical space and staffing availability.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Child & Family Services** Period **Second Quarter PY25**

Submitted **01/24/2025** by **DKELLERHALS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	5	250	10	30	0
Quarterly Data (NEW Clients)	1	234	0	4	0
Continuing from Last Year (Q1 Only)					

Comments:

CSE: 1 - Number of visits with community partners or other events to explain the program, invite referrals, and educate the community and/or referral sources about services for youth and families.

SC: 234 - Number of contacts with youth and families, to include sessions with youth and/or family as well as transportation, case management, or care coordination activities with the youth and/or family.

NTPC: 0 - Number of youth and families who enroll in services but do not engage in an assessment or treatment plan. There were none this quarter.

TPC: 4 - Number of youth and families who complete an assessment and treatment plan for services.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Criminal Justice PSC Period Second Quarter PY25**

Submitted 01/24/2025 by DKELLERHALS

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	0	500	100	45	0
Quarterly Data (NEW Clients)	0	57	37	6	0
Continuing from Last Year (Q1 Only)					

Comments:

SC (Screening Contacts): 57 request slips from the jail which were completed.

NTPC (Non-Treatment Plan Clients): 37 persons screened, and received short-term case management services, AM and/or MRT groups, and/or referral information/linkage, but who did not engage in full IMCANS assessment/treatment planning for longer-term case management services.

TPC (Treatment Plan Clients): 6 new Champaign County clients who completed full IMCANS assessment/treatment planning and received longer-term case management services.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Recovery Home Period Second Quarter PY25**

Submitted **01/24/2025** by **DKELLERHALS**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	0	65	0	22	0
Quarterly Data (NEW Clients)	0	11	0	2	0
Continuing from Last Year (Q1 Only)					

Comments:

(TPC) Total Champaign County clients participating in program this quarter: 2 new clients.

Report reflects persons who were Champaign County residents prior to entering the Recovery Home. The Recovery Home is considered their permanent address upon admission.

(SC) During this quarter, we completed a total of 11 interviews for applicants, 4 of which were from Champaign County.

Recovery Home staff provide intensive case management based on individualized service plans to address social determinants of health, support activities for daily living and relapse prevention skills; access to vocational/educational programs; assistance linking clients to medical, psychiatric, counseling, dental, and other ancillary services in the community; education on money management/budgeting; accessing peer or community supports and activities (i.e. church, AA/NA meetings, recreational activities); and provision of service work/volunteer/work opportunities.



Quarterly Program Activity / Consumer Service Report

Agency: **Rosecrance Central Illinois**

Program: **Specialty Courts** Period **Second Quarter PY25**

Submitted 01/24/2025 by DKELLERHALS

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	4	800	0	45	1000
Quarterly Data (NEW Clients)	1	251	0	5	53
Continuing from Last Year (Q1 Only)					

Comments:

CSE: 1 CSE this quarter. Drug court graduation

SC: A total of 251 Drug Court reports were completed this quarter. Time spent on gathering data and compiling the reports is not billable to insurance or Medicaid.

TPC: 5: Total number of new Champaign County drug court clients who were assessed and accepted into the program.

Other: 53 hours of case management took place in this quarter. This includes staff hours spent transporting clients, helping clients to access and engage with other community resources, and complete tasks relevant to treatment on the client's behalf.



Quarterly Program Activity / Consumer Service Report

Agency: **The UP Center of Champaign County**

Program: **Children, Youth & Families Program** Period **Second Quarter PY25**

Submitted **01/31/2025** by **JGAVEL**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	100	300	100		
Quarterly Data (NEW Clients)	65	200	40		
Continuing from Last Year (Q1 Only)					

Comments:



Quarterly Program Activity / Consumer Service Report

Agency: **Terrapin Station Sober Living NFP**

Program: **Recovery Home Period Second Quarter PY25**

Submitted **01/31/2025** by **NELSONKNOVAK**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target			9		
Quarterly Data (NEW Clients)			2		
Continuing from Last Year (Q1 Only)					

Comments:



Mental Health Board

Quarterly Program Activity / Consumer Service Report

Agency: **WIN Recovery**

Program: **Community Support Re-Entry Houses Period Second Quarter PY25**

Submitted **02/07/2025** by **WIN4RECOVERY**

	Community Service Events (CSE)	Service / Screening Contacts (CS)	NON-Treatment Plan Clients (NTPC)	Treatment Plan Clients (TPC)	Other
Annual Target	10	40	0	12	0
Quarterly Data (NEW Clients)	21	19	0	3	0
Continuing from Last Year (Q1 Only)					

Comments:

- 10-01-24 Champaign County Drug Court Team
- 10-01-24 CSPH Meeting
- 10-02-24 Re-Entry Program @ Rosecrance
- 10-08-24 Champaign Charitable Fund Drive
- 10-10-24 Meeting @ Salt & Light w/Lisa Sheltra & Gwenna Chalmers
- 10-17-24 Author Talk with James Kilgore
- 10-19-24 Walk for Win Recovery Chicago
- 10-22-24 Trama Resilience Initiative
- 10-22-24 Meeting w/Strides Case Management Team
- 10-22-24 Meeting w/Catch My Thrift
- 10-25-24 Corrections Re-Entry/Parole Resources w/Elsie Stewart & Marla Elmore
- 10-29-24 Trunk or Treat w/Win Recovery
- 11-01-24 HACC Job & Resource Fair
- 11-05-24 CSPH Meeting
- 11-13-24 Logan Re-Entry Summit
- 11-14-24 Decatur Re-Entry Summit
- 11-19-24 CCFD ISE/IT Collab-Agency Fair
- 11-22-24 Salt & Light Tabling 12-5-24 Lincoln Square Community Swap Resource Event
- 12-11-24 Champaign Library Disputer Listening Session
- 12-12-24 Strides Tabling
- 12-18-24 Blanket Drive

CCMHB 2025 Board to Board Liaison

	Jane Sprandel	Kyle Patterson	Chris Miner	Elaine Palencia	Emily Rodriguez	Jon Paul Youakim	Joe Omo-Osagie	Molly McLay	Anthony Nichols
Courage Connection (4th Mon., 5:30pm)									
CCRPC (Head Start and Community Services)									
Cunningham Children's Home (meets qtrly)									
Children's Advocacy Ctr (4th Thurs., 9 am)									
CC Health Care Consumers(4th Thurs., 6 p.m.)									
Christian Health Center (last Sat., 10 a.m.)									
Community Service Ctr (3rd Thurs., 4:30 pm)									
Crisis Nursery (2nd Wed., 5:30 pm)									
CU at Home (4th Wed., 8 am)									
CU Early (Unit 116 mtg)									
Don Moyer (3rd Tues., 7 am)									
DSC (4th Thurs., 5:30 pm)									
ECIRMAC (Refugee Ctr (2nd Tues., 4 pm)									
Family Service (2nd Mon., noon)									
First Followers (generally 3rd Fri., 5 pm)									
GCAP (??)									
GROW in IL (last Mon., 7 pm)									
Promise Healthcare (4th Tues., 6 pm)							X		
RACES (3rd Thurs., 6 pm)									
Rosecrance (last Tues, 4:30 pm)									
Terrapin Station Sober Living									
UP Center (2nd Wed., 6:30 pm)									
WIN Recovery (2nd Monday, 5:30 p.m.)									
Expo Committees (various)	X								
Community Coalition (2nd Wed., 3:30pm)			X						
Student Mental Health Collab (1st Mon., 11AM, in person 2-3x/semester)									X