

**CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION**  
**Wednesday, April 27, 2022 - Sheriff's Conference Room**  
**204 E. Main Street, Urbana**

**MEMBERS PRESENT:** Michael Kirby, Cindy Cunningham, Oliver J. Clark

**OTHERS PRESENT:** Sheriff Heuerman

**CALL TO ORDER**

Chair Kirby called the meeting to order at 1:34 p.m. declaring a quorum present, the Chair proceeded with the meeting.

**APPROVAL OF MINUTES**

Commissioner Cunningham made a motion to approve the minutes from the January 31, 2022, meeting, seconded by Commissioner Kirby.

**PUBLIC PARTICIPATION**

Sheriff Heuerman checked the lobby of the Sheriff's Office - there was no public participation.

**ACTION ITEMS/DISCUSSION**

Sheriff Heuerman requested the Commission to certify the list of promotional candidates for the position of Sergeant within the Court Security Division. He advised the Commission that there are six applicants on the list with one individual still being on probation with CCSO. Sheriff Heuerman did check with the State's Attorneys Office to make sure the probationary employee was allowed to apply for the Sergeant position. Sheriff Heuerman advised we currently have two individuals retiring in June (with the Sergeant position being one of the retirees). He hopes to select someone who will be around for a while. Commissioner Cunningham moved to accept the list of candidates, seconded by Commissioner Clark, motion passed.

**OTHER BUSINESS**

There was no other business to discuss.

**ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Cunningham; seconded by Commissioner Clark. The meeting adjourned at 1:36 p.m.

Respectfully submitted,

*Teresa Schlein*

Teresa Schlein/Merit Commission